

ENTERPRISE-WIDE CHANGE

Superior Results through Systems Thinking

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By

Stephen G. Haines

And

Gail Aller-Stead

James McKinlay

Partners in the Centre *for* Strategic Management



I think,
therefore, I am
—Rene Descartes

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Enterprise-Wide Change: Superior Results through Systems Thinking

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It should be borne in mind that there is nothing more difficult to arrange, more doubtful of success, and more dangerous to carry through than initiating changes in a state's constitution.

The innovator makes enemies of all those who prospered under the older order, and only lukewarm support is forthcoming from those who would prosper under the new.

Their support is lukewarm partly from fear of their adversaries, who have the existing laws on their side, and partly because men are generally incredulous, never really trusting new things unless they have tested them by experience.

In consequence, whenever those who oppose the changes can do so, they attack vigorously, and the defense made by the others is only lukewarm.

So both the innovator and his friends are endangered together.”

Machiavelli

BOOK PURPOSES

**Change is the only law,
and those who look only to the past or present are certain to miss the future.**

John F. Kennedy

Trying to create and sustain fundamental change throughout an entire enterprise is an audacious undertaking.

This pragmatic, hands-on book provides a comprehensive overview, and practical details of the science, research, and practice of a Systems Thinking Approach to Enterprise-Wide Change to achieve superior human and business results.

This book will benefit progressive CEOs, executives, managers, and change consultants of all types, including internal and external organization development (OD) professionals. It is also aimed at planning, finance, quality, and HR executives and professionals, as well.

In the 21st Century, we all need to look beyond the bounds of Industrial Age thinking to keep up with the ever increasing pace and scope of worldwide change. Thinking differently—adopting a Systems Thinking Approach—leads to acting differently—which in turn leads to success in system-wide change.

This book provides the reader with four outcomes:

1. Build Frameworks for Facilitating Complex Enterprise-Wide Change

Systems Thinking provides CEOs, executives, and change consultants with frameworks for facilitating complex, enterprise-wide change. These frameworks provide knowledge and specific techniques to make sense of the triple whammy of complexity within (1) the organization's marketplace environment, (2) the organization itself, and (3) the Enterprise-Wide Change process.

2. Conduct Holistic Organizational Diagnosis and Design

Systems Thinking is holistic, synergistic, and provides comprehensive views of the organization and its components in relationship to each other and the system as a whole. Its focus on outcomes, rather than just individual problems, creates far better odds that a large-scale change will succeed.

3. Provide Superior Decision-Making Abilities

Systems Thinking enhances the strategic thinking skills and decision-making abilities of CEOs, executives, and change consultants. It is a superior way to deal with the complex trade offs of employee satisfaction, operational excellence, economic return, customer value, and societal contribution.

4. Achieve and Sustain a Unique Marketplace Positioning

Systems Thinking enhances the ability of an enterprise's senior management to identify, achieve, and sustain its unique differentiation and successful positioning in their marketplace. Russ Ackoff, Peter Senge, and others have written volumes about the effectiveness and application of Systems Thinking to management decision-making (see the Bibliography). Progressive CEOs have used Systems Thinking in transforming their organizations to achieve and sustain their unique marketplace positioning.

BOOK ORGANIZATION

PART A: INTRODUCTION TO SYSTEMS THINKING AND SUPERIOR RESULTS

Part A: The first part of the book, consisting of three chapters, is an introduction to its two uniquenesses. The first is the Science of Systems Thinking, *the natural way the world works*. The book's second uniqueness is its focus on changing the enterprise as a total entity—Enterprise-Wide Change. This book presents a totally integrated, holistic, and systems change process since Enterprise-Wide Change is a unique animal and requires a unique methodology.

Chapter One provides the definitions and fundamentals of Enterprise-Wide Change. It shows why it is unique from other kinds of change.

Chapter Two describes the different *ages* of life on earth and what is changing now that is causing us to deal with the massive complexities we experience. A new science, a unity of science, and our next age of life on earth is introduced: the Systems Age.

Chapter Three sets the context of the Science of Systems Thinking, the foundation for this book. It details the four Core Systems Concepts of Living Systems that guide our lives: the *Seven Levels of Living Systems*, the *Rollercoaster of Change*, the *ABCs of Systems Thinking*, and the *Twelve Natural Characteristics* of life on earth.

PART B: PRACTICAL APPLICATION TO ENTERPRISE-WIDE CHANGE

Part B: The second part of this book, consisting of six chapters, is a sequence of practical, yet holistic steps to successfully complete the Enterprise-Wide Change journey. It moves from a preparatory Smart Start—to Clarity of Purpose—to Simplicity of Execution—to the Wave after Wave in the cascade of Enterprise-Wide Change. Lastly, we cover the multi-year nature of this unique change.

Chapter Four helps to ensure we engineer success upfront in Enterprise-Wide Change processes. It provides a *Smart Start* to this journey.

Chapter Five is about strategic thinking and a need for *Clarity of Purpose*. It is about *working on the enterprise*—a Helicopter View. It includes the four missing elements to strategic direction that must be clear at the beginning of any Enterprise-Wide Change: Environmental Scanning, Marketplace Positioning, Core Values, and Success Measures.

Chapter Six is about a newly researched Enterprise-Wide Change Assessment tool built on the Malcolm Baldrige National Quality Award Criteria for Performance Excellence. This Enterprise-Wide Assessment successfully eliminates the *Big Three Failure Issues* organizations potentially fall prey to when attempting EWC.

Chapter Seven is about *working in the enterprise*—the complex, confusing, and conflicting details and views of an enterprise's inner workings—preventing successful execution of Enterprise-Wide Change. It provides the keys to *Simplicity of Execution* needed to succeed at Enterprise-Wide Change. The execution of the EWC Game Plan's strategies and actions is cascaded down throughout the organization to ensure clarity of purpose, clarity of accountability, and reinforcement of rewards to engage the entire enterprise in the journey.

Chapter Eight addresses the complex and chaotic six stages of the actual change process everyone naturally goes through. These complex details are detailed as the Cascade of Change that flows down and across the organization over and over again, wave after wave, and unit after unit. It classifies and

details how all change and OD interventions are still relevant today as subsets and parts of Enterprise-Wide Change.

Chapter Nine includes how to sustain superior results year after year by developing the needed *organizational capacity* to accomplish this. It explains the need for continual reviews, booster shots, and annual updates to keep the change journey moving forward, year after year.

PART C: HOW TO BEGIN ENTERPRISE-WIDE CHANGE

At this point, the reader has been exposed to the introduction and application of Systems Thinking to Enterprise-Wide Change. Now he/she is given some practical ways to begin creating and sustaining business excellence.

Chapter Ten provides some bite-sized options on how to begin working *on* the enterprise by tailoring Enterprise-Wide Change to your specific needs and situation. Not every enterprise needs to use every aspect of this book, especially smaller firms or those without a need for a full Enterprise-Wide Change transformation. However all enterprises must deal with change in today's dynamic environment. Chapter Ten shows how to begin how.

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FOREWORD

The Addison-Wesley Series on Organization Development is legendary in the Organizational Development field, and the basis for the change field. Its impact on the field of OD, and the authors in particular, was and still is profound.

This new Jossey-Bass Series is the 21st Century version of this original theory and practice series. The three editors of those significant earlier books were Edgar Schein, Warren Bennis, and the late Richard Beckhard—true pioneers, founders, and “godfathers” of the field.

Dick Beckhard’s contribution to that series, *Organization Development: Strategies and Models*, contains the first well-known definition of Organization Development (and by implication, the entire change consulting field). It has been a central touchstone for the authors for more than 30 years, and it is more relevant today than ever before as the definition for Enterprise-Wide Change.

Beckhard defined Organization Development as an effort (1) planned, (2) organization-wide, and (3) managed from the top, to (4) increase organization effectiveness and health through (5) planned interventions in the organization’s processes, using behavioral-science knowledge.¹

This definition is totally consistent with this book. In many ways, this book is a new/old-updated approach that has its roots and line of sight directly back to Dick Beckhard, the pioneers of the change field, and beyond.

In 1954, Ludwig von Bertalanffy, an Austrian biologist, co-founded the Society for General Systems Research in collaboration with four interdisciplinary Nobel Prize winners. They were the first to begin a search for the “unity of science” among living systems on earth.² Our earth, after all, is just one big living system.

A wealth of research exists about the Society’s 50-year search for this universality of life—the “General Systems Theory” [GST] of living systems on earth. For those interested in their research and findings, their annual yearbooks are recommended. This is where much of the authors’ interpretation and translations were derived.³

Von Bertalanffy was a renaissance man who influenced many of the great scientists and theorists of the 20th Century, including Peter Drucker, Margaret Mead, economist and Nobel Prize winner Kenneth Boulding and Buckminster Fuller. Jay Forrester, MIT professor, was another who focused on the mathematics of *Systems Dynamics*, an application of systems thinking. By the 1970s, the study and pursuit of General Systems Theory and systems thinking had formally taken root in 23 nations.

Perhaps not surprisingly, however, true systems thinking is relatively unknown in the United States and Canada today. The science of living systems is better known in Europe and Asia. Thanks in part to the Internet, the awareness, and knowledge of systems thinking is growing. This book is intended to provide a strong foundation in systems thinking as it applies to Enterprise-Wide Change.

General Systems Theory has never fully penetrated mainstream business consciousness. Instead, it bubbled underground, out of sight. But within the past decade, the elegant simplicity of the natural and living world has begun to be discovered by the business world.

Within systems thinking, these natural scientific laws are organized into four elegantly simple concepts.

¹ Beckhard, R. (1969). *Organization Development: Strategies and Models*. Reading, MA: Addison-Wesley, page 9.

² Davidson, M. (1983). *Uncommon Sense: The Life and Times of Ludwig Von Bertalanffy*. Los Angeles, CA: J. P. Tracher, Inc.

³ For further information see www.issss.org, the successor to the Society for General Systems Research.

- There are seven levels of living (open) systems
- There is a normal way all living systems undergo change (the natural cycles of life and change)
- The *ABCDE* systems model represents how living systems naturally function
- There are 12 laws of natural (living) systems on earth

Systems thinking is a comprehensive, yet simple and integrated science. It is a way to analyze and build synergy for Enterprise-Wide Change through:

- Developing a high-level view to better scan the environment and marketplace
- Thinking backwards from the vision, marketplace positioning, and core values on how to achieve them
- Building key outcome success measures to clarify desired results
- Developing core strategies to deal with business and human issues to move an entire organization towards its ideal state in three+ years.
- Executing Enterprise-Wide Change processes across the organization, level by level, unit by unit
- Building and sustaining business excellence and positioning over the long term.

The change field is not only about satisfying people. It is also about assisting enterprises in improving productivity, serving the customer, meeting financial goals, and addressing societal and stakeholder satisfaction. Effective change consultants must deal successfully with strategy, marketplace positioning, customer value, business excellence, employee satisfaction, and complex, organization-wide execution of cultural changes.

Many change consultants are highly skilled in working at the team, task force, and interpersonal levels of change. This book is intended to increase their skills in operating at the senior management and enterprise-wide levels.

In our increasingly complex and interconnected world, the Systems Thinking Approach is a way to find success facilitating elegant simplicity on the far side of this complexity. Enterprise leaders and change consultants must acknowledge and deal with organizational complexity, head-on.



SPECIAL BOOK FEATURES

This book was designed to help progressive executives, change consultants, and organizational development (OD) professionals learn Systems Thinking to achieve superior results. The book is best appreciated as a whole with the chapters building upon themselves.

In the text, you'll find several special icons and content types detailed below.

CHAPTER PURPOSES begin each chapter in keeping with the #1 Systems Question: *What are our desired outcomes?*

CHAPTER CONTEXTS appear in Part B behind each chapter purpose page to keep the big picture of the book clearly in mind. Chapters Four through Eight have these context pages to assist full integration and understanding of the Systems Thinking framework of this book.

A COMPREHENSIVE CASE STUDY about *East Coast Federal Credit Union* appears in Chapters Four through Nine just before the chapter recap. It applies each phase of Enterprise-Wide Change.

CHAPTER RECAPS sum up key ideas at the end of each chapter. They also include some worksheets to assist with the practical application of that chapter's concepts and activities for those who want even more "how to's".



CHECKLISTS: Checklists and tools will be marked with this clipboard.

☞ Think Differently

This symbol reinforces key points through applications of actual examples and stories of Systems Thinking successes and Analytic Thinking failures. For obvious reasons the names of the clients and colleagues involved in these stories remain confidential. However, they all are real and known to the authors.

Questions to Ponder

- ◆ Probes that will further your learning and use of the applications are provided at the end of most sections within each chapter.

WEBSITES: Key websites on Systems Thinking and Enterprise-Wide Change are included just before the bibliography at the end of this book.

BIBLIOGRAPHY: A Bibliography on key books in Systems Thinking and Enterprise-Wide Change concludes this book.

DEDICATION

Living systems are the natural order of life on earth—and there are many natural and universal laws we take for granted. We’ve lost touch with many of them in our paved-over, blacktop world.

It has taken us a lifetime to rediscover those secrets. This book is an attempt to distill and share techniques learned over the past 30 years.

These natural scientific laws and many of the specific tools found in this book can be combined with the change tools you already use to help you use Systems Thinking as your new orientation to life. Let it clarify and simplify how you see reality: a 5,000-foot view from a helicopter, so to speak. It will reveal how you can operate more successfully within a complex and globally interconnected world.

Where did all this come from? Steve Haines first encountered Systems Thinking while pursuing a Masters Degree at George Washington University. Professor R. F. (Gene) Ericson taught *Management 262: Contemporary Administrative Theory*, a required course. It was about a relatively arcane topic called *General Systems Theory*—an esoteric subject to be tolerated, successfully completed, and then promptly forgotten. Steve’s Master’s Degree advisor at George Washington University was Professor Jerry Harvey, best known for his story about *The Abilene Paradox*. Steve best remembers him, however, for advocating, “*There is nothing so practical as a good theory*” (with a thanks to Kurt Lewin).

It was not until Haines heard Systems Thinking discussed in a practical way by Professor Russell Ackoff (then at the University of Pennsylvania) that he revisited the theory. As part of an executive seminar series at Sunoco, Ackoff spoke for four hours—without notes—on Systems Thinking, explaining its practical use in organizational change.

At that lecture, years after his initial exposure, Steve finally “got” what Dr. Ericson and Dr. Harvey were trying to communicate. Ever since, all of us authors have been using and learning more and more about the practical application of Systems Thinking. We have refined these natural scientific laws and science over time into four elegantly simple Systems Concepts of the Systems Thinking Approach to Enterprise-Wide Change. Yet, we are still learning every day.

So, we dedicate this book to Steve’s three professors, teachers, and mentors. Thank you **Gene, Jerry, and Russ**.

Steve Haines

Jim McKinlay

Gail Aller-Stead

Part A: INTRODUCTION TO SYSTEMS THINKING AND SUPERIOR RESULTS

The first part of this book is an introduction to its two uniquenesses:

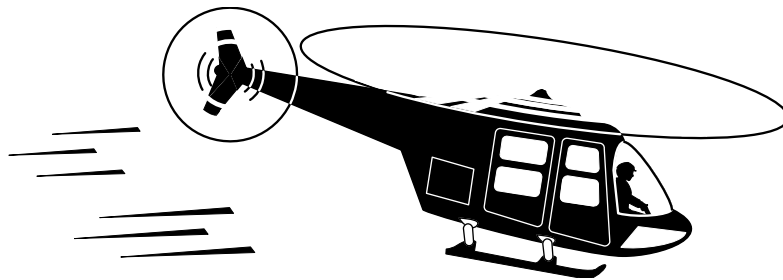
The first is the Science of Systems Thinking, *the natural way the world works*, and its roots in biology and the behavioral sciences beginning in Vienna, Austria over 50 years ago.

The book's second uniqueness is its focus on changing the enterprise as a total entity—Enterprise-Wide Change. There is much written about strategic planning for entire enterprise—and there is much written about specific organization development and change interventions within organizations. However, there is little written about working on an entire enterprise—an Enterprise-Wide Change effort that deals with the economic, people, and customer elements in a totally integrated, holistic, and systemic fashion.

Problems that are created by our current level of thinking
can't be solved by that same level of thinking.

Albert Einstein

A HELICOPTER VIEW: Now let's get in a helicopter now for a better view of Enterprise-Wide Change.



Chapter One

The Fundamentals Of Enterprise-Wide Change

Change your thoughts and change your world.

Norman Vincent Peale

Chapter Purposes

- Understand why Enterprise-Wide Change (EWC) is fundamentally different from other forms of organizational change
- Learn three reasons why an estimated 75% of major change efforts fail
- Gain a high-level overview of the Enterprise-Wide-Change sequence



Obsolescence:

...as a result of the current paradigm shift,
the standard way of doing business is rapidly becoming obsolete and irrelevant.

Enterprise-Wide Change Definitions and Differences

Welcome to the Future

Enterprise-Wide Change is becoming an increasingly large part of the landscape in today's dynamic 21st Century environment. What do we mean by this?

An Enterprise

An Enterprise (business, company, establishment, firm, organization, corporation, etc.) is:

- A business organization
- A systemic and industrious activity
- An undertaking—especially one of great scope, complication, or risk.¹

Enterprise Synonyms include business, company, establishment, firm, organization, and corporation².

Enterprises are systemic, complex, industrious entities, and include all public, private, and not-for-profit organizations. They are not just *for-profit* undertakings.

Change

Change is a word we are all familiar with, meaning *to alter something*.

Enterprise-Wide Change

Enterprise-Wide Change (EWC) has a major impact on the entire organization, and is usually strategic, large-scale, chaotic, complex, and/or radical in nature.

Examples of Enterprise-Wide Change initiatives and activities include:

- Installing an Enterprise Resource Planning system (ERPs)
- Creating a new high performance culture
- Focusing on business and operational excellence
- Conducting mergers, acquisitions, joint ventures and alliances
- Installing major new technologies
- Executing strategic and business plan
- Becoming more customer-focused
- Becoming a global company
- Improving customer service
- Desiring major growth and expansion
- Downsizing, outsourcing, and major cutbacks
- Restructuring and redesigning the organization
- Improving Six-Sigma and quality
- Changing supply chain management
- Developing and deploying major new products
- Transforming an entire enterprise
- Significantly increasing creativity and innovation
- Creating new businesses

¹ Webster's II New Collegiate Dictionary, 1995, Houghton Mifflin Company, NY.

² Merriam Webster's Collegiate Thesaurus, 1998, Merriam-Webster, Inc., Springfield, MA

Enterprise-Wide Change (EWC) includes many of the organization-wide changes in which OD consultants (also called “change consultants” throughout this book) are typically involved, such as teambuilding, visioning, leadership and executive succession planning, talent development, HR planning, process improvement, and change execution.

Enterprise-Wide Change concepts also apply to community and societal changes such as fundamental changes in:

- Health care
- Education
- Children
- Crime
- Security

The Systems Thinking Approach defined

A system is a set of components that work together for the overall benefit of the whole.

Systems Thinking is:

- A way of seeing the whole as primary, the parts as secondary
- A higher-level way to view, filter, and mentally frame what we see in the world
- A worldview that considers the whole entity or enterprise, along with its fit and relationships to and with the environment
- A tool for finding patterns and relationships among subsystems, and learning to reinforce or change these patterns to achieve specific outcomes
- A shift from seeing elements, functions, and events to seeing processes, structures, relationships, and outcomes

The phrase Systems Thinking became a popular buzzword in organizational change theory after the 1990 publication of Peter Senge’s best-selling *The Fifth Discipline*. While Senge’s “fifth discipline” is, in fact, systems thinking, many people misuse the term today. They use it to refer broadly to *anything* that links together and fits with something else—a list of related topics, for instance, that are somehow important to training and development or some other specific goal. That is, at best, an integrated list, not a complete Systems Thinking view.

Systems Thinking, however, is a science: *the science of living (human) systems on earth.*

Achieving Superior Results

The approach to this level of change needs to be different. This book is about *thinking differently* regarding EWC. To be successful in such a complex set of tasks is management’s ultimate challenge.

Superior results include:

- Economic benefits for shareholders, and owners
- Customer satisfaction
- Employee satisfaction
- Contribution to society

🔄 Think Differently

We often think about *what* we think,
but we seldom think about *how* we think.

The Uniqueness Of Enterprise-Wide Change

Unlike traditional change efforts, Enterprise-Wide Change (EWC) is a complex, systemic, laborious undertaking. It is not to be taken lightly.

A doctor would be guilty of malpractice if she or he operated on a patient without appropriate knowledge, skills, and a deep understanding of anatomy, genetics, and the patient's current health and medical history. Likewise, leaders and change consultants cannot responsibly impose change initiatives on their own "patients" (the organization as a whole, fellow managers, employees, customers, suppliers, owners, the community) without a full understanding of EWC's unique elements and demands.

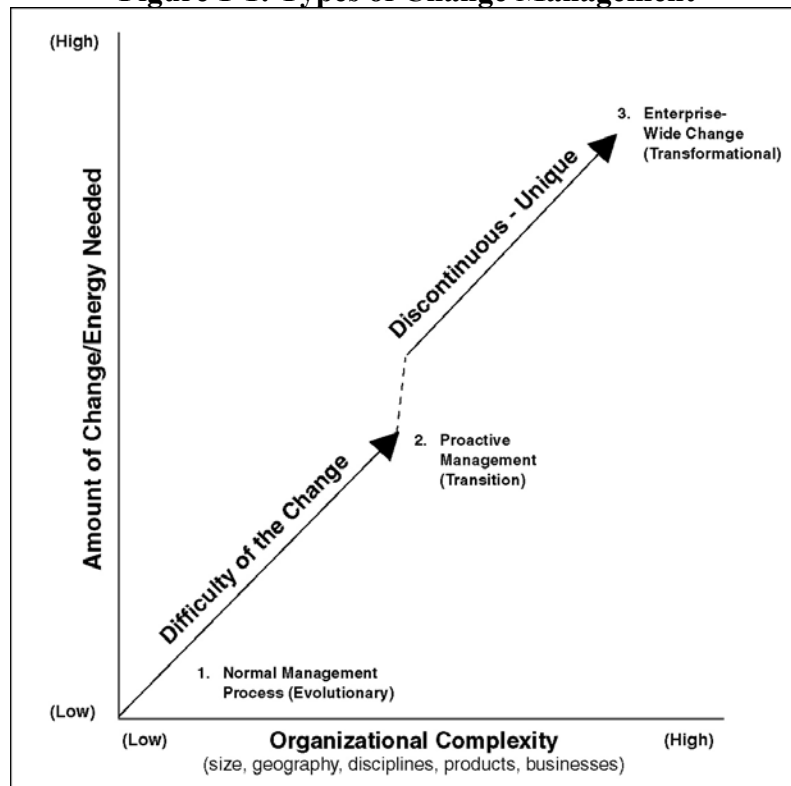


Six distinct characteristics of EWC separate it from less comprehensive change initiatives:

- *Major structural and fundamental impact*—EWC has a major structural and fundamental impact on the entire organization or business unit in which change is to occur. Energetic leadership is required at multiple levels to succeed.
- *Strategic in scope*—The change to be effected is strategic in nature. It links to the business's unique positioning in a dynamic and highly competitive marketplace (including the public sector marketplace).
- *Complex, chaotic, and/or radical*—The change is complex and chaotic in nature, or may constitute a radical departure from the current state—even to the point that desired outcomes and approaches to achieve them may be unclear.
- *Large-scale and transformational*—The scale of desired change is large and will result in a significantly different enterprise. It will be transformed.
- *Longer timeframe*—The desired change will require years, with multiple phases and stages of major changes.
- *Cultural change*—The rules of the game change: the norms, guideposts, policies, values, and guides to behavior.

Author's Note: We hesitate even to use the word *transformation* above as it has become an overused catch phrase for all kinds of change. Often it is about giving a new name to old stuff and selling change interventions on the basis of their sex appeal or latest fad.

Evolutionary or point-to-point change efforts are inadequate in the face of needed systemic Enterprise-Wide Change.

Figure 1-1: Types of Change Management

Any large-scale Enterprise-Wide Change will entail some of the following characteristics:

- Multiple transitions
- Incomplete transitions
- Uncertain future state(s)
- Multiple changes over long periods of time
- Changing priorities
- Conflicting demands
- Changing players
- Resistance to change
- Loss of focus
- Inadequate resources
- False starts
- Derailments
- Delayed payoffs
- Ambiguity/awkwardness

When *going back to zero*, these are normal and to be expected. Persistence and perseverance are essential.

☞ Think Differently

Boeing is trying to “think differently” to reinvent itself to become a defense contractor, not just an airplane manufacturer. They are undergoing EWC to reposition themselves into an additional business and marketplace through all their acquisitions in the defense industry.

Its headquarters is now in Chicago, not Seattle, and it has acquired numerous other defense contractors including much of Rockwell

International. However, in looking beyond their aircraft roots, many analysts feel Boeing is losing significant ground to the European Airbus competitor.

A dual focus on Enterprise-Wide Change and their current business is required for their future success. This is a very public Enterprise-Wide Change process we can all observe in public view its successes and failures.

Questions to Ponder

- Do you agree with these definitions of *Enterprise-Wide Change: The Systems Thinking Approach to Superior Results*? Why? Why not?
- Can you think of other examples of Enterprise-Wide Change?
- Do you agree with the six unique characteristics of Enterprise-Wide Change? Why? Why not?

The 21st Century: Revolutionary Worldwide Change and Its Implication

In the complex and dynamic 21st century, CEOs, executives, change consultants, and Organization Development (OD) professionals need new modes of thinking to effectively manage organizations. The approaches to thinking and management that worked in the 20th century and during the Industrial Revolution, is no longer relevant in today's fast-paced information age.

Systems Thinking tells us that enterprises are not simply the sum of their static components or parts. Instead, an enterprise is the end result of all of its processes, systems, humans, and complex webs of interdependencies and interrelationships.

As many leaders have discovered, changing just one part of an organization without considering the rest of the system often results in unpredictable—unintended—and undesirable—consequences elsewhere in the system.

Thinking Differently can lead to acting differently and achieving better results.

Since the fall of the Berlin Wall in November 1989, a flood of change has enveloped the world.

The “Iron Curtain” collapsed, along with most communist regimes worldwide. The European Union and Euro currency came into being. “Eastern Bloc” countries joined NATO, while a “global village” working around the clock, with interlocking economies, sought freer trade through WTO, GATT, NAFTA, and MERCOSUR. The ascendancy of networked computing brought the Internet, extranets, and intranets into even the smallest businesses across North America, Europe, Asia, and the world. Satellites and wireless global communications unite even the remotest areas of the globe. Genetics research came of age; the human genome was mapped in its entirety and the biotech revolution is underway.

The 21st Century was born into a radically changed business climate from the preceding century. A global recession raged. Yet, worldwide competition grows more intense. Corporate corruption and greed are uncovered almost daily. Industries blur into one another as substitutions and new product life cycles shorten. Employees feel helpless and overwhelmed with new demands, complexities, and intensity in the workplace. Companies see a shift in the power balance as consumer demands take center stage. Simultaneous pressure for commodity pricing and erosion of marketplace positioning take their toll. Cultures must shift as flexibility, speed, and responsiveness mean survival, even as demands rise for economies of scale and lower costs.

One thing is certain: Business as usual won't cut it anymore—not in government, not in the private sector, not in the not-for-profit world, and certainly not in the military.

The history of mankind is strewn with habits, creeds, dogmas that were essential to one age and disastrous to another.

James Reston, New York Times Columnist

➤ Think Differently

21st Century USA warfare such as Operation Iraqi Freedom (which ended in April 2003) has found the *silver bullet* for military success: *coherent joint warfare*.

This is defined as the highest level of joint force integration (Army-Navy-Air Force-Marines-Coast Guard-FBI-CIA), progressing from specialized joint operations to synergistic joint operations where joint forces will be thoroughly integrated to fully exploit the synergism of land, sea, and air combat capabilities³—a systems view.

Authors Note: Cause and effect can be greatly separated in time and space, as the above is a direct result of the Goldwater-Nichols Defense Reorganization Act of 1986. It mandated joint operations and unified combatant commands such as the central command led by Army General Tommy Franks in 2003. The aftermath of April 2003 is a monumental tragedy to lack of a Smart Start, lack of Clarity of Purpose, and no integrated simplicity of execution.

The good news is that society and enterprises have moved beyond looking for the one right, simplistic *silver bullet* answer to their chronic and diverse issues and problems. They are starting to apply multiple solutions to patterns of events and issues. However, we believe that they may not fully understand the context, or systems within systems, in which all these complex issues exist.

In these times, it is tempting and comforting to look to top executives who have transformed their companies in these dynamic times. The best advice we know of is the widely quoted view from GE's former CEO:

**If you are still doing things now the same way you did them five years ago,
you are doing something wrong.**

Jack Welch

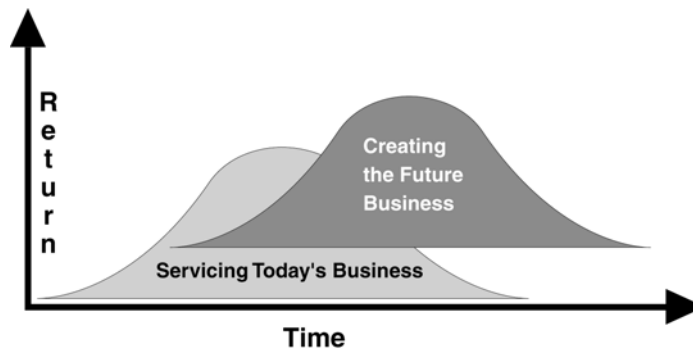
This book provides a roadmap for Enterprise-Wide Change using an *integrated Total System Thinking Approach* that identifies, considers, and leverages the impact of *isolated* organizational changes further into the entire enterprise.

Senior management's ability to identify, achieve, and sustain a uniqueness and positioning in the marketplaces is improved significantly when their decisions are based on a more holistic business, humanistic, and systems orientation.

The Secret of Constant Growth

Living, growing systems change. This means that no matter what journey an organization is undertaking, every organization is constantly required to change or die. All enterprises must simultaneously service the current business and create the future business. It is the not so—Secret of Constant Growth.

³ *United States Naval Institute Proceedings*, October 2003, page 56.

Figure 1-2: The Secret of Constant Growth⁴

The secret of constant growth means that executives and managers have two full-time jobs today:

1. **Serving today's business** in a stressful, dynamic, consumer-oriented world where more demanding customers are driving products and services towards commodity pricing.
2. **Creating the future business** amidst the pressure of the daily business for current results.

The Secret of Constant Growth is simple:

- Work *in* the business and you feed yourself today
- Work *on* the business and you feed yourself next year

Fritjof Capra, Ph.D., a world-renowned physicist, and systems theorist who co-wrote the film *Mindwalk*, explores the fundamentals of Systems Thinking:

One of the foremost signs of present-day society is the presence of massively complex systems that increasingly permeate almost every aspect of our lives. The amazement we feel in contemplating the wonders of industrial and informational technologies is tinged by a sense of uneasiness, if not outright discomfort.

Though these complex systems continue to be hailed for their increasing sophistication, there is a growing recognition that they have brought with them a business and organizational environment that is almost unrecognizable from the perspective of traditional management theory and practice.⁵

The global society at large and the nations, companies, and cultures of which it is composed are approaching a transformation, moving through the Information Age to the Systems Age. Many people, however, are not yet fully aware of the impending transformation. It will be a distinct competitive advantage to learn early how Systems Thinking can be used to guide enterprises to superior results.

75% of All Major Changes Do Not Succeed

The vast majority of major organizational change efforts fail to achieve their intended and desired outcomes.

We know of no single study that quantifies the exact percentage of failed change initiatives. This is not surprising as it would be quite unusual to have CEOs admit to this. However, consultants, executives, and business professors alike seem to agree that the most likely outcome of a significant change initiative is failure to achieve its desired intent and superior results. This should not be too surprising when we realize that both the *technical and social complexity* of our lives and organizations is so great, it makes successful change very difficult.

⁴ Papageorge, Andrew (www.goinnovate.com).

⁵ Capra, F. *Life and Leadership: A Systems Approach*. www.fritjofcapra.net

Anecdotal evidence, decades of experience in the change field, smaller research studies, and numerous conversations with other prominent consultants and writers suggest this staggering belief: *Approximately 75% of all major change initiatives fail* to fully meet their initial objectives. This despite a multi-billion dollar consulting industry dedicated to enterprise-wide change.

In postmortem analyses, one dominant characteristic we at the Centre for Strategic Management have found in failed initiatives is that they are fragmented efforts. They rely on outmoded analytic methods and tactics. And they almost universally attempt to address a systemic problem in a piecemeal one-best-way—silver bullet fashion.

What follows is a short list of myopic approaches to systemic problems—and the typical lack of unintended results that leads to the 75% failure rate.

Job Cuts and Downsizing

In the past 20 years, more than 60 million jobs have been eliminated from American organizations according to the American Management Association⁶. The economic effects of technology, computers, robotics, etc. have been enormous. Today, there is no such thing in business as a career or lifetime job.

Many companies that were leaders in the Industrial Revolution have fallen on difficult times and decimated their human organizations in an attempt to maintain profitability. The massive downsizing of corporate America, however, has not achieved its desired effect. The American Management Association's survey of member companies conducted each year since 1990 has repeatedly found that downsizing fails to produce higher results. Fewer than half the companies that cut jobs reported an immediate increase in operating profits, while less than one-third reported an increase in productivity.

Fragmented Reengineering Fads

A number of popular management/business book advocate incomplete and fragmented tactics that make change sound simple and easy. Business process reengineering, to take just one example, was popularized in Hammer and Champy's 1993 book *Reengineering the Corporation*.⁷

For most enterprises that attempted reengineering, the effort did not work out as intended. CFOs often led reengineering projects (rather than someone with a more natural customer and sales focus); consequently, reengineering too often simply became a massive cost reduction program that destroyed capabilities, core competencies, and customer value.

Hammer and Champy's second book acknowledged that many efforts failed because the reengineering industry neglected the human element—a critical flaw.⁸

Lack of Customer Orientation

Despite common sense and the abundance of research on its value, far too few companies achieve a customer orientation. Organizations are often driven instead by (1) regulatory decisions, (2) operational efficiencies, (3) "anything to make a profit", or (4) product orientation.

While many organization leaders talk a good game about the customer being king, more than 70% of all managers feel performance is driven more by internal operating measures than any kind of external, customer-focused ones.⁹

⁶ www.amanet.org

⁷ Hammer, M. & Champy, J. (1993). *Reengineering the Corporation: A Manifesto for Business Revolution*, NY: Harper, Collins Publishing, Inc.

⁸ Hammer, M. & Champy, J. (1996). *Beyond Reengineering*. NY: Harper, Collins Publishing, Inc.

⁹ The Gallup Organization, Gallup Washington, D.C. 901 F. Street, NW, Washington, D.C. 20004

***Silver Bullet* Change Consulting: Fads**

Management consultants and authors who tout their method as the sole path and *silver bullet* to corporate salvation often compound existing problems. The one-best-way approach promulgated by leading management authors and gurus has resulted in fad after fad. Every year, each new fad goes through the same inevitable lifecycle:

- Introduction of new ideas
- Early adoption of new ideas
- High acceptance and widespread dissemination
- Misuse or lip service to the ideas
- Criticism and decline of the approach
- Search for the next Holy Grail

However, no *one-best-way* can solve all ills—not even this book. Our goal of this book is to improve the *probability* of successful Enterprise-Wide Change.

Resistance to Change

Gallup polls have shown that more than two-thirds of business leaders resist change. Understandably, like most of us, they have a vested interest in protecting the status quo, do not like to lose control, and may not feel comfortable about what to do about the needed changes.

The stock market, of course, drives publicly held companies to be quarterly and short-term oriented. As a result, company executives are often rewarded for maintaining a consistent small increase in earnings, i.e. the Freddie Mac scandal in 2003.

Gallup polls also show that 74% of all employees in the US are *disengaged* from their work—and worse yet—19% are actively disengaged from (i.e., sabotage) their company. This news is devastating for those searching for superior business results.¹⁰

Strategic Planning Fragmentation

The highly respected strategist and professor, Henry Mintzberg, in his book *Strategy Safari* (1998), examined 10 different strategic planning processes and found none to be effective.

Our Centre's own research comparing fourteen different Strategic Planning Models saw the same ineffectiveness and fragmentation. Fewer than 25% of all planning models studied had any form of pre-planning and organizing efforts to ensure the effort was organized and tailored to each unique situation up front.

More than half of the models did not even link the strategic plan to the annual plan and budgets.

None of them dealt with helping to organize implementation game plans.

It is no wonder many plans never get implemented and fall prey to the SPOTS syndrome—**Strategic Plan On Top Shelf...**gathering dust).¹¹

Our internal data leads us to estimate only about 25% of all strategic plans are ever successfully executed.

Inadequate Change Frameworks

We researched thirteen popular organizational change models.

¹⁰ Ibid

¹¹ Haines, Stephen, Comprehensive Reference Library Volume I, San Diego, CA: Systems Thinking Press, 2002.

- Only four of the thirteen focused on the customer
- Few had a focus on outputs and goals, as opposed to process alone
- Many did not focus on the need for cross-functional teams as a vehicle for integrated change
- Less than one-third included strategic thinking or planning as a guide for the change effort
- Fewer than half dealt with organizational culture as a key variable
- Many did not look at the values and beliefs of the organization

In general, these change models were technical, operational, or mechanistic in nature. They usually did not deal with the issue of people's hearts and minds being in tune with the desired changes. Only one out of the thirteen included adequate feedback mechanisms, and only one out of thirteen used a system and processes to manage change strategically.¹²

¹² Ibid.

Big Three Enterprise-Wide Failure Issues

Based on this preceding research, there are three normal and predictable issues that contribute to the 75% of all major changes failing to achieve their desired intent.

Guarantee of Failure Up-front:

#1. A Piecemeal Approach to a System's Problem (Multiple Conflicting Mindsets)

- Multiple mindsets, holistic frameworks, consultants, and fads/silver bullets...
- Instead of a single mind set based on an organization as a living system

Note: See preceding fragmented examples of inadequate change frameworks, strategic planning fragmentation, and lack of customer focus.

Partial Success—An either-or mindset:

#2. Mainly focusing on the *Economic Alignment* of Delivery

- Primary focus on productivity, processes, and bottom-line economics...
- Instead of a combined approach with *cultural attunement* issues

Note: See preceding fragmented approaches on downsizing, and reengineering.

#3. Mainly focusing on the *Cultural Attunement* with people

- Primary focus on egalitarian, participative, people processes...
- Instead of one combined approach with economic alignment issues

Note: See preceding fragmented examples on one-best-way fads and resistance to change.

Instead of these Big Three Failure issues, this book is recommending another alternative approach to Enterprise-Wide Change that combines solutions to the *Big Three Failure Issues*—one holistic mindset that focuses on integrating both *economic alignment of delivery* and the *cultural attunement with people*:

Full Success—A Totally Integrated Systems Solution

- An Enterprise-Wide, Systems Thinking Approach to business excellence that combines economic alignment, cultural attunement, and a single holistic mental map to assess and guide the change
- That achieves *Superior Results* (profits—growth—customer—culture—sustainability)

In Sum

The reality is that there are so many reasons change fails. It is not surprising only about 25% of change efforts are fully successful. This is particularly true for large-scale Enterprise-Wide Changes.

The Search for the Silver Bullet

Attempts to change organizations with the latest silver bullet ignore two powerful principles of organization:

- #1 Organizations are perfectly designed for the results they get
- #2 Success comes from individuals who take accountability for their actions

Alignment and Attunement Concepts Expanded

Most EWC journeys tend to be under-funded and under-resourced, especially in terms of people, when one considers the complexity and magnitude of the planned change. Change consultants sometimes don't help matters with their terminology. The talk today is about the *alignment of people* in the enterprise in support of the desired changes. Alignment is an industrial and mechanical term. It is appropriate when discussing assembly lines, robots, and technical systems. Even "alignment of Delivery" is an appropriate term. "*Alignment of People*" is not.

The authors would like to belatedly thank Roger Harrison, a pioneer in the OD field, for this distinction learned more than 30 years ago in a long forgotten session. Thank you, Roger. This terminology may seem a small change, but the leverage it makes possible is enormous.

People are living systems. We don't function like robots. People have feelings, emotions, a brain, and a spirit, *in addition to* hands and feet that perform physical work tasks. When change consultants use the term alignment to refer to *people*, they are inadvertently de-humanizing them, and downplaying the human requirements for successful Enterprise-Wide Change.

Attunement is a musical term that means to *bring into harmony*—to ensure that each instrument in an orchestra or band is tuned exactly the same way as all the others. The proper term for what executives need to do *with* people in an enterprise is *attunement*. Collaboration is required to bring our hearts and minds into harmony with each other and with the higher-level system goals.

You can force alignment, but you cannot force attunement.

Note: For those interested in reading more on the tension between alignment and attunement, we highly recommend Michael Beer and Nitin Nohria's *Breaking the Code of Change*¹³. In 1998, a *Breaking the Code of Change* conference was held at the Harvard Business School. Prestigious professors, and executives were asked to compare, contrast, and debate two theories of change—Theory E (creation of economic value) and Theory O (development of an enterprise's human capability and culture to implement strategy). Their conclusions support the views in this book quite closely.

➡ Think Differently

A large West Coast Financial Services enterprise underwent a massive turnaround and EWC Process. The process was a rousing success because the new CEO and Executive VP cared deeply about both the economic alignment and cultural attunement issues (Failures #2 and #3).

The Executive VP was the internal executive in charge of the Program Management Office and the external consultant was the President of University Associates (an external consulting firm).

Even though more than 50 managers and executives were individually terminated for poor performance, morale and profits went up dramatically in the first full year after the new CEO was hired. And...no lawsuits for wrongful termination were filed.

¹³ Beer, M. & Nohria, N. [Editors]. (2000). *Breaking the Code of Change*. Boston, MA: Harvard Business School Press.

Questions to Ponder

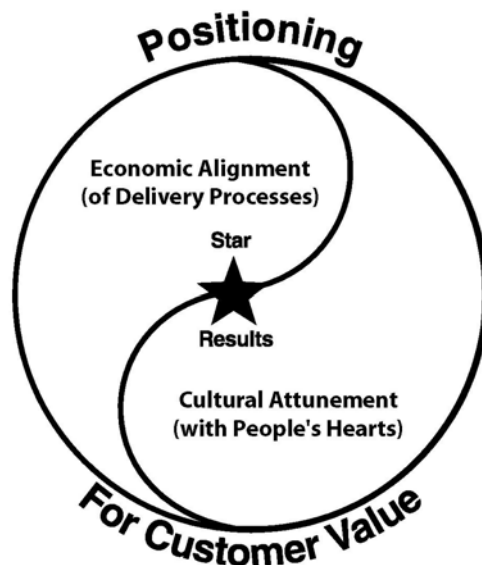
- What revolutionary changes do you see going on in the world today?
- Do you agree that Enterprise-Wide Change is fundamentally different from traditional change? Why or why not?
- Do you agree with our “Big Three” reasons why Enterprise-Wide Change fails? Why or why not?

Final thought—Great results and great frustrations

We want to be clear that there are many cases of CEOs, executives, and change consultants who are very successful at achieving superior results for their organizations—both in terms of the *economic alignment of delivery* and the *cultural attunement with people*. We will give some examples of them throughout this book.

However, we also know that there is ONE GREAT FRUSTRATION regarding change in enterprises and businesses by executives, employees, and change consultants alike. It is a great frustration that we all don't seem to see the same picture each of us personally sees and thinks is **THE CORRECT PICTURE**. This leads to frustration with each other and the lack of superior results for customers, stockholders, employees, and the community as well. This lack of both Yin and Yang strategies is one of the overarching themes of this book.

Figure 1-3: The Yin and Yang of Strategies
(Positioning for superior results and customer value)



Preview: The Enterprise-Wide Change Journey

There are three goals of Enterprise-Wide Change. This book covers the three goals and entire process to achieve them in depth.



Three Goals in Enterprise-Wide Change

Prework: use a Smart Start with a Systems Thinking foundation

- Goal #1. Develop an overall enterprise-wide clarity of purpose (with a Game Plan for dramatic change)
- Goal #2. Ensure simplicity of execution (with enterprise-wide systemic change)
- Goal #3. Build and sustain business excellence and superior results (year after year)

This book approaches each goal in depth, giving you both theoretical foundations and practical tools you can use to guide EWC efforts. Obviously it will be unusual for an enterprise to use all of the points of this book—even our clients rarely do. But, this book gives you a template from which to choose and tailor your Enterprise-Wide Change effort.

Prework: Build a Smart Start

This prework concept in Chapter 4 is the most commonly skipped, missed, or ignored part of any EWC. There are real, non-negotiable preconditions for successful systemic change that must be in place before an Enterprise-Wide Change process can hope to succeed. Smart Start helps enterprises to engineer success up-front before the formal beginning of the journey.

We first recommend that senior management undergo a two-day retreat. The goals of this “Smart Start” are:

- Educate the executives on Enterprise-Wide Change
- Assess issues critical to the Enterprise-Wide Change
- Tailor the EWC process to your needs and unique situation
- Organize the EWC effort to fit your size, budget, and focus

Prework: Lay The Systems Thinking Foundation

Competence and a foundation in Systems Thinking’s Core Technologies are critical for executives and change consultants who undertake EWC. In Smart Start, enterprise leaders learn the assumptions, mental models, and methods that will help them to understand their organization’s challenges and strengths from a full Systems Thinking perspective.

Terms like a mental map, model, paradigm, framework, concept, worldview, or *Weltanschauung* (German for *view of the world*)—are similar words for a collective mindset, a way in which humans understand (or *misunderstand*) the world in which we live.

Specific change interventions typically use a narrow analytical mental map. While the interventions have value, even the best of these are only partially successful. They cannot begin to maximize the overall potential business excellence and superior results without a systemic mental map of some kind.

Our belief is that Systems Thinking is one excellent mental map to understand an organization. We also believe there is much to be gained by carefully choosing elements of other change models and

methodologies. Just remember to integrate them within some kind of a holistic approach. These are other kinds of large-scale change approaches in this Jossey-Bass OD Practitioner Series that the reader is invited to review as well.

➤ Think Differently

The US Coast Guard is now part of the new Department of Homeland Security of the government. In the post-9/11 world of terrorism we now live in, the Coast Guard has taken on added importance.

They are now seeing increased funding for their mission. Historically their fleet of over 1500 boats was of dozens of different types. They ranged from 19-52 feet long, of many different manufacturers, with all kinds of different engines, and many different type hulls. Local commanders had carte blanche authority to purchase almost any type of boat needed—even special modifications—188 different stations, 60 aids-to-navigation stations, and dozens of Marine safety Offices on their own—analytic thinking run amuck.

The complexity of this hodgepodge caused many problems; from readiness, safety, sea handling, proficiency, maintenance, parts, training and transferring personnel.

Now, with a more Systems Thinking view, they have a plan to transition to four standardized classes of shore-based response boats.

One manufacturer is building all new 117' fast motor-lifeboats and 47' highly maneuverable fast motor-lifeboats.

In addition, all 25' Small Response Boats are being built by another manufacturer

And all 41' Medium Response Boats will have a contract awarded in 2004.

The boat fleet will now be standardized; not quite as systemically as Southwest Airlines with only one 737 type aircraft, but a huge system's improvement for the Coast Guard.

Goal #1: Achieve Clarity of Purpose

Gaining true clarity of purpose requires conducting, identifying, and clarifying four parts of the Game Plan if they are not already in place.

- Conducting an environmental scanning process of relevant external factors.
- Developing enterprise-wide positioning (desired outcomes) that articulates the overall direction of the enterprise.
- Clarifying core values, which are the guiding principles for decision-making throughout the change effort.
- Setting measurable goals for the process—year by year if necessary.

➤ Think Differently

A large, 30-year-old, employee-owned engineering business had been doing well by the standards of a plan that had been developed five years before. The entrepreneur-founder CEO had

fired the President and COO within the past year. Running the business had been left to the executive team (with rotating leadership) during the vacuum.

As is typical of organizations at this stage, the executive team often received conflicting messages from the CEO regarding strategy and change. The executive team knew it couldn't afford to wait for the new President to be hired before a new EWC plan was developed. They embarked on a journey to refine the organization's vision, values, and positioning – and completed a comprehensive future external environmental scan.

It took months for a new President to arrive—in the meantime the organization had its EWC plan in place and a solid base for the new President to build on. It also enabled the executive team and new President to work effectively with the entrepreneur-founder CEO.

Goal #2: Ensure Simplicity of Execution

During EWC efforts, you obviously cannot know everything in advance. The game plan has to be a living, breathing process that is continuously re-created as it unfolds. Goal #2 is where execution of change formally begins in all its gory, chaotic, and complex details.

Unfortunately, without a systems orientation, this is often the place where change consultants and executives start—thus ensuring piecemeal failure up front by failing to adequately lay the groundwork that emerges from the Pework and Goal #1.

Goal #2 requires regular meetings of an Enterprise-Wide Change Leadership Team. It is supported by a Program Management Office with detailed tracking and regular reporting about issues, results, and measures of success.



Goal #3: Sustaining Business Excellence

Key actions at the end of each year include recycling back through the prework and all three goals again (wave after wave of change):

- Reviewing and assessing the business (alignment) and human (attunement) results from the last year
- Assessing how well you are “walking the talk” on your core values
- Developing further action plans to correct values areas of weaknesses or failures
- Assessing the results of the first year of the EWC Game Plan itself
- Refining the Enterprise-Wide Change Game Plan for the next 12 months, adjusting core strategies and their key initiatives as necessary

Chapter One Recap

1. Dick Beckhard's original definition of Organization Development is still as relevant today to Enterprise-Wide-Change.
Organization Development is an effort that is:
 - Planned
 - Organization-wide
 - Managed from the top to increase organization effectiveness and health
 - Through planned interventions in the organization's processes, using behavioral-science knowledge¹⁴
2. Enterprise-Wide Change is fundamentally different from other traditional changes. It:
 - Has a major structural impact
 - Is strategic in nature
 - Is complex, chaotic, and /or radical
 - Is a large scale size
 - Is system-wide
 - Occurs over longer timeframes
3. An estimated 75% of major change efforts fail.
4. The Big Three Enterprise-Wide Change failure causes are:
 - #1. Analytic, piecemeal approach to systems problems
(multiple conflicting frameworks and mindsets)
 - #2 Focusing mainly on the economic alignment of delivery
 - #3 Focusing mainly on cultural attunement and involvement with people.
5. Three goals in Enterprise-Wide Change:
 1. Develop an overall enterprise-wide Clarity of Purpose
 2. Ensure Simplicity of Execution (with enterprise-wide systemic change)
 3. Build and Sustain Business Excellence and Superior Results (year after year)

¹⁴ Beckhard, R. (1969). Organization Development: Strategies and Models. Reading, MA: Addison-Wesley, page 9.

Chapter Two

Seeking a Unity Of Science For Living Systems

Chapter Purposes

- Explain the differences between Analytic Thinking and Systems Thinking
- Provide an overview on the science, research, and history of thinking about living systems on earth

Great spirits have always encountered violent opposition from mediocre minds...

Albert Einstein



In one way or another,
we are forced to deal with complexities, with *wholes* or *systems* in all fields of knowledge.

This implies a basic reorientation in scientific thinking.¹

Ludwig von Bertalanffy

¹ Von Bertalanffy, L. (1998) [Revised Edition]. General Systems Theory: Foundations, Development, and Applications. NY: George Braziller, Inc.

Complexity vs. Simplicity: Our Different Views of the World

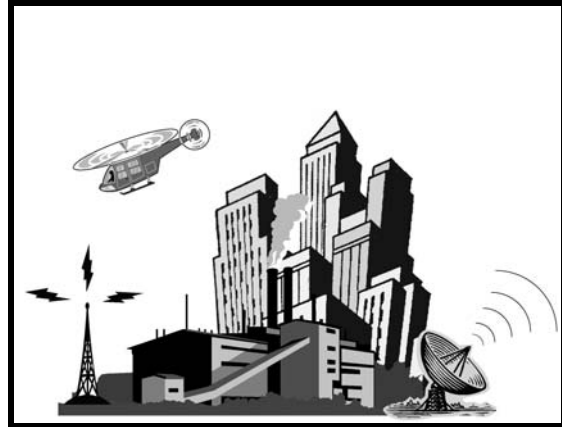
Look at these next two boxes

Figure 2-1: Simplicity vs. Complexity

SIMPLICITY

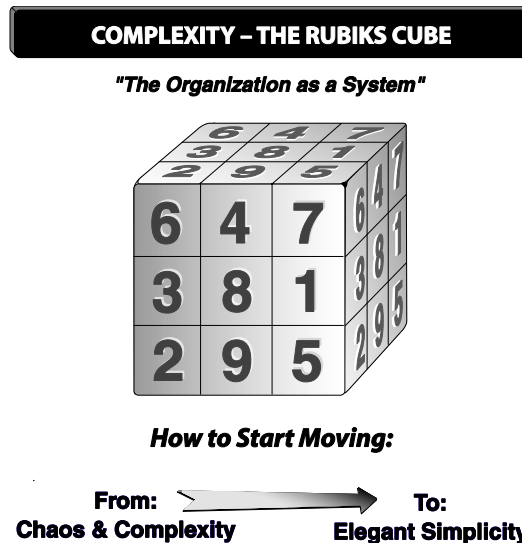


COMPLEXITY



What a difference between the simplicity of sunset versus the complexity of our communities. The world is complex, and getting even more so with technological inventions and innovations. We have a complex, interconnected world economy and global Internet communications. In fact, our complex world actually obscures the realities of how life functions naturally on earth as we asphalt over much of it.

To make this point, we recommend using a Rubik's Cube analogy throughout your change effort.

Figure 2-2: Rubik's Cube: A Study in Complexity

The Rubik's Cube is a deceptively simple puzzle that became popular shortly after its invention. It offers a nearly perfect illustration of the nature of complex problems and the necessity to abandon analytic thinking when dealing with complexity.

Hungarian designer Erno Rubik invented the six-sided, six-colored cube in 1974. Rubik did not intend to create a puzzle per se; he was fascinated with solving the problem of creating the inner workings of the cube, which would allow each axis of a 3-by-3 cube to rotate freely.

Once he had solved the engineering problem of how to create the cube's mechanism (itself a breakthrough in systems thinking), Rubik next began to understand the enormous complexity inherent in the deceptively simple cube. Rubik himself has described the moment when he recognized that his invention presented a problem that transcended analytical solutions when he applied color to each of the six sides and began twisting.

"It was wonderful, to see how, after only a few turns, the colors became mixed, apparently in random fashion. It was tremendously satisfying to watch this color parade. Like after a nice walk when you have seen many lovely sights you decide to go home.

After a while I decided it was time to go home. Let us put the cubes back in order. And it was at that moment that I came face to face with the Big Challenge: What is the way home?"

Erno Rubik²

The way home on the cube took Rubik a month to find the first time around. Mathematicians have calculated that there are nearly 43 quintillion independent configurations in the cube. If one were to approach solving the cube randomly, by simply twisting and trying one combination after another, it would take many lifetimes to find, let alone try, all the possible permutations.

A Rubik's Cube today comes with instructions that explicitly state the solution cannot be found by approaching just one color, or one side, in isolation. It is, in fact, impossible to solve the puzzle in its entirety by attempting to *fix* just one *problem* at a time.

By 1983, the puzzle Rubik had invented had entered popular consciousness, baffling engineers, scientists, and ordinary citizens alike. There were scrambled cubes in lockers, on tabletops, hooked to key rings, and even on bedside tables. Books about how to solve the cube burned up the charts.

² www.rubikscube.com

Today, you can even play with *virtual* versions of the cube via the Internet³. There are dozens and dozens of highly theoretical explanations posted in cyberspace about models required to solve it.

It is possible to solve a mixed-up Rubik's cube without supercomputers. Small groups of cube enthusiasts, in fact, have come up with several systems to do so, and today there are *speed-cubing* competitions where practiced gamers restore a jumbled cube to its initial state in a matter of mere seconds. In 1983, it was widely reported that a seven-year-old Norwegian boy was able to successfully complete the puzzle time and time again. Yet he *could not explain how he achieved this feat in words*. He simply did not have the language necessary to do so.

The thinking required to generate reliable solutions to the puzzle of the cube had to transcend analytic, one-piece-at-a-time thinking, explanations, and language.

Likewise, complexity in organizations and enterprises is of a similar nature. One twist, or even a series of changes intended to *solve* one aspect of an organization's problems, may give the illusion of a solution—until you look at the rest of the system and realize that the myopic focus on one side has left others to become even more jumbled, as predictable, yet unintended consequence.

Enterprise-wide change, like Rubik's Cube, requires a continuing holistic systems thought process, and view of the world to solve.

Western civilization has evolved through a series of ages—periods of time in history or human progress marked by the prominence of a particular approach to reality:

1. The Hunting and Gathering Age of nomadic life (eons)
2. The Agricultural Age of farming and ranching (thousands of years)
3. The Industrial Age of machines, assembly lines, and mass production (250 years)
4. The Current Information Age of computers, telecommunications and the Internet (ongoing, roughly 50 years)

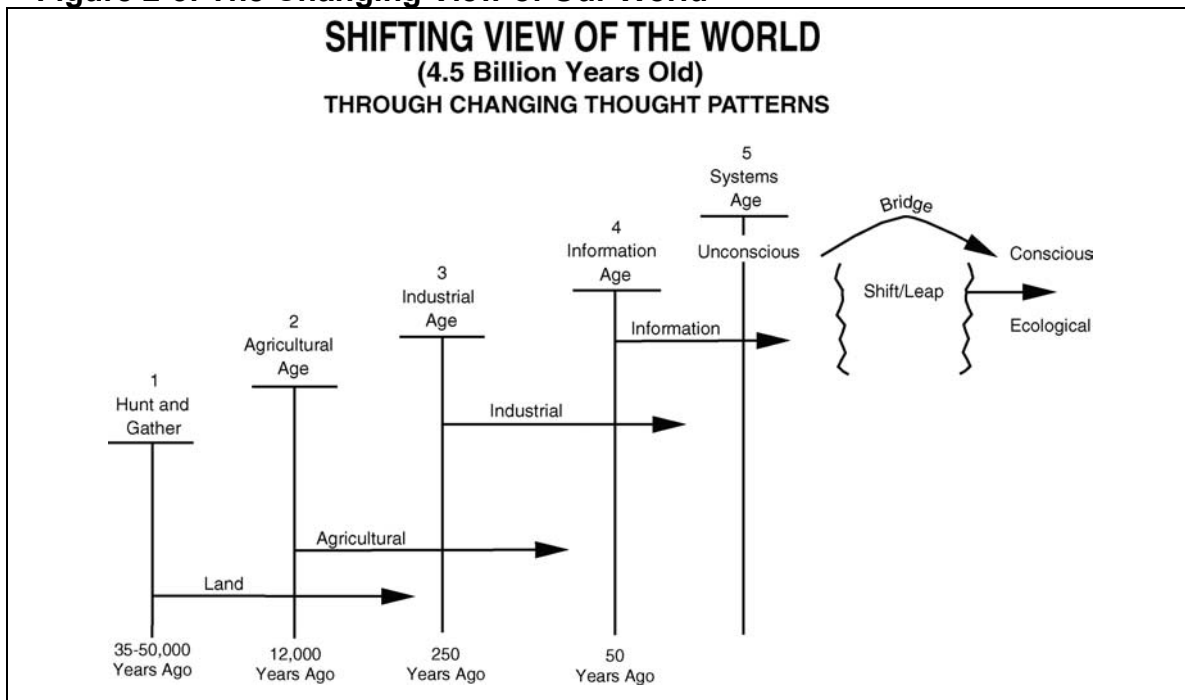
The first noticeable trend in the progression of these ages is that the longevity of each approach to the world (and the worldview that underlies the approach) has become shorter and shorter. If the trend continues, a shift to the next age is rapidly approaching.

The Information Age often overwhelms people. We believe part of this response to complexity and chaos is the result of attempting to solve problems with mindsets and tools that have been losing efficacy since the Industrial Age. The next *age* will be a leap or shift to a conscious *Systems Age*.

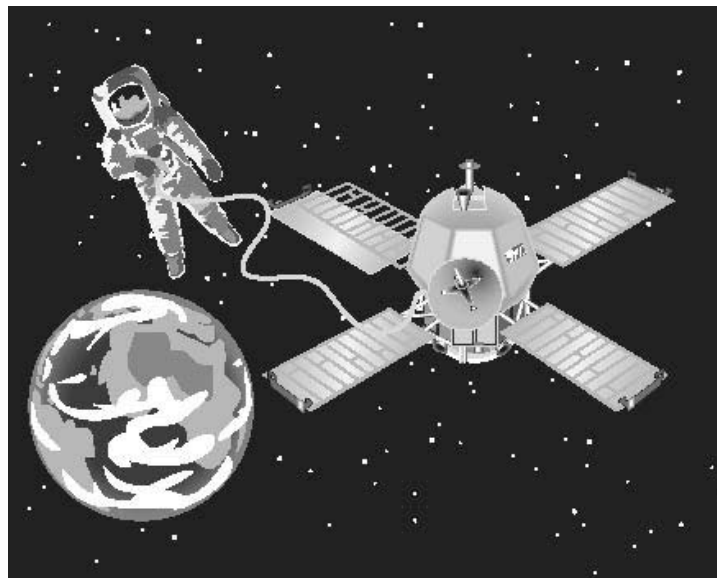
➡ Think Differently

Despite our enormous knowledge, technology, and sophistication in the Western World, why is it we have chronic issues that our mindsets and problem-solving approaches cannot solve? Chronic issues such as homelessness, crime, drugs, health coverage, education, and poverty are resistant to our current attempts to solve them. How we think about them has a lot to do with it.

³ Ibid

Figure 2-3: The Changing View of Our World

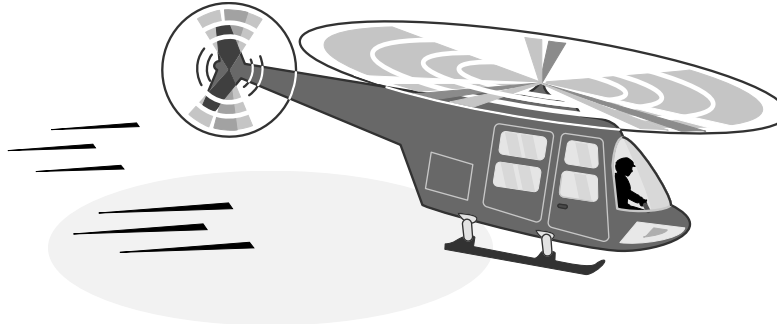
Ever since early NASA astronauts saw a far-away Earth floating in space, we've become increasingly aware that humanity and Earth are part of a vast, interdependent system called the Universe—a system in which we play but one small part. Photos of the earth taken from space allow us a view of the planet itself as a single organism—a worldview that is relatively new in science and philosophy.

Figure 2-4: An Astronaut's View Of Earth

Very few organizational leaders or change consultants can be astronauts in space, with a broader view of planet Earth. We can, however, still get a different perspective—a *helicopter view* that offers a wider, more comprehensive perspective. Gaining this view requires curiosity and imagination. It requires looking further out, beyond today. It requires entertaining “what-ifs.”

The Helicopter View of Life

A *helicopter view* of the organization from 5,000 feet above the ground provides a higher and broader perspective. It requires letting go of details about the enterprise's parts, departments, and the details of day-to-day operations. It encompasses focusing on the environment and all its components—customers, competition, and government.



To succeed in the business environment of the 21st century, leaders need to gain the same higher-level perspective on the enterprises they guide. And in the larger scheme of things, if humanity is to continue to thrive as a species, we also need to make this new perspective a way of life. One of the worst thing we could do at this point in history is to *avoid* thinking about our world in different ways. In his book, *Liberation Management*⁴, Tom Peters puts it this way:

**Perplexed is what we should be. The times are perplexing, confusing;
not to be perplexed and confused is dangerous.**

Some historic paradigm shifts in addition to the series of Earth Ages are:

- Mass production to mass customization
- Mainframes to PCs to wireless
- Full time employees to flexible work hours and cottage industries to outsourcing
- British Hong Kong to Communist China to the world's manufacturing center
- Wax cylinders to vinyl records to CDs to MP3 downloads
- Betamax to VHS to DVD
- Electronic tubes to transistors to chips
- Ballooning to biplanes to propeller planes to jets to space shuttles

On the other hand, a few examples of paradigm shifts that were missed at the time are embodied in the following statements, which at the time may have seemed obviously “correct” but in retrospect belie the flaws in the assumptions behind them.

- "Everything that can be invented has been invented." -Charles H. Duell, Director of U.S. Patent Office, 1899
- "There is no likelihood that man can ever tap the power of the atom." -Robert Millikan, Nobel Prize winner, Physics, 1923
- "I think there is a world market for about five computers." -Thomas Watson, CEO, IBM, 1943

⁴ Peters, T. (1994) [Reprint Edition]. Liberation Management: Necessary Disorganization for the Nanosecond Nineties. NY: Fawcett Books.

Whatever you call them, mental models are based on our prevailing beliefs and assumptions—generally unexamined. Thinking differently about the world requires identifying and scrutinizing the assumptions that underlie the mental model through which we approach problem solving.

We are, at this moment, in the middle of a global paradigm shift, away from the assumptions of the fragmented, mechanistic Machine/Industrial Age and toward a larger, clearer, holistic view of *all* the changes and shifts that are occurring. This paradigm shift will allow us to understand and change entire systems, rather than analyzing and attacking one crisis at a time...one after another.

We must begin to see the forest, not just the trees. When we look at our world in this broader way, it becomes easier to see that what we've been doing no longer works. We've used up our energies—and our resources—putting out brush fires, in more and more circular and destructive patterns.

Old mind maps, tools, techniques, and solutions left over from previous paradigms are far beyond their usefulness. We still are not seeing, however, a shift to something else that *does* work, a more holistic frame of reference. As futurist H.B.Gelatt puts it:

These conditions of turbulence make old paradigms dysfunctional, but paradigm paralysis sets in...[that] leads to personal blind spots, because a way of seeing (a paradigm) is also a way of not seeing. Paradigm paralysis is when we become incapable of seeing that things are no longer the way they used to be.”⁵

● Think Differently

During an extensive EWC process with a large government department, the Director of HR reported that he and the Director of Finance had been trying to solve a problem for days, with no success. They decided to shift their paradigm and approach. They agreed to use a facilitator and the higher level Systems Thinking Approach they learned through the corporate EWC process. Within one hour, they had the solution.

By focusing on the desired outcome first, rather than the problem itself, as they had been doing, they found they were not “locked on the problem”. This experience helped them to understand the power of this new way of thinking and they went to work to make it a core competency in the organization.

Questions to Ponder

- What is your opinion of the *shifting views of the world*? What are their implications?
- Does the *helicopter view of life* make sense to you? Why? Why not?
- Can you think of other historical paradigm shifts in this world?

⁵ Gelatt, H. G., Gelatt, H. B. & Crisp, M. (1991). Creative Decision Making: Using Positive Uncertainty. Menlo Park, CA: Crisp Publications.

Analytic Thinking: A Mindset Left Over From The Industrial Age

All the problems of the world could be settled easily if people were only willing to think.
The trouble is that people often resort to all sorts of devices in order not to think, because thinking is such hard work.

Thomas J. Watson

Since the Machine Age and Industrial Revolution, mechanization and machines have colored how we look at the world. Assembly lines, mass production, and countless machines brought with them the idea that the universe itself is a machine, not an organic, living system. Mechanistic or Analytic thinking has spawned prevalent (and damaging) assumptions about the nature of people and world itself.

Analytic Thinking Assumptions: *Micro Smart and Macro Dumb*

- **Reductionism:** If you take anything apart or reduce it to its lowest common denominator, you will ultimately reach indivisible elements. For instance, we repair car motors by taking them apart to work on their smallest parts.
- **Analysis:** If you take the entity/issue/problem apart, breaking it up into its components, you can solve it. Then, you aggregate all the solutions and reassemble things. Analysis tends to explain things through parts, rather than a view of the whole. Even today, analysis is probably the most common technique used in organizations. Managers *cut their problems down to size*, reduce them to a set of solvable components, and then re-assemble them into one solution. Many managers continue to see analyzing as synonymous with thinking.
- **Mechanization:** In this set of assumptions, virtually every phenomenon begins and ends with a single relationship: cause and effect. Environment is irrelevant. Indeed, the basis of modern scientific methods is the isolation of variables in highly controlled laboratories—an artificially closed-systems view of the world.

While reductionism, analysis, and mechanism may appear to resolve problems initially, they almost always fail to provide long-term, longer-lasting solutions. Analytic thinking is such a common way of thinking that it is unconscious. Because its central, mechanistic, linear approach is to diagnose and treat only one issue at a time, other issues must wait their turn, causing further problems and unintended consequences. It's an inherent deficiency of this thinking mode.

Analytic thinking usually assumes one cause for one effect and asks, "Is it *either, or?*" Paired with reductionism, analytic thinking makes us "micro-smart and macro-dumb"—good at thinking through individual elements, like solving one side of Rubik's cube, but prone to missing the larger (more important) picture. Too often, we find ourselves with five unintended jumbled "other" sides as a result of analytic approaches to change.

Analytic Thinking is becoming obsolete

The reason analytic thinking is less than effective in business today than it was in earlier ages is that the global economy is increasingly complex, interconnected, and interrelated. Analytic thinking doesn't usually consider all environmental factors as it looks for one and only one-best-way. The environment, other systems, relationships between and among systems, and multiple and circular

causalities surrounding the enterprise have great impact on daily functioning. Yet analytic thinking often looks inward instead of considering these relationships, multiple solutions, interdependencies, and environment.

➡ Thinking Differently

What do you see when you look at relationships between the war on terrorism, high oil prices, environmental concerns, tough economic times, the dot.com bubble bursting, retirement, and savings losses?

Well, the Japanese automakers are onto something new. They are leading the way in 2004 with hybrid gas-electric cars that get 50+ miles per gallon with regular gasoline. Yet they have not sacrificed convenience, style, space, and power. The cars are reasonably priced, too.

On the other hand, General Motors has no hybrid technology as a shorter-term building block program. Instead they have opted for a one-best-way longer-term hydrogen fuel cell program (with a 10 year possible marketing pay-off). According to *Businessweek*, October 27, 2003, *Detroit is missing the boat, as it is really dangerous to assume there will be only one technology in future cars.*

Think Differently: Analytic Thinking Has Run Amuck

Here are examples from the United States that result from an analytic approach:

- IRS rules and regulations: More than 4,000 pages of regulations governing the taxation system cost American citizens an estimated \$400 billion each year simply to comply with them.
- Educational code in California: More than 6,800 pages and 11 volumes end up restricting schools and school districts from attempting innovative approaches to teaching.
- General Motors has 84 car and truck models according to a recent (but lost) newspaper ad. People are continually confused as to what is different about each of the models, since many have the same *platform base* (foundation).
- Specialized government districts: Thousands of disconnected regulatory districts govern minute bits and pieces of public infrastructure, services, and property. Water districts, assessment districts, school districts, and so forth treat each fragment of public administration in isolation, almost always failing to consider the whole of public service and infrastructure in their decisions and policies.
- Federal intelligence agencies: An alphabet soup of 16 federal agencies concerned with intelligence (NSA, CIA, FBI, CIA, etc.), none of which were effective in preventing the September 11, 2001 tragedy. Will the complex Homeland Security Department fix this?
- Companies often have thousands and thousands of SKUs (Stock Keeping Units) even though many sell poorly (80/20/rule).
- Pricing Cabbage: The US Department of Agriculture directive on pricing cabbage—something that would seem on its surface to be a simple matter—is reportedly 15,629 words long.

- Heath care: thousands of small, specialized entities and programs are often based on categorical grants created for singular, yet important problems and solutions.
- Congressional subcommittees: Too many to enumerate. Every time a new issue comes along, Congress seems to establish a new fragmented yet overlapping subcommittee.

Analytic, piecemeal, and reductionist thinking resists considering multiple issues and their relationships at the same time, or taking a larger view of entire systems.

When we approach a complex system and attempt to recognize multiple and delayed causes for every effect, we can become quickly overwhelmed and retreat back into the perceived “safety” of considering individual pieces of a problem in isolation. Unfortunately, as with a Rubik’s Cube with just one side *solved*, the end result is often the unintended consequences of the other sides of the organization.

We live and work in an analytic prison.

**Working hard within this prison produces nothing.
We cannot remodel the prison; we must get rid of it.**

**To do this, a transformation is required.
Cooperation between people, companies, government, countries.
There will be joy in working. Everyone will win.**

Dr. W. Edwards Deming, April 21, 1992 presentation, The New Economics



Eleven Signs of Analytic Thinking

You know you are in the presence of *analytic thinking* when:

1. Discussions lack clear purposes or outcomes
2. People are asking (or endlessly debating) artificial “either/or” questions
3. Discussions center on finding the “one best way” to do something...without ever asking those closest to the problem for *their* solutions
4. Discussions are focused on direct “cause-and-effect” without awareness of circular causality or environmental factors
5. Simplistic solutions and “quick fixes” are suggested before any search for multiple root causes
6. Issues and projects are separated into *silos* rather than considered in the context of the larger enterprise (and its other parts)
7. Discussions are activity-oriented, without clarity of purpose
8. One of the first steps is an assessment of the current situation instead of a future-oriented environmental scan and statement of desired outcomes
9. Decisions are being made without first exploring their possible unintended consequences on the rest of the organization
10. Feedback and openness are sacrificed in the name of politeness and protecting fragile egos
11. Discussions, terminology, and proposed solutions threaten to collapse under their own weight and complexity

Questions to Ponder

- Do you believe that analytic thinking is becoming obsolete? Why? Why not?
- Can you think of other areas where analytic thinking has run amuck?

- Can you think of other signs of analytic thinking?

Systems Thinking Contrasted With Analytic Thinking

“From an early age, we’re taught to break apart problems in order to make complex tasks and subjects easier to deal with. But this creates a bigger problem...we lose the ability to see the consequences of our actions, and we lose a sense of connection to a larger whole.” Peter Senge⁶

Make no mistake; breaking away from analytic and sequential thinking won’t be easy. It’s been an integral part of our modern society for a long time. In fact, we rarely differentiate analytic, linear thinking from other types of thinking; we tend to see them as one.

Russ Ackoff reminds us: “We [have been] attempting to deal with problems generated by a new [systems] age with techniques and tools that we inherit from an old [mechanistic] one.”⁷

Systems thinking is about thinking in a new way—thinking synergistically, wherein $1+1 = 3$.

Table 2-1: Synthesis vs. Analysis

Synthesis	The combinations of parts or elements so as to make a whole.	Analysis	Separation of a whole into its component parts; an examination of a complex entity, its elements, and their relationships.
Synergism	Interaction of parts such that the total effect is greater than the sum of the individual parts ($2+2 = 5$).	Reductionism	To narrow down; the attempt to explain all biological processes by the same explanations that chemists and physicists use to interpret inanimate matter; it reduces complex data or phenomena to simple terms—i.e., oversimplification.

⁶ Ibid.

⁷ Ackoff, R. (1991). Ackoff’s Fables: Irreverent Reflections on Business and Bureaucracy. NY: John Wiley & Sons, Inc.

General Systems Theory: The Unity of Science

In the 1950s, a biologist from Vienna, Austria, named Ludwig von Bertalanffy proposed the idea of a general theory and science of living systems. What von Bertalanffy and his colleagues understood is that *living systems are the natural order of life on earth*.

The theory they proposed would embrace all living levels of science, from the study of a single living cell to the study of the planet as a whole. These pioneers of systems thinking sought to unlock the secrets of living systems and to generalize and classify their findings. They wanted to create a recognizable standard of scientific principles that could then be artfully applied to virtually any discipline, be it geology, physics, sociology or business.

This Science of Living Systems helps people see patterns in the world and identify specific leverage points that can be used to produce lasting, beneficial changes within systems.

This science and discipline they called General Systems Theory (GST) focuses on finding the unity of science for all living systems on earth.

It is a scientific, heavily researched, and holistic way to think about living systems. It is the foundation for this book and its roots include:

1. Biological research on living systems, begun in the 1950's ⁸
2. The Society for General Systems Research (SGSR), established in 1954 by four prestigious Noble Prize winning interdisciplinary scientists and thinkers:
 - Ludwig Von Bertalanffy, biologist and renaissance thinker
 - Anatol Rapoport, applied mathematician and philosopher
 - Ralph Gerard, physiologist
 - Kenneth Boulding, economist
3. 23 Society chapters around the world
4. Research from the Society's Annual Yearbooks
5. The teachings and writings of such "Renaissance" professors of management as:
 - Russ Ackoff from the University of Pennsylvania
 - Jay Forrester from the Massachusetts Institute of Technology (MIT)
 - Gene Ericson from George Washington University

Geoffrey Vickers, one of the SGSR leading scientists, put it in layman's terms:

The words "general systems theory" imply that some things can usefully be said about systems in general, despite the immense diversity of their specific forms. One of these things should be a scheme of classification.

Every science begins by classifying its subject matter, if only descriptively, and learns a lot about it in the process. Systems especially need this attention, because an adequate classification cuts across familiar boundaries and at the same time draws valid and important distinctions which have previously been sensed but not defined.

In short, the task of General Systems Theory is to find the most general conceptual framework in which a scientific theory or a technological problem can be placed without losing the essential features of the theory or the problem. ⁹

⁸ The successor to the Society is now called The International Society for the Systems Science (ISSS) and continues this research today (www.issss.org).

General Systems Theory states that parts play roles in light of the purpose for which the whole exists. No part can be affected without affecting all other parts. In other words, when studying any system, be it organizational, organic, or scientific in nature:

- The place to start is with the whole system in its environment (Helicopter View)
- All parts of the whole—and their relationships to one another—are secondary

➤ Think Differently

In a number of EWC cases, colleagues have had the privilege of long discussions with CEOs about their careers, goals, personal lives, and life vision. This is especially true with CEO-owners of companies and their families.

Instead of starting with their Enterprise-Wide Change process, they have to first look at their whole lives in their environment and become clear about their own strategic life plan. Once they look at their own lives, they now understand how they would personally be impacted by the transformational changes they want for their organizations

In one highly visible retail case, a colleague facilitated the family through their strategic life plan. They then decided to proceed with an EWC process. They worked for two years to build their firm's capacity for high growth. Once it was clear they were positioned and moving in that direction, they sold the firm to a large, extremely well known retail firm, each family member walking away as a multi-millionaire.

For more information on developing a life plan, see *Successful Career and Life Planning*.¹⁰

The Systems Around Us—The Basic Unit of Life

Clarity and Simplicity are what's left over after everything else fails.

Everywhere we look, we can see living, breathing examples of systems in our lives, in organizations, in our earth, and floating in the vast universe. In a Systems Thinking view of the world, human beings are simultaneously the creators of systems, systems ourselves, and parts of larger systems. Some different kinds of systems include:

- Mechanical/electrical systems: Cars, clocks, assembly lines
- Electronic/telecommunications systems: Personal computers, networks, the Internet, digital cable systems, satellite and cellular communication systems
- Biological systems: Birds, fish, animals, insects, plants
- Human systems: Individuals, social groups, teams, tribes, families, organizations, communities, nations
- Ecological systems: Deserts, oceans, forests, eco-regions, the Earth as a planet

⁹ Vickers, G. [Ed.]. (1972). *"A Classification of Systems"*. Washington, D.C.: Yearbook of the Society for General Systems Research/Academy of Management Research.

¹⁰ Haines, S. (2000). *Successful Career and Life Planning*. Menlo Park, CA: Crisp Publications.

There are also countless combinations of the five types of system outlined above. All enterprises are combinations of these types of systems.

Don't lose sight of the fundamental point that human life on earth is a living, societal system overall, with supporting and man made mechanical, electrical, and electronic systems. This global, human, social system exists within the context of the ecological and biological systems that naturally make up the earth.

At the highest level, humans share a planet with all other forms of life, protected by a fragile layer of ozone, which preserves the conditions necessary for life as we know it. At this and every other level of life, we exist as part of many *interdependent* systems.

When one key element of a system in our lives changes, it simultaneously affects many other elements in our lives. Life itself is made up of complex and interdependent systems. Think of how many aspects of your life changed when you graduated from school, moved away from home, got married, had children, changed jobs or companies, or retired.

Natural and Universal Laws: The Basis of Systems Thinking

One of the fundamental assumptions behind General Systems Theory is that the Earth and the systems that comprise it (including human systems like teams and organizations) have natural and universal laws that govern them. If we can correctly identify and understand these natural and universal laws, we have a better chance of successfully interacting with, and transforming, the systems of which we are a part.

Some of the natural and universal laws of life on earth are:

- Four seasons (ask farmers—and school children)
- The life cycle (ask parents, doctors, nurses)
- The food chain on land, and in the water (ask marine biologists, fishermen, and hunters)
- The sun and the moon (day and night)
- 365 (plus a few hours...) days in a year

We believe: *If life on earth is governed by the natural laws of living systems, then a successful participant should learn the rules.*

Simplicity on the Far Side of Complexity

I wouldn't give a fig for the simplicity this side of complexity, but I'd give my life for the simplicity on the far side of complexity.

Justice Oliver Wendell Holmes

Any idiot can simplify by ignoring the complications, but it takes a real genius to simplify by including the complications.

John E. Johnson, TEC (The Executive Committee) Chair

In Systems Thinking, we seek the elegant simplicity that underlies complexity. The difference between simplicity and simplistic thinking, however, cannot be overstated. The critical differences are outlined below.

Table 2-2: Simplistic Thinking vs. Elegant Simplicity

Simplistic Thinking	<ul style="list-style-type: none"> • Reflects a mechanistic view • Ignores complexity • Advocates one best way • Sees direct environmental free cause-effect • Tends toward isolated, singular change efforts • Advocates independent solutions (such as training or better communications alone) • Settles rapidly on quick fixes that ultimately fail • Creates more problems than there were at the outset
Elegant Simplicity	<ul style="list-style-type: none"> • Provides a better view of complex solutions • Uses a framework to see complexity and its web of interrelationships and make sense of it • Takes a holistic and complete view, such as a view of Earth from space • Sees the whole as primary and the parts as secondary—but understands all and uses this understanding for analysis, design, and practical execution • Is sophisticated, disciplined, and critical • Looks for ways to include the complexity of the situation

Most Of Science Is Now Converging On Systems Thinking

Many fields of thought and scientific disciplines today are increasingly recognizing and dealing with the interrelationship of processes and patterns—*the art of systems thinking in its broadest sense*. We have identified 45 of them¹¹.

Each of these scientific fields begins by identifying common system characteristics and principles, even though the details and applications are still being discovered and articulated. These systems apply to every living system at every level—individual, couple, team, family, organization, community, society, and earth. What we see changing on one system level will also affect another system level, which in turn affects yet another level, and so on.

Questions to Ponder

- What mental models in your own life need changing?
- Is the distinction between simplistic thinking and elegant simplicity clear? Can you think of two examples?
- Can you think of, or observe any other sciences converging on Systems Thinking?

¹¹ www.SystemsThinkingPress.com

Chapter Two Recap

CHANGE IS PAINFUL

Nothing is so painful to the human mind as a great and sudden change.

Mary Shelly, Frankenstein

1. We have proceeded through four ages on earth—hunting, agricultural, industrial, and now information.
2. Complex systems require a different way of approaching problems.
3. We are beginning to move toward the next age, the systems age.
4. Systems Thinking is a natural way to think—a new orientation to life.
5. Science, paradigms, mindsets, worldviews, models, frameworks, concepts are all about our approach and thought patterns in viewing our world.
6. Chronic problems continue to exist both in society, and organizations. Why can't we resolve them? Why are they so resistant to solutions? Answer: Lack of a systems view.
7. We are often *micro smart and macro dumb* in dealing with our problems, resulting in quick fixes that often fail, especially over the long-term.
8. General Systems Theory has sought a *Unity of Science* for living systems on earth that continues today.
9. There is a vast difference between simplistic thinking and thinking that strives for elegant simplicity.
10. It is important for executives and change consultants to internalize all the key principles and questions of Systems Thinking to achieve superior results in Enterprise-Wide Change.
11. Systems Thinking is the Science of Living Systems on Earth.
12. *If life on earth is governed by the natural laws of living systems, then a successful participant should learn the rules.*

WHAT'S THE DIFFERENCE?

What are you thinking?

—or—

How are you thinking?

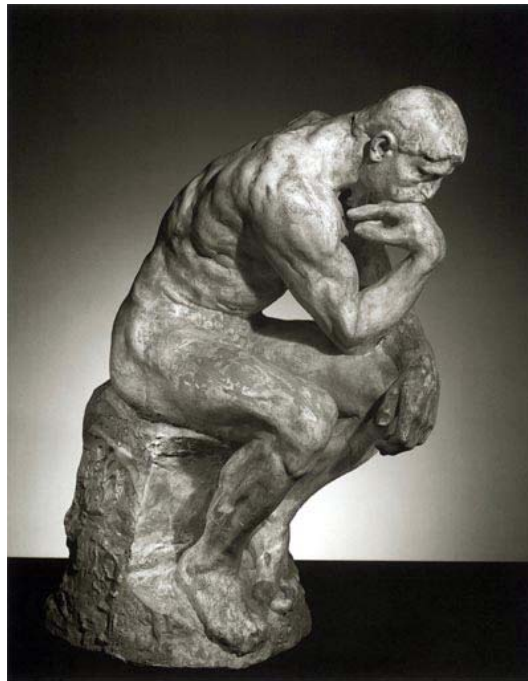
Chapter Three

Foundations of The Systems Thinking Approach

Chapter Purposes

- Understand the four core concepts of Systems Thinking
- Understand the twelve scientific and natural characteristics of living and open systems
- Understand some Guiding Principles that underlie a Systems Approach to Enterprise-Wide Change

How we think
Is how we act
Is how we are
and
It determines the results we get



The Thinker by Auguste Rodin, 1880

Changing people's habits and way of thinking is like writing your instructions in the snow during a snowstorm. Every 20 minutes you must rewrite your instructions. Only with constant repetition will you create change

Donald L. Dewar

What do these numbers represent? 26—12—10—3—4

Despite enormous complexity in the natural world and human societies, a different perspective allows us to see the simplicity underlying it all. From a natural perspective, the numbers above have the power to break down complexity into far simpler foundations. Consider some of the foundations of modern life in the Western world.

26 The English language is arguably the most complicated on earth, with at least 650,000 common words and phrases. Yet, at its foundation, just 26 letters--the Roman/Latin alphabet--form the entirety of the language.

12 From classical to jazz to folk songs to rap, every musical composition in the West is created from just 12 musical notes—an octave of 7 “whole” or “natural” notes (the white keys on a piano), and 5 sharps and flats (the black keys).

10 The Western base-ten mathematical system has only ten building blocks (the digits zero through nine).

3 The foundations of color are three basic colors of visible light (red, yellow, and blue). Combinations of those three colors, when they hit the eye, result in the literally millions of colors we observe in the natural world.

2 The entire information age and computer revolution was built on just two digits--zero and one.

4 DNA has four building blocks—two strands in a double helix, each strand containing two pairs of information. Four is also the number of core concepts in Systems Thinking.

Just as natural phenomena can be understood in terms of these foundational numbers, human enterprises can be understood through fundamental and natural concepts and characteristics. The following chapter outlines each of the four core concepts briefly. Each will be explored more fully in the second half of this book.

Simplicity
is the essence of beauty

The Underlying Simplicity of the Systems Thinking Foundation

A half-century of rigorous research on the Science of Systems Thinking has been translated, interpreted, and updated by the authors. Four related main concepts emerged in the research, to clarify and simplify how to view complex enterprises:

1. Seven Levels of Living Systems
2. Predictable Cycles of Change
3. Systems Thinking is *Backwards Thinking*
4. Twelve Characteristics of Living Systems

Systems Concept #1: Seven Levels of Living Systems

Kenneth Boulding first outlined the seven natural levels¹ of living systems in 1964. These seven levels represent the hierarchy and network of living systems.

1. **Cells:** The basic unit of life
2. **Organs:** The organic systems within our bodies
3. **Organisms:** Insects, bacteria, animals, fish, birds, and humans
4. **Groups:** Families, teams, departments, units, etc.
5. **Organizations:** Firms, companies, private, public, and not-for-profit organizations
6. **Community and/or Society:** Microclimates, ecosystems, neighborhoods, communities, cities, states, provinces, nations, regions within countries
7. **Supranational systems:** Eco-regions, continents, Earth

Systems within Systems

While these seven levels as described may initially appear to be discrete and separate from each other, Systems Thinking tells us that each system level is nested within other systems, exists in relationship with every other system, and affects every other system. Every system level exists in a nested, hierarchical relationship with every other system (systems within systems). The Russian Stacking Dolls are a great analogy. Each one is unique and distinct, yet includes all the same characteristics of each other doll—just the size is different

Figure 3-1: Hierarchy Illustrated—*Matryoshka*, or Russian Stacking Dolls



This book focuses on Enterprise-Wide Change of the living and open system level #5, known as organizations. However, in doing so, the change must also, at a minimum, deal with and focus on four of Boulding's seven levels:

- | | |
|-----------|--|
| Level #3: | Organisms (employees) |
| Level #4: | Groups (teams or functional departments) |
| Level #5: | Organizations (total organization) |
| Level #6: | Society |

¹ Boulding, Kenneth, (1964). The Meaning of the 20th Century. NY: Prentice-Hall.

Each systems level, of course, also interrelates and reacts to other living systems at higher and lower levels, in addition to other systems at its own level.

Within systems, there are numerous *collaborations, collisions, and relationships* among, within, and between individuals (one-to-one), teams and departments (department-department or cross-functional teams), and the organization (organization-environment/organization-organization).

The bridges between levels created by these relationships and interactions comprise additional “levels,” as follows:

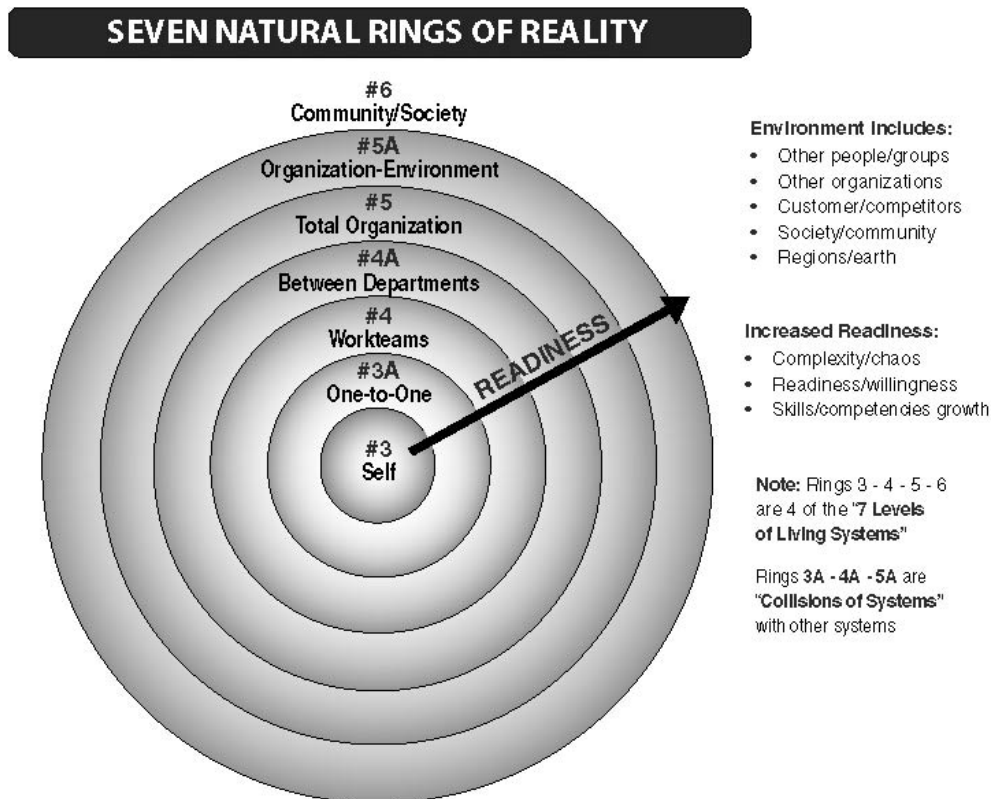
Level 3A: One-to-one relationships

Level 4A: Relationships between departments

Level 5A: Relationships between the organization and its environment (Levels 6 and 7)

Thus, this book considers seven natural, hierarchical rings of organizational reality that must be recognized and addressed in large scale, complex change efforts.

Figure 3-2: The Seven Natural Rings of Reality



The further outward one travels through the rings of reality, the more complex the system is, and the more collaborations, collisions, and relationships occur. This is due to the fact, when you work at any of these six levels, all the levels inside it are automatically included and impacted by the change initiatives. Thus, intervening at the level of an enterprise requires proportionally much greater skill, willingness, and readiness capabilities to deal with this complexity. Just like a Rubik’s Cube, organizations have over one trillion *moves*, many of them wrong.

One final critical concept to note is this: As Einstein pointed out, the solution to a systems problem is often found at the next higher level of system (or interaction of system).

Think Differently

A senior management team building effort was truncated early on as the organization hadn't fully made the transition to the new outside CEO. One internal long-serving executive was still the person people looked to for direction.

Until the organization dealt with this 1-1 situation (who was the CEO anyway?), the team building would not succeed. The CEO was confronted with this and was told that the team building would fail. Instead he had the matter resolved with his Board of Directors. Then the team building was successful.

Systems Concept #2: Natural and Predictable Cycles of Change

The natural world does not operate in a linear, sequential fashion. The way of natural life and open systems is to move gradually and incrementally through cycles of change—day and night, up and down, awake and asleep—slowly growing, changing, and evolving.

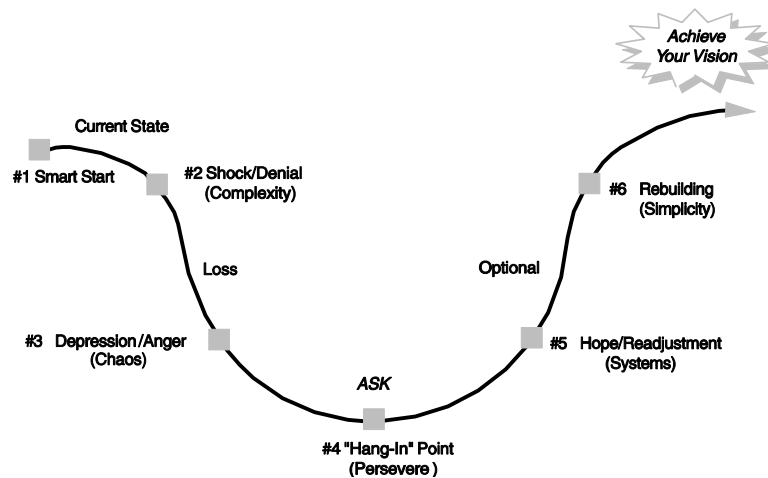
Table 3-1: Examples of Natural Cycles (Rise and Fall) of Change

Earth	Civilizations	Enterprises
Ocean tides	Inca, Aztec, Mayan empires	Start-up
Volcanoes	Chinese dynasties	High growth
Whale and bird migration	Roman empire	Maturity
Lunar cycle	British empire	Decline
Day and night	Persian Empire	Renewal

Change is constant. Human, living systems keep on changing. It is a natural part of life and death. The key is to *find simplicity on the far side of complexity*.

For example, it is easier to write a long letter than a short one. You usually have to write the long one first, and then pull the essence into a short form; similar to distilling all these concepts into an elegantly simple book. This is what the Systems Thinking Science is all about.

There are many uses of this concept during changes of all types, as we shall see. However, the basic sequence of change looks like the following:

Figure 3-3: The Rollercoaster of Change—Six Stages

In Enterprise-Wide change, this concept becomes important because it describes a natural and predictable set of stages through which a system must pass if it is to successfully implement a change initiative.

The phenomenon is written about in many fields and disciplines, including mental health and family therapy. Elisabeth Kübler-Ross, M.D. wrote a historic best selling book on it in 1969.² Bill Bridges talks about the “Neutral Zone” in his book *Managing Transitions: Making the Most of Change*.³

A Rollercoaster metaphor is a simple way of understanding the dynamics of successful change. Cycles of *stability—change—instability—new stability—and change all over again* are normal and natural, the product of several characteristics of living systems, like dynamic equilibrium and entropy.

Years ago, at the Centre for Strategic Management, we coined the phrase *Rollercoaster of Change* to describe this natural law, because a Rollercoaster is a simple way of understanding the dynamics of successful change.

➡ Think Differently

This entire book is about shifting our thinking from the dominant Western Society analytic thought process to one of a systems view of the world. In a real sense, many readers may undergo this Rollercoaster as part of reading and internalizing this book.

First and foremost, enterprise leaders must manage and lead *themselves* through the Rollercoaster of Change. Then, and only then, can they lead others through the Rollercoaster. Everyone goes through these stages at different rates, depths, and times.

The question is not “if” employees will go through the Rollercoaster, but when, how deep, for how long, and will they successfully reach the other side? This last question (reaching the other side successfully) is a big issue. Executives are trained in the skill of *telling* others what to do. In the Rollercoaster of Change (Stage #2) telling is only the *skill* of inducing shock and denial, and then depression, and anger in your employees.

² Kübler-Ross, E. (1969). *On Death and Dying: What the Dying Have to Teach Doctors, Nurses, Clergy, and Their Own Families*. NY: Simon and Schuster, Inc.

³ Bridges, W. (1991). *Managing Transitions: Making the Most of Change*. Reading, MA: Addison Wesley Publishing Company.

It is a given each of us will go through the losses associated with Stages 1 and 2 of the Rollercoaster. Going through Stages 5 and 6 (Hope and Rebuilding) are optional and often depend on someone leading the change process effectively.

Stage 1: Pework (Smart Start)

During this phase, using a Systems Thinking Approach (and a Smart Start as we will later see), the enterprise and leadership prepare to undertake EWC.

Stage 2: Shock and Denial

Due to a system's tendency toward equilibrium, all it takes to induce stages 2 and 3 (shock, denial, anger, and depression) throughout the organization is an announcement of a major change initiative.

The change process, once begun, is often irreversible. *Once you start the change, you cannot go back and erase what you started.* Attempting to reverse changes already begun just kicks off another Rollercoaster, only this time from the spot at which you tried to reverse the process. Since this is usually at Stage 2 (*Depression*), it generally means that the new Rollercoaster will take employees deeper down into depression. Rarely will it get you out of the hole you are digging for yourself or your employees.

Stage 3: Anger and Depression

This is a time of high uncertainty and anxiety. In EWC, managers need to spend a great deal of time assisting their employees through this change and addressing WIIFM (What's In It For Me?) questions.

Depression is normal and to be expected, as is resistance to change. The worst thing an executive can do is to tell people they *should not feel that way*. The more you tell people this, the more they will resist (action-reaction). By listening to their fears, emotions, and concerns, venting is a natural, normal, and healthy part of the process. Leaders must encourage this to occur, and have the coaching skills to handle this.



What helps people through Stage 3 is a *sequence* of actions:

1. Listening
2. Asking Questions
3. Empathizing, and *only then*
4. Explaining the vision and its significance

**People don't care how much you know
until
they know how much you care.**

Steven Covey

Stage 4: Perseverance and Hang-In

This is where most change fails. The pain of change is greatest at this point. Willingness to persevere and "tough it out" is crucial. Failure to hang in and persevere is the key reason for failure of EWC, because leadership cannot motivate and lead people through the pain of disequilibrium. Instead, leaders may attempt to *quit* the change, as they realize present conditions are now worse than they were before the attempt at change. *In the Rollercoaster of Change, things always get worse before they get better.*

Stage 5: Hope and Adjustment

The only way through Stage 5 and up the (optional) right side of the Rollercoaster is through strong, unwavering leadership. Leaders must help clarify each person's new role in the system and explain

new expectations and requirements, while at the same time building each person's maximum involvement, and understanding of WIIFM.

Stage 6: Rebuilding

Only when the difficult first five stages are completed can leaders create a critical mass with high performance in support of desired changes. The importance of not only *buy-in*, but also *stay-in* throughout the Rollercoaster process is critical.

Executives and change consultants must understand and manage this process for themselves first, and only then help others. Every employee *will* go through the Rollercoaster—they will simply do so at different rates, depths, and times depending on their unique make-up and how they perceive they are impacted by the changes.

☛ Think Differently

A colleague was involved in a government-wide EWC downsizing initiative. The workforce reduction target totaled 2,000 positions, which was 17% of the workforce.

After eliminating vacant positions and providing an attractive, voluntary early retirement package, which generated a very high uptake, about 350 positions had to be eliminated to meet the goal. The change team handling the EWC decided that a support mechanism was warranted for those who were hit with an involuntary job loss. Career counseling support was provided to ensure that all of the 350 individuals were able to obtain a new job of equal or better caliber within one year of their job loss.

At the end of the year, all but one person had secured new employment that met the criteria. This individual had been offered four jobs – and had rejected each one. She was so deeply entrenched in Step 3 - depression and anger – that she could not bring herself to see any hope or possibility that was offered to help her move to Step 4-5 of the Rollercoaster. She had taken up permanent residence in the valley of despair.



Major Questions: In dealing with the Rollercoaster of Change, there are *major questions* to ask yourself and others:

Questions to Ponder

- ◆ Not if, but **when** will we go through shock?
- ◆ How deep is the trough? How long will it take?
- ◆ Will we get up the right side and rebuild? At what level will we rebuild?
- ◆ How many different work-related Rollercoasters will we experience at once?
- ◆ Are there other changes occurring simultaneously in our lives?
- ◆ How do we deal with normal resistance? Will we hang in and persevere?

Systems Concept #3: The Simplicity of Systems Thinking is *Backwards Thinking*

What does a system look like?

How does a system—any system operate? Can you draw a system at its most basic level?

Draw a system:

All systems (especially Living Systems) take inputs from the environment; convert these to transform the inputs into different and better outputs back into the environment. Effective systems provide outputs and feedback back around to the system again as new inputs to enhance system effectiveness

The great successful men (women) of the world have used their imagination...They think ahead and create their mental picture, and then go to work materializing that picture in all its details, filling in here, adding a little there, altering this a bit and that a bit, but steadily building — steadily building.

Robert Collier

Where to start?

Backwards Thinking

Begin with the end in mind

Steven Covey

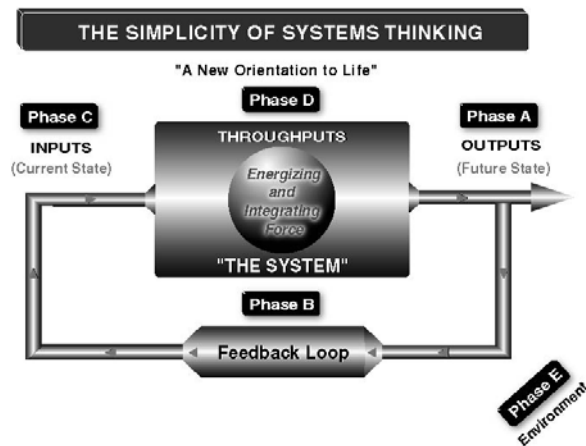
Backwards Thinking is the core of where to start your thinking in Systems Thinking. Steven Covey's famous quote makes this point very clearly. The real difference between Systems Thinking and Analytic Thinking is this *beginning* place for thinking:

Systems Thinking is about design.

Design is the organizing principle in Systems Thinking. It is about how to design the organization based on its Ideal Desired Future Vision, (Vision Purpose, Positioning and Values). Analytic thinking is different. It does not begin with the end in mind.

Analytical Thinking is about Sense-and-Response. The organizing principle in Analytical Thinking is our normal action-reaction mode or sense-and-response way of living and behaving.

Thus, it is quite simple to draw a system. It might look like this:

Figure 3-4: The Simplicity of Systems Thinking: The ABC's

Systems Thinking allows complex problems to be approached through elegant simplicity by allowing leaders to *first* focus on outcomes, and *then* to think and work backwards to identify numerous potential pathways to reach the desired outcomes. In turn, exploring many alternatives makes it easier to find solutions that best fit and optimize all of the parts and relationships within the system toward achieving these outcomes.

By thinking in terms of outputs, the feedback loop, inputs, and then throughputs last as Phases A-B-C-D (and the environment, the all pervasive E), executives and change consultants can use Systems Thinking to diagnose and make change more effectively by thinking *right to left*, rather than the analytic tradition of reading and proceeding *left to right*.

Right to left thinking yields a “gap” between the outputs and inputs of the system leading to creative, innovative, and more comprehensive solutions that drive you to your desired outcomes.

Left to right traditional thinking solves today’s problems, but has no “gap” to close to achieve a Future Vision.

The *ABCs* Of Enterprise-Wide Change

This Systems Thinking diagram provides an elegantly simple way to reduce complexity by focusing attention on:

- The system as a whole
- Its outputs/outcomes
- Feedback within the environment
- Its inputs
- Its throughputs

From this diagram five strategic questions underlie the Systems Thinking Approach to enterprise-wide change. We refer to these questions as the *ABCs* of Enterprise-Wide Change.

The questions begin with the *end* in mind and work backward from there to trace possible paths to those desired outcomes:

Phase A. Where do we want to be? The first systems question must answer the desired outcomes of the target system, within its context, environment, and the other levels of systems that surround it.

Phase B. How will we know when we get there? Phase B identifies what signs and mechanisms in the feedback loop can indicate the desired outcomes have been achieved. How will we measure

our results? This phase often reveals that additional work is required in the first question: Goals may be too broadly defined and need redefinition.

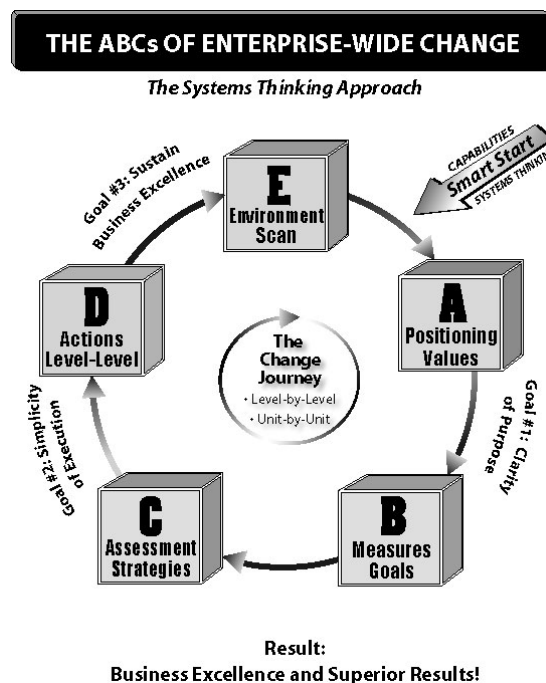
Phase C: Where are we now? This question defines the gap between the present state and the desired future.

Phase D: How do we get there? Phase D uses Systems Thinking to define and implement strategies and tactics that will integrate all of the processes, activities, relationships, and changes needed to close the gap and create desired outcomes identified through Phase A.

Phase E: What other factors could change in the future environment that we need to consider? The last (but really ongoing) question in the Systems Thinking Approach to EWC is one of the most important (and often missed) components of change. Failure to adapt to a changing environment is one of the greatest reasons for the decline and death of organizations.

From an ongoing change perspective, this A-B-C-D-E Simplicity of Systems Thinking framework is circular as it occurs over and over again as cycles and cycles of change. Thus, the application of Systems Thinking for this book is as follows:

Figure 3-5: The ABCs of Enterprise-Wide Change



Systems are circular. After Phase E, we come back around to Phase A. So is Enterprise-Wide Change.

Analytic and sequential problem solving, by contrast, is vastly different in its approach to change. It often includes only two of the five phases:

C Analytic problem solving starts with today's current state, issues, and problems

Analytic problem solving breaks issues and/or problems down into their smallest components

D It solves each component separately

Analytic problem solving generally has no future oriented, far-reaching vision or goal **A**; it simply aims for absence (or solving) of the identified problems.

Questions to Ponder

- ◆ Is this ABC model how you tend to think and act in every aspect of your life today, both at work and at home?
- ◆ Is it clear how the ABCs of EWC are an application of the Simplicity of Systems Thinking?
- ◆ What does *backwards thinking* mean to you? Can you explain it in a concise manner in your own words?

Systems Concept #4: Twelve Characteristics of Living Systems

At the most fundamental systems level, Von Bertalanffy, and the others who started the Science of Systems Thinking researched and listed just twelve characteristics that form the standard and predictable systems behaviors that are always present in living systems. (They have been adapted, with our own comments, from the *Academy of Management Journal*, December 1972, Geoffrey Vickers, Editor.). This is the yearly research results from the Society of General Systems Research mentioned earlier.

The first six of these characteristics apply to the living system as a whole, while the remaining six describe the inner workings of a living system.

Keep in mind that it is the *relationship* and *fit* of all these parts and *characteristics* into one *whole system* that is key, not just each characteristic standing alone.

The Whole System: Living Systems Characteristics #1—#6

Characteristic #1: Holism (Living Systems are whole entities with unique characteristics)

Holism is the principle that says the whole is not just the sum of the parts, and that a system itself can be explained only as a totality. Holism is the opposite of elementarism, which views the whole as the sum of individual parts.

The difference between the two ways of thinking becomes apparent when it is applied to the question, *what is the value of a human body?* Elementarism would break the hypothetical body down into its chemical components like oxygen, nitrogen, carbon, and so on. On that basis, the present “net worth” of a human body is approximately \$4.50.⁴

In contrast, with the system intact, the value of the components of one human body (including such components as fluids, tissues and organs) is estimated at nearly \$45 million.⁵

And of course, no value whatsoever can be placed on the whole living human itself. *It is literally priceless.* Such is the principle of holism, and the basic definition of a system: A holistic unit has overall purpose and a transformational synergy that transcends its component parts.

➡ Think Differently

One CEO in the service sector believed strongly that a corporate strategic plan is just a roll-up of lower-level plans.

This is an excellent example of analytical thinking that resulted in poorly coordinated implementation, turf battles, and silos. The board eventually replaced him as their services became bureaucratic, uncoordinated, and confusing.

⁴ <http://www.coolquiz.com/trivia/explain/docs/worth.asp>, accessed September 10, 2003.

⁵ <http://www.soundmedicine.iu.edu/archive/2003/quiz/humanWorth.html>, accessed September 10, 2003.

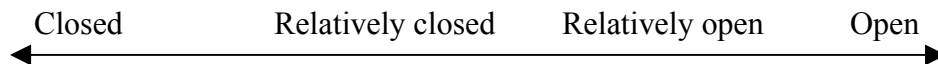
Characteristic #2: Living Systems are Open Systems

Living systems can be considered in two ways in relation to their environment: (1) relatively closed systems, or (2) relatively open systems. Open systems exchange information, energy, or material with their environments. Biological and social systems are inherently open systems; mechanical systems may be open or closed.

A closed system is one that is isolated from its outside environment. Experimental, sterile chemistry labs and clean rooms in computer chip manufacturing are examples of relatively closed systems. There are, however, few fully closed systems in the world.

Figure 3-6

Open vs. Closed systems



All living systems are either relatively more open or more closed to their environment.

Living systems, by definition, are open systems. They are interactive with their environment and actively adapt to fit into that environment to a greater or lesser extent.

☞ Think Differently

Excellent organizations are immediately identifiable by their intense desire to be open to feedback, and by their constant search for information from their environment that will help them thrive and lead. Bill Gates at Microsoft has a bi-annual environmental scanning week offsite with key futuristic experts to ensure he stays ahead of today's dynamic and competitive environment.

Characteristic #3: Living Systems Have Defined Boundaries

All systems have boundaries that separate them from their environments. Relatively closed systems have rigid, impenetrable boundaries, whereas relatively open systems have more permeable boundaries between themselves and a broader suprasystem. Open systems can more easily integrate and collaborate with their environments. Boundaries are easily defined for biological systems, but are difficult to delineate in organizations, ecological or social systems such as communities.

☞ Think Differently

Access to worldwide instantaneous communications resulted in General Electric (GE) becoming more open to best practices across organizational boundaries. General Electric continues to call this concept *boundarylessness*, ever since the days of Jack Welch as CEO.

In organizations, the boundaries are relatively open, making it somewhat vague in terms of knowing and fully understanding its limits. Welch wanted no limits to their search for better ideas and practices.

Closed boundaries tend to lead to fragmentation, internecine battles over turf, separation, and parochialism. The ideal is integration, collaboration, and harmony with the environment.

☞ Think Differently

One of our colleagues facilitated a clarification of a government enterprise's mission and warned them to be careful to think differently about boundary distinctions. They were unclear where their boundaries and responsibilities ended, and where the boundaries of individual citizen responsibilities began. They eventually realized that "big government" got started this way, ultimately making citizens more dependent on government. They decided their existing large boundaries were robbing citizens of vitality, spirit, and self-initiative.

Characteristic #4: Living Systems Transform Inputs into Outputs

Open systems are transformational in nature. That is, living and open systems receive inputs from the environment, transform these inputs in some way via throughput and processes, and then send outputs back into the environment. This produces feedback and begins the loop of new inputs one more time.

At the most basic level, for example, the system we call the animal kingdom takes inputs (food and water) and transforms them into energy to sustain life. The animals' throughputs and outputs in turn pollinate plants, affect populations of other animals, fertilize soil, serve as food for other species, and after death, returning vital nutrients to the earth itself. This web of inputs, throughputs, and outputs constantly changes one kind of matter or energy into another.

☞ Think Differently

On a more positive note, society's move to recycle waste has led to using the waste as input into many new businesses and even new industries we see every day—plastic, paper, cans, tires, batteries, computers, and even cars in Europe.

Characteristic #5: Living Systems Require Feedback to Continue Living

Information about outputs of the system in turn feed back as inputs into the system, leading to changes in the transformation process and achieving more effective future outputs. Evolution is an expression of this characteristic in action.

The value of feedback in improving effectiveness and maintaining a desired steady state cannot be understated. Feedback is key to stimulating learning and change. As such, there is no "bad" feedback. Bad news, in fact, can help guide leaders to find root underlying causes of problems in the enterprise.

☞ Think Differently

A retail chain had, as a desired outcome, to become a "learning organization". When the consultant they hired removed the rhetoric surrounding the term "learning organization", the retail chain saw the need to gather as much positive and negative feedback as possible in order to become a learning organization. They then acted on it to create new learnings. As they improved their feedback processes, they began to increase learning and growth at all systems levels—individuals, teams, and organizations.

Enterprises often get little feedback on performance in relation to customers. They do, however, receive financial feedback on a regular basis, a reflection of the value and primacy of financial measures. Better and more regular customer and employee feedback makes for better data-based decision-making we will discuss further in Chapter Four.

Characteristic #6: Living Systems Pursue Multiple Outcomes

Action toward *multiple* outcomes or goals is a characteristic of all living systems. Social systems, for example, seek multiple goals if for no reason other than they are comprised of individuals and subgroups with different objectives. One need only look at any government on earth to verify this characteristic of systems.

In terms of enterprise-wide change, this characteristic demands that members agree on a detailed and common vision and marketplace positioning to focus and coordinate their actions toward a cohesive set of goals. At the same time, WIIFM is a natural question each individual continually asks.

Organizations must delineate benefits to each employee to motivate them to work toward common goals.

The clash between individual and organizational goals can cause conflict and lost productivity for all concerned, a lose-lose situation. Add this to dehumanization, unnecessary hierarchy, bureaucracy, and mechanization of work, and the result is often an alienated workforce.

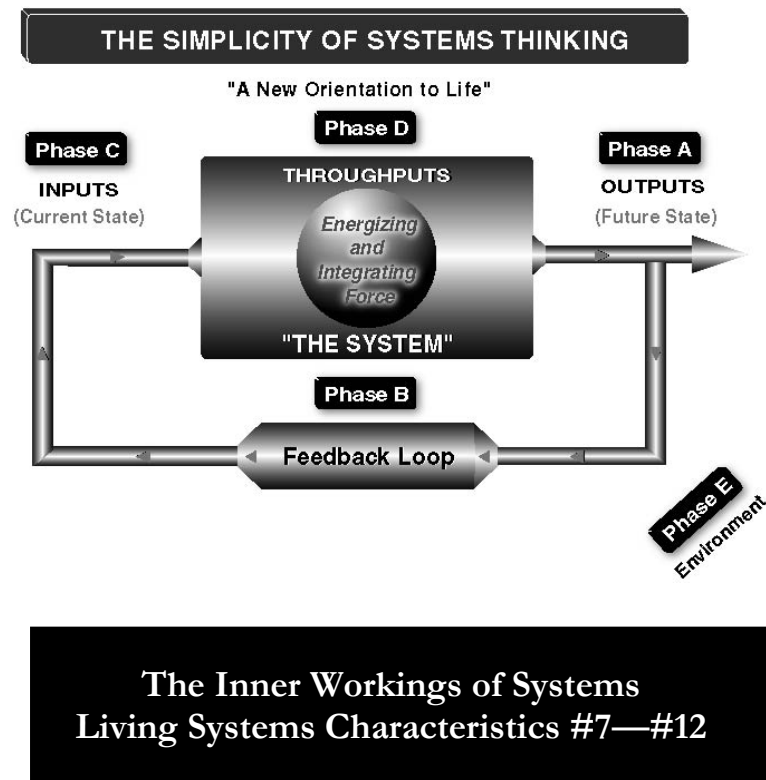
➤ Think Differently

In facilitating an extensive EWC in a school district, Union-Management relationships were a huge roadblock. Artificial either/or thinking had led to conflict, instead of embracing multiple outcomes and cooperating and dialoging to find common goals. After two years of being the neutral third party in bargaining negotiations, the consultants were able to move the parties to embrace a common higher vision of "all students learning". Everyone could support that vision.

Combining characteristics 1 through 6 of System Concept #4 (just covered) results in a Systems Model (Figure 3-3) that describes the natural functioning of a system within its environment.

In summary these characteristics repeated here for clarity and emphasis are:

- #1. Holism—The System itself
- #2. Open System—to the Environment
- #3. System Boundaries—that receive inputs and provide outputs into the environment
- #4. Inputs→Throughputs→Outputs
- #5. Feedback Loop—to recycle learnings and status of results
- #6. Multiple Outcomes— Living Systems have multiple goals

Figure 3-7: The Simplicity of Systems Thinking: The ABC's

The second set of six characteristics of living and open systems concerns the inner workings of systems:

Characteristic #7: Living Systems Display Equifinality (Equifinality recognizes there are many ways to the same ends)

In mechanistic systems, there is a direct cause-and-effect relationship between initial conditions and the final state. Action begins at a prescribed point, passes through one set of steps, and arrives at one predictable outcome.

Social systems operate differently from mechanistic, mechanical, and electronic systems. Equifinality is a principle that describes the fact that the same results can be achieved with different initial conditions and through different means and pathways.

Equifinality offers a basis for flexibility, agility, and empowerment, because it suggests many roads can lead to the same destination. Social organizations can accomplish their objectives with diverse inputs and with varying internal processes, and there is usually not just one "best" way to solve most problems.

In EWC, the mindset that there is no "one best way" to solve systemic problems is the primary reason why defining commonly agreed-upon, multiple goals is crucial. The question "What?" must be answered before turning to "How?"

➡ Think Differently

As part of a California-based financial service company's EWC journey, the CEO and executives saw a need to empower their entire workforce to be known as the best in customer service

(their desired marketplace positioning). They are now in the middle of a three-year journey starting with senior management and slowly cascading its way throughout the organization. They now appreciate the diversity of input and leadership to solve problems more effectively. They have learned to stop fighting and insisting on the one and only best way.

Things are much more complex today, and decisions are being made closer to their customers. This financial service company is increasing their profits, customer service, and employee satisfaction all at the same time.

Characteristic #8: Living Systems Are Subject to Entropy (Entropy is the natural tendency for all living systems to run down over time)

Entropy is the natural characteristic of all open (living) systems. They slowly, break down, deteriorate, lose organization, and eventually die.

The good news is that entropy can be arrested in open systems. Entropy may even be transformed into *negative* entropy—a process through which social and organizational systems can become more organized and enhance their ability to transform themselves through new inputs, energy, and resources from the environment. In the enterprise, this input process occurs through education and learning to transform organizations and sustain superior results.

Entropy is what leads to a system's obsolescence, rigidity, decline, and death. Addressing and reversing entropy is one of the primary processes of enterprise-wide change.

➡ Think Differently

A robotics firm embarked on an EWC journey. Its leadership built an excellent Change Game Plan. They felt it was so clear and compelling that their employees would implement it once it was communicated and understood. Management declined to enlist outside assistance with implementation, however, and went it alone, using the existing structure.

The change effort failed due to a lack of follow-up, reinforcement, and new energy. Management wanted everything up and running on autopilot—the antithesis of what actually makes change happen successfully. The executives were initially concerned about employee *buy-in*, but employee *stay-in* was far more important and difficult to achieve.

Characteristic #9: Living Systems are Hierarchical

All relationships among discrete systems are hierarchical. Any given system is composed of subsystems (lower order systems), and is, itself, part of a suprasystem (higher order system). In the natural world, for example, the predatory food chain is an inescapable hierarchy found both on land and in water. Simpler organisms (plankton, seaweed, grasses, shrubbery) are consumed as inputs by more complex organisms (fish, deer, cattle), which in turn become inputs for even more complex organisms (sharks, whales, bears, wolves, humans).

The secret to successful Enterprise-Wide Change is to simplify and flatten the hierarchy as much as possible and *go with the flow* of life in a self-organizing, natural way, without the imposition of rigid, bureaucratic, complex, and artificial structures.

One of the challenges of Enterprise-Wide Change is to reduce the naturally negative effects of hierarchy. Rigidity and bloated bureaucracies based on command-and-control assumptions amplify the negative effects of hierarchy and assume that lower-level systems can be fully controlled. But they cannot—not for long, and not predictably. The existence of hierarchy and its inherent conflicts requires *participation and involvement*—a key construct in Enterprise-Wide Change.

Characteristic #10: Living Systems Have Interrelated Parts

Systems working optimally have the fit of their elements coordinated to maximize the power of the whole. If we maximize the *elements* of a system, by contrast, we usually inadvertently damage the whole. Consider the practice of “doping” in sports. An athlete who attempts to artificially maximize just one element—muscles—through steroid use ends up doing serious long-term damage to the larger system (the athlete’s body).

➤ Think Differently

A colleague was called into a large automotive firm that was failing to execute its EWC Game Plan. “Silos” were ruling the day, and interdepartmental conflict was the norm.

The consultant worked with executive leadership to demonstrate the necessity of involving all the competing departments to plan and achieve higher-level business goals. When some individual departments attempted to continue to try to maximize their influence in the organization, the CEO finally replaced two department heads who had been detrimental to other departments, and to the firm as a whole.

Balancing the demands of each department was difficult, but it became the key responsibility of executives as we developed common goals and yearly EWC action priorities. If the organization itself was to succeed, it needed to become a system in which departments worked together to maximize the whole, not the parts.

Characteristic #11: Living Systems Tend Toward Dynamic Equilibrium (Living systems have a dynamic quality even as they resist change)

The concept of dynamic equilibrium within a steady state is closely related to entropy.

Closed systems eventually attain an equilibrium state with maximum entropy (death or disorganization). In contrast, open systems may attain a state in which a continuous inflow of materials, energy, information, and feedback produce a dynamic yet steady state. This is a natural state of balance and stability, which is why established societies, cultures, and enterprises are resistant to change. *They are like rubber bands that stretch out, bounce back, and are difficult to break.*

Humans (as systems and parts of larger systems) tend to resist change and cling to their routine—the dynamic equilibrium—of the present state. Resistance to change often leads to short-term myopic WIIFM views and actions as well as passive resistance. In EWC, culture change requires breaking through the state of equilibrium and modifying behaviors of *all* employees and *all* aspects of an organization’s internal workings.

➤ Think Differently

Another retail firm decided to focus on employee empowerment. Leadership knew they needed to change the

organizational culture. They decided to address their cultural problem by providing training on empowerment. Unfortunately the culture that surrounded the training defeated the intent of the training and failed to spur lasting change. A dynamic tension existed during training, but eventually old habits, ruts, policies, and procedures reasserted themselves and defeated the good training intentions.

Characteristic #12: Living Systems Produce Internal Elaboration (Internal elaboration leads naturally to greater complexity)

Open systems such as enterprises tend to move in the direction of greater differentiation, complexity, and higher levels of potential effectiveness. The theory of evolution is an example of the characteristic of internal elaboration, demonstrating that life on earth changes and adapts itself to environmental inputs through selective survival and propagation of individuals within the system of a species.

In enterprises, internal elaboration can also lead to organizational complexity and bureaucracy in its worst form. Government rules and regulations are a natural expression of the negative outcomes of internal elaboration (remember the 15,629 words in the cabbage pricing guidelines in Chapter Two?).

Because open systems naturally tend to increase in complexity, EWC demands vigilance against unnecessary proliferation of bureaucracy and the natural ossification that results from it. *Simplicity wins the game every time.*

➡ Think Differently

Every few years Marriott Corporation performs a "zero-based budgeting process" in which leadership questions each policy, procedure, practice, and expenditure. The aim is to "prune" the organization's complexity and ensure that needless bureaucracy does not take root and grow stronger in the organization.

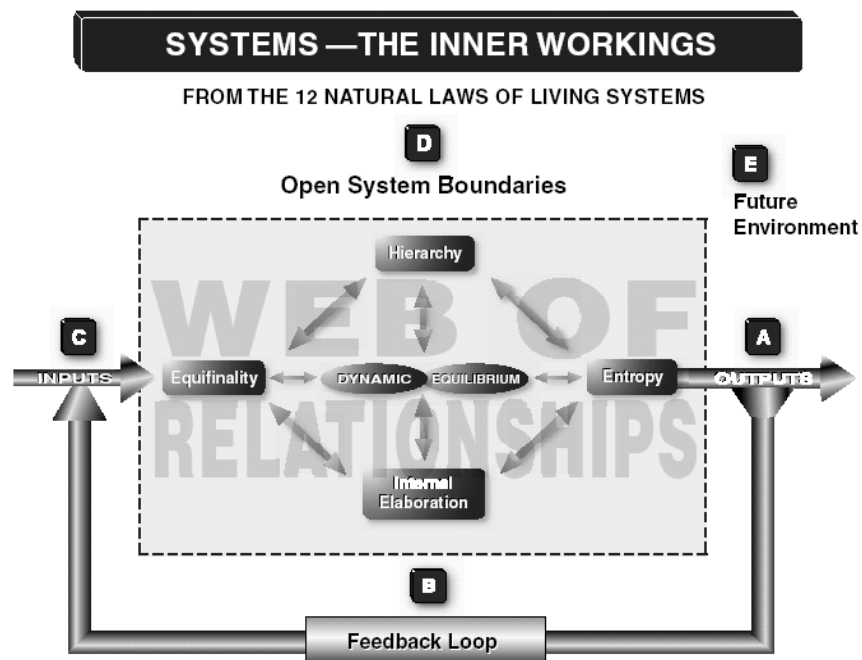
These last six characteristics that form the inner workings of any living system can also be used as the basis for a further elaboration of the ABCDE systems model already presented.

To summarize:

- #7. Equifinality
- #8. Entropy
- #9. Hierarchy
- #10. Relationships
- #11. Dynamic Equilibrium
- #14. Internal Elaboration

These six characteristics can be simply depicted as follows:

Figure 3-8: The Inner Workings of a System



Note: Characteristic #10 (Inter-related parts) is represented in this diagram as the *Web of Relationships* as it is all pervasive inside a system.

Questions to Ponder

- ◆ Do the first six characteristics make sense to you as holistic view of a system in relationship with its environment? Why or why not?
- ◆ Are there other *inner workings* of a system than characteristics 7-12 that you can think of?
- ◆ Which of these 12 characteristics of Living Systems are clear to you and which are not? Why not?

Some Guiding Principles Of Systems Thinking

Success or failure in the Systems Thinking Approach to Enterprise-Wide Change depends on the adoption of a coherent set of Guiding Principles to help predict what might need to be changed. These Guiding Principles also clarify how change can be leveraged in EWC. The list of Guiding Principles, like the entire Science of Living Systems, is ever growing and expanding.

As von Bertalanffy said, “In one way or another, we are forced to deal with complexities, with ‘wholes’ or ‘systems’ in all fields of knowledge.”⁶

As you begin to assimilate and master systems thinking applied to Enterprise-Wide Change, you can use these Guiding Principles to keep you on track. Each principle is reinforced with *Key Systems Questions* that can also help you with Enterprise-Wide Change.

In addition, two preconditions must be met before systems thinking principles can be successfully applied to a given situation.

- **The entity to be changed must be clearly understood (Seven Rings of Reality).** Successful change requires identifying which of the Seven Levels of Living Systems is the subject of a planned change. Leaders must be clear about the entity they are targeting. Is it an individual, a team, a family, a business unit, a community, or an organization? What are its boundaries? Is it relatively open or closed in its environmental interactions? The question that must be answered based on precondition #1 is, *what entity, system, or collisions of systems are we dealing with?* For example, “Are we trying to change an entire enterprise, or two enterprises related through an Alliance or Partnership?”
- **All systems are linked to other systems—some larger, some smaller—in a hierarchy (systems within systems).** No living system is independent of any other Living System. We are all, as human beings, linked to a greater or lesser extent to all others on this planet in a hierarchy of systems. Organizational linkages are subject to the same hierarchy characteristics. *“Within our identified system and Rings of Reality, what level(s) of the system are impacted by our change?”* For example, “Are we trying to change the CEO, the senior management team, or one division, function, or department of the firm?” EWC is unique in that it is trying to change the whole organization or entity, including all the people, processes and parts in some way as well.

Once the two questions have been answered, change leaders can then approach an enterprise-wide change systematically, based on the following Guiding Principles (and their related systems question).

PRINCIPLE #1: *Systems are multiple-goal seeking organisms*

Develop clarity and agreement to this before beginning any actions. Keep in mind that there are usually multiple outcomes, not either/or questions from reductionist thinking. Other words for outcomes include *vision, ends, goals, objectives, mission, or purpose, (the what)*.

This principle relates to **Systems Question #1:** *What are the desired outcomes?* Without agreement on ends, our actions will never have a chance of succeeding. Once the *what* is clear, there are many ways to achieve the same end (the *how*) through empowerment, etc.

⁶ Von Bertalanffy, L. (1998) [Revised Edition]. General Systems Theory: Foundations, Development, and Applications. NY: George Braziller, Inc.

For example: When groups get stuck, it is often because they have lost sight of their purpose or outcomes. If you want a *showstopper* in a meeting, just use Systems Question #1 *What Is Your Desired Outcome?* Refocus the meeting to be more productive. This needs to become an inherent part of any change consultant and leader's day-to-day thought process. This question needs to become as much a part of your daily tools as your cellular telephone, your computer, your car, paper, and pen.

PRINCIPLE #2: *Feedback is the breakfast of champions. Be flexible and adaptive. (The feedback loop)*

In today's complex and fast changing world, initial solutions are not nearly as important as the ability to generate reliable and constant feedback and adapt in order to achieve our desired outcomes. The ability to be flexible and adaptive (i.e., to learn, grow, change, and adapt to changes in the environment) is crucial. Economies of speed are replacing economies of scale as a key competitive edge. Feedback is the key input into today's need for learning organizations. It will help them learn, grow, and adapt at all levels of the organizational system (individuals, teams, and the organization).

This principle relates to **Systems Question #2:** *How will we know we've achieved our goals?*

For example: What measures or metrics of success does your EWC have? Are they tracked and reported on a regular basis? Feedback is the breakfast of champions. Be flexible and adaptive.

Initial solutions are not nearly as important as the ability to generate reliable and constant feedback, and adapt to achieve our desired outcomes.

Economies of speed are replacing economies of scale as a key competitive edge. Feedback is the key input into today's need for learning organizations. Feedback helps organizations learn, grow, and adapt at all levels of the organizational system (individuals, teams, and the organization).

☛ Think Differently

A colleague was engaged in conducting a corporate-wide organizational review as part of an EWC for a large federal government department, in one of its Regional Office operations. She applied a technique called a *Values Audit*, where staff were asked to comment on the capacity of the staff to "walk the talk" as highlighted through their core values.

About 20% of the staff responded to the assessment. Despite some extremely powerful data captured in the summary report, the senior executive responsible for this project paid no attention to the results. He wouldn't even consider the data. His response created a significant division within the staff ranks, because so many of the staff felt that senior management had little or no concern about hearing what was really going on within the organization. The change initiative suffered a major setback as a result of this myopic response by the project leader.

PRINCIPLE #3: *Work and align the entity to be changed from the outside in—not the inside out. (A more open systems view)*

Remember to employ *backwards thinking*. To gain clarity from the beginning, start with the future environment, the wants, and needs of the customer, and your desired future outcomes. Then work backwards from the environment into the organization to determine how to meet those current and future customer needs. At the same time, keep meeting the multiple outcomes of other key stakeholders.

Align all employees, suppliers, the entire organization, and business processes across departments to achieve these outcomes. This is the conceptual basis for business process reengineering. Unfortunately, it was often fragmented into departmental elements or internal cost-cutting activities. Customer impact is too often ignored.

This aligns with **Systems Question #3:** *What will be changing in the environment in the future that will impact us?*

For example: Has your change process included a *future* environmental scan—both external to your enterprise (as well as inside the enterprise but outside the process) and taken this into consideration?

➊ Think Differently

A large consumer goods organization re-configured its global manufacturing strategy, basing the decision to re-locate the manufacturing of one product primarily on reduced labor costs in the new region. Once the plant was established, the organization found they were not achieving the savings they'd anticipated and needed an EWC process. The power source was unreliable and unpredictable, the area is subject to hurricanes in November, and shipping by sea is restricted for two months of the year. The local population (employment pool) was engaged in an independence movement against the local government. Production was severely affected and the product had to be airlifted to meet delivery commitments (instead of shipping by sea).

After being introduced to the skill of future environmental scanning as a way to start an EWC, the client stated that if they had completed a more comprehensive future external environmental scan, they would not have relocated their manufacturing facility as they did (work outside first and then work in the organization).

PRINCIPLE #4: *The whole is more important than the parts. The relationships and processes are key. (Holism and subsystems)*

The synthesis of how the parts fit and link together in an integrated process in support of the whole outcome is the most important assessment.

An analysis of each part's effectiveness cannot be done in a vacuum. Effectiveness is determined only in the context of relationships between the parts and the processes that lead to the whole. *Always remember that a system cannot be subdivided into independent parts.* A change in one part affects the whole and the other interdependent parts or processes.

This relates to **Systems Question #4:** *What is the relationship of X to Y? (And, how do they contribute to the overall objective of the whole system and its desired outcomes?)*

For example: Has your change process considered its impact on other changes that the enterprise is undergoing at the same time, such as a culture change and a team building effort? Have you considered how other changes going on in the entire organization fit with any large-scale complex change you are undergoing?

Figure 3-9: The Spider Web of Relationships:

☛ **Think Differently**

A global high tech organization whose growth strategy has been acquisition of organizations and keeping them intact to focus on their specialized niches, decided to install an ERP through an EWC process (ERP = **E**nterprise –**W**ide **R**esource **P**lanning Technological System). Being a high tech organization, they did an excellent job on the technical aspects of the ERP but failed in the implementation. They did not spend time understanding how each of the member organizations uniquely contributed to the overall organization and failed to see the impact of breaking apart the content, processes, and infrastructures of the acquired organizations on the overall health and success of the organization.

PRINCIPLE #5: *Focus and strengthen the basic units/systems of organizations. (Holism)*

The basic unit of enterprises is not just the individual. It also includes individual relationships. The basic units are: (1) individuals (2) individuals to individuals (3) teams and (4) cross-functional teams.

We need to counter-balance our strong Western tendency to glorify the individual at the expense of the team and enterprise. (Asian, First Nation, and indigenous societies around the world often are the opposite).

This relates to **Systems Question #5:** *Are we dealing with means or ends?* What is the purpose of each level of the system and how does it relate to the system as a whole?

For example: When a group seems to have a conflict, what are they fighting over? Is it about the next steps or the desired outcomes?

PRINCIPLE #6: *There are many different ways to achieve the same desired outcomes. Involvement of the right people in planning and implementing the solutions/actions is key. (Equifinality)*

People support what they help create. It follows that decision-making should be as close to the actions as possible. People have a natural desire to be involved and provide input into decisions that affect them *before* the decision is made. For leaders, this is called *participatory management*. It is one of our core values in the OD field.

This relates to **Systems Question #6:** *What do we need to do to ensure buy-in, stay-in and perseverance over time (to reverse the entropy)?*

For example: What ongoing involvement methods have you set up for regular *booster shots* with all key stakeholders?

PRINCIPLE #7: *The steady state equilibrium we all want can kill us. In a rapidly changing society, the biggest risk is to stay the same. (Steady state, entropy)*

Change keeps us creative, even if it is awkward, uncertain, ambiguous, and even painful. Our natural inclination is to maintain the status quo and its comfortableness. Change requires us to (1) admit we need to change and *will* it to happen, and (2) then acquire the new skills and abilities needed to function more effectively.

Knowledge and information are inputs into a system. By themselves, they are not enough to make change happen. New skills need to be developed if we want to learn, grow, and change. Short-term creative destruction can sometimes be key to long-term advances. Today's *steady state* is one of constant change.

Systems Question #7: *What are the new structures and processes we are using to ensure successful Enterprise-Wide-Changes?*

For example: Have you set up a Leadership Team structure that meets regularly? Does it conduct check ups (monthly as a minimum) for your Enterprise-Wide-Change? Does it bring all the leadership together to review all sub-changes involved in the larger change.

➤ Think Differently

A colleague received a call from an internal OD practitioner within the last year. He worked for an oil company in the southwest U. S. and had been asked to help their EWC effort figure out what to do next.

The organization had done an excellent job of analyzing their current issues and was problem-solving them. However, the CEO was frustrated. The enterprise seemed to be going nowhere.

He was right, as the consultant soon found out. They were solving many of today's problems, but had not focused as a group on a huge gap between A (their Positioning) and C (their current state assessment of today—their current Strengths, Weaknesses, Opportunities and Threats).

The reason is that the CEO knew what positioning he wanted for the organization but hadn't clearly articulated it to anyone. The change leaders, then, had not answered Systems Thinking's first question (Phase A—What is your desired outcome?). As a result, no real future-oriented gap assessment was possible.

PRINCIPLE #8: *Systems within systems within systems are too complex to fully understand and manage centrally. (Internal elaboration, complexity)*

Liberation from regulation, shaping corporate bureaucracies into smaller units, privatization and free market economies, is generally more efficient and effective than government or big business can ever be in understanding the complexities of systems. Thousands of little decisions we all make each day

in our businesses are what shape and meet market needs, not central government regulations. Big government and big corporations have roles to play in today's society, just not all-encompassing ones

Systems Question #8: *What do we centralize* (mostly ends) *and what should we decentralize* (mostly how's and means)?

➔ **Think Differently**

A colleague worked with medical staff for one department of the Canadian Ministry of Health, under a supplier contract. As the contract unfolded, the services were being provided directly to the *client department*. However, it was the corporate purchasing department, which acted on behalf of the total federal government that was really *calling the shots*. Purchasing's internal regulations and contract requirements added an additional, unexpected compliance burden to the project that was not evident during the contract bidding process. This resulted in an additional cost of close to \$750,000 on a project that had a very lean margin to begin with. This created significant financial pressures for the supplier who was still expected to deliver all services, as promised, despite the unexpected additional compliance requirements.

PRINCIPLE #9: *Root causes and effects are usually not linked closely in time and space. (Open systems and systems boundaries)*

Simplistic cause-effect analyses and desire for quick fixes often create more problems than solutions. Because our world is composed of levels of complex and interdependent systems, multiple causes with multiple effects are reality, as are circles of causality-effects.

For example: What effects to a farmer and his crops do the ocean/clouds/sun/rain/wind/plants/food play? What causes what?

Delay time—the time between causes and their impacts—can have enormous influences on a system. The concept of “delayed effect” is often missed in our impatient society. It is subtle, and almost always under-estimated. When we feel results aren't happening quickly enough, unnecessarily “knee-jerk” reactions can result.

Decisions often have long-term consequences, some years later. Mind mapping, fishbone diagrams, and all sorts of creativity and brainstorming tools are useful here.

However, *the complexity encountered is often far beyond our human ability to fully assess and comprehend intuitively*. For this reason, it is crucial to anticipate delays, understand, and learn to work with them, rather than against them.

Systems Question #9: *What are the root causes?* **Caution:** Dig deep, and dig again. The root causes are rarely obvious.

For Example: When a group seems to have a chronic and complex problem they cannot solve, ask the “Why” question again, just slightly different: “Why does this situation exist?” Ask the same question over and over until you get to deep, root cause(s).

Figure 3-10: The Root Causes

PRINCIPLE #10: *The KISS method really is best—reverse the entropy!*

Systems increase in complexity until they become bureaucratic and ossified, ultimately resulting in death of the system. All living systems require constant energy and inputs (feedback and booster shots) if they are to reverse the process of entropy. Otherwise, all living systems eventually run down and die.

While human beings and families obviously have a finite life cycle, it doesn't have to be this way for neighborhoods, communities, and organizations. For them, the renewal process that reverses the entropy is key to long-term success. As Meg Wheatley discusses in her book, *The Simpler Way*⁷, chaos, and disorder are often a precursor to renewal and growth at a higher level.

This is the good news. We now have a virtually limitless supply of constant feedback, which provides us with new inputs for change. On the reverse side, however, we can get information overload and feel that life is getting too complicated.

We need to eliminate the waste that complexity brings. The KISS method is often more powerful than economies of scale. Focus on the fundamentals, not the fads. The virtual corporation may become more effective than more traditional, vertically integrated complex organizations.

Systems Question #10: *How can we go from complexity to simplicity, and from consistency to flexibility, in the solutions we devise?*

For Example: Simplicity and flexibility are two criteria for success. They must be explicit in the process on a regular basis or they will not occur (They go against natural system characteristics). **Simplicity wins the game every time!**

PRINCIPLE #11: *Change is an individual act. (Seven Levels of Living System).*

Organizational change is a myth. Organizations and institutions change only when people change. Processes and procedures change when people change their behaviors. Accepting responsibility and accountability for your actions is key.

This *interdependence* is the highest order in terms of wisdom and maturity, coming after dependent and independent growth stages. Independence is really a myth! Focusing on assisting individual change within the family-team-or unit (as-a-system) is the best way to assist individual change.

The Foundation Tool—Systems Question #11: *What is it that I contribute to the problem and can change to be a positive and proactive leader on this?*

⁷ Wheatley, Meg & Kellner-Rogers, M., *A Simpler Way*, San Francisco, CA, Berrett-Koehler Publishers, Inc., 1996

For Example: Each member of a change leadership team should look at their own behavior first. Do it as a group as well, to promote openness and teamwork.

☛ Think Differently

While working in an executive role in a public sector organization, a colleague was leading a major EWC process to develop and strengthen a corporate culture of employee empowerment. One staff member, who had transferred from another department, was having difficulty adjusting to the hectic pace of her new department.

After many months of work at trying to make the transition a good one, they were faced with the prospect of having to let this employee go, because of her inability to adapt. A critical performance assessment meeting was held to clarify once again what was expected and why it was such an important part of the corporate change initiative.

With a clear understanding of the consequences that lay ahead if she was not able to handle the transition, the employee's attitude changed and she became motivated to succeed. Within months her performance showed a dramatic improvement and she went on to become a key team leader within the organization.

Organizational change occurs one person at a time.

PRINCIPLE #12: *And the ultimate systems principle: Problems can't be solved at the level they were created (Albert Einstein)*

...So, in many of your change projects, you will need to go to the next higher system's level and its desired outcome in order to succeed—the *Helicopter View* of the world again.

The Ultimate Systems Tool and System Question #12: *What is our common superordinate goal here?*

For example: If you are having differences and conflict as a group, can you get the team to agree on a higher level goal—get them up in a *helicopter* to a higher level 5,000 foot view?

☛ Think Differently

At what level does this set of problems below need to be solved?

A large middle school in the eastern U. S. has a new principal because of the low performing nature of the school's students. His predecessor had set in place a series of projects to improve the school and ensure "*no children are left behind*" as the President Bush mandate goes. As a result he has the following in place:

- ❖ A senior cabinet of department chairs to run the school
- ❖ Separate consultant teams in the school to improve:
 - student math scores
 - English language speaking skills
 - Reading and writing skills
 - Teacher development for low performing teachers
 - Serious disruptive attendance and discipline problems

- ❖ A school site council with 50% representation of parents and teachers who have been making strategic decisions about the school
- ❖ A PTA (Parent Teachers Association)
- ❖ A school audit and intervention team due to the low performing tests scores
- ❖ Traditional categorical grant funding by the state for certain other learning program improvement projects
- ❖ A union flexing its muscles and causing more problems
- ❖ A TQE (Total Quality Education) Baldrige Award criteria study
- ❖ A structure of three *Learning Communities* overlaid on the traditional grade level structure
- ❖ Design teams to assist learning composed of teachers, parents, classified employees, and administrators

Question: What are the chances of real progress and improvement by the students with all these well meaning overlapping yet silo approaches? The answer is obvious.

At what level of thinking is the solution even possible?

PRINCIPLE #13: *And the paradigm shift principle: “The world continually evolves, often in discontinuous ways, leading to breakthroughs occurring on a regular basis*

...Just as the world has undergone a series of *Ages* on earth over thousands of years, so do the views we have as *What is the Truth?* A key to change is letting go of the current Truth for the new one replacing it.

The Paradigm Tool and System Question #13: *What today is impossible to do, but if it could be done, would fundamentally change what we are?*

For example: If your team seems unable to get *out of the box* in their thinking, brainstorm this question, even to the point of being silly or unrealistic.

PRINCIPLE #14: *We are holistic human beings in search of meaning. (Multiple goal seeking)*

The search for meaning in our lives is crucial to our successes and failures. It only comes from the *ends* and whom we want to serve outside of ourselves. This requires we understand our own interdependence with others.

The more we can balance ourselves in body, mind, and spirit, the better we can serve others. Starve any of these essential human elements and we starve as human beings. Dehumanize us in our work settings and we don't perform anywhere near our potential.

Systems Question #14: *What are the multiple goals for this project* (What's In It For Me [WIIFM] is always present)?

A colleague recently conducted a seminar on Systems Thinking. In it she asked participants what their personal *wants* were for this session. It legitimized and surfaced hidden agendas. Needless to say she adjusted the seminar on the fly, and achieved a much better result for the executives of this insurance company.

PRINCIPLE #15-16-17-18: “You tell us...”

Above all, in Systems Thinking, is the understanding that we learn about our systems and ourselves as we evolve and grow and change. The learning never stops, nor should it.

These Principles and Key Systems Questions allow us to discuss organizations of all types in similar ways. It allows authors to write books such as this.

Think about it...without a set of standard and predictable dynamics and common principles of how individuals, teams, and organizations function, the field of Management as a discipline would not exist.

Currently, there is a worldwide revolution taking place in management thinking and practice, and Systems Thinking and organization learning are becoming one front of the revolution.⁸

—Peter Senge

See the Chapter Recap for a Summary of the Systems Questions presented here.

Questions to Ponder

- ◆ Which three Systems Thinking principles seem most useful to you?
- ◆ Which of these principles and/or questions are not yet clear or useful to you?
- ◆ Can you think of any other key principles of Systems Thinking? What are they?

Table 3-2: Systems Thinking—A new way to think about:

E	The Environment	(and opportunities)
A	The Outcomes	(and results)
A	The Future	(and direction)
B	The Feedback	(and learning)
B	The Goals	(and measures)
D	The Whole Organization	(and helicopters @ 5, 000 feet)
D	The Relationships	(and patterns)

Stop thinking about just:

Issues and Problems	Single Change Initiatives
Parts and Events	Defensiveness
Boxes/Silos/Separateness	Inputs and Resources

How we think ...is how we act...is how we are!

Think about **A B C D E**—All five phases in a totally integrated Enterprise-Wide Change process.

⁸ Senge, P. M. (1990). The Fifth Discipline: The Art and Practice of the Learning Organization. NY: Doubleday/Currency.

Chapter Three Recap

1. There are four core concepts in Systems Thinking:
 - Seven Levels of Living Systems
 - There are natural and predictable Cycles of Change
 - Systems Thinking is “Backwards Thinking”
 - Twelve Characteristics of Living Systems
2. Four of the Seven Levels of Living Systems, and the relationships between them, form the *Seven Natural Rings of Reality*:
 - Self
 - One-to-one relationships
 - Work teams
 - Interdepartmental relationships
 - Total organization
 - Organization-environment interactions
 - Communities and Society
3. The *Rollercoaster of Change* is a useful way to understand the predictable cycles of change.
4. The ABCs of EWC are the core Systems Thinking Technology that can bring clarity and simplicity to large-scale organizational change
5. There are five key strategic questions to ask in dealing with the ABCs of Enterprise-Wide Change:
 - A** Where do we want to be? (Our ends, outcomes, purposes, vision)
 - B** How will we know when we get there? (The customers' needs and wants connected into a quantifiable feedback system)
 - C** Where are we now? (Today's issues and problems)
 - D** How do we get there? (Close the gap from C → A in a holistic way)
 - E** What is changing in the future environment that we need to consider? (An ongoing question)
6. Consultants and executives should learn the Systems Thinking Guiding Principles of EWC.
7. There are *Twelve Characteristics of Living Systems*:
 1. Living Systems exhibit Holism
 2. Living Systems are Open Systems
 3. Living Systems Have Defined Boundaries
 4. Living Systems Transform Inputs to Outputs
 5. Living Systems Require Feedback to Continue
 6. Living Systems Pursue Multiple Outcomes
 7. Living Systems Display Equifinality
 8. Living Systems Are Subject to Entropy
 9. Living Systems Live in a Hierarchical Relationship with Each Other
 10. Living Systems Require Balance of Interrelated Parts
 11. Living Systems Have a Dynamic Equilibrium that Makes Them Resistant to Change
 12. Living Systems Produce Internal Elaboration



Table 3-3: Best Practices Summarized for Managing the 12 Natural Characteristics of Living Systems

Characteristics	Best Practices
I. The Whole System:	
1. Holism	Ask, “What’s your purpose?” (The #1 Systems Question)
2. Open Systems	Scan the environment continually (Ask for implications)
3. Boundaries	Collaborate across boundaries to seek systems solutions (Seek win-win)
4. Input/Output	Use “Backwards Thinking” to focus on what’s needed (Learn your ABC’s of Systems Thinking)
5. Feedback is a gift	Actively encourage feedback/gifts
6. Pursuit of Multiple Outcomes	Acknowledge and plan for both organizational and individual outcomes; cover WIIFM
II. The Inner Workings:	
7. Equifinality	Focus on the ends and empower the means
8. Entropy	Build in “Booster Shots” from the outside
9. Hierarchy	First accept, then flatten/allow flexibility
10. Relationships	Recognize relationships and fit
11. Dynamic Equilibrium	Blast away the ruts that lock up the system
12. Internal Elaboration	Create clarity and simplicity

Primary Systems Thinking Questions

I. Preconditions

Precondition #1 – What System?

What entity/system or ‘collision of systems’ are we dealing with?

Precondition #2 – What Levels?

Within our identified system, what level(s) of the system are we trying to change and what is our purpose/desired outcome?

II. Systems Questions

Systems Question #1 – Desired Outcomes

What are the desired outcomes?

Systems Question #2 - Feedback

And, how will I know I’ve achieved it? (i.e., feedback loop of outcome measures)

Systems Question #3 - Environment

What will be changing in the environment in the future that might impact us?

Systems Question #4 – Web of Relationships

What is the relationship of X to Y?

Systems Question #5 – Means or Ends

Are we dealing with means or ends? Corollary: Ask the “five why’s”?

Systems Question #6 – Booster Shots

What do we need to do to ensure buy in/stay in and perseverance over time (to reverse the entropy)?

Systems Question #7 – Successful Change

What are the new structures and processes we are using to ensure successful change?

Systems Question #8 - Flexibility

What do we centralize (mostly what’s) and what should we decentralize (mostly how) at the same time?

Systems Question #9 – Root Causes

What are the root causes?

Systems Question #10 - Simplicity

How can we go from complexity to simplicity and from consistency to flexibility in the solution we devise?

The Foundation Tool and Question

What is it that I contribute to the problem and can change to be a positive and proactive leader on this?

The Ultimate Tool and Question: Helicopter View

What is our common superordinate goal here?

Paradigm Shift Question: Backwards Thinking

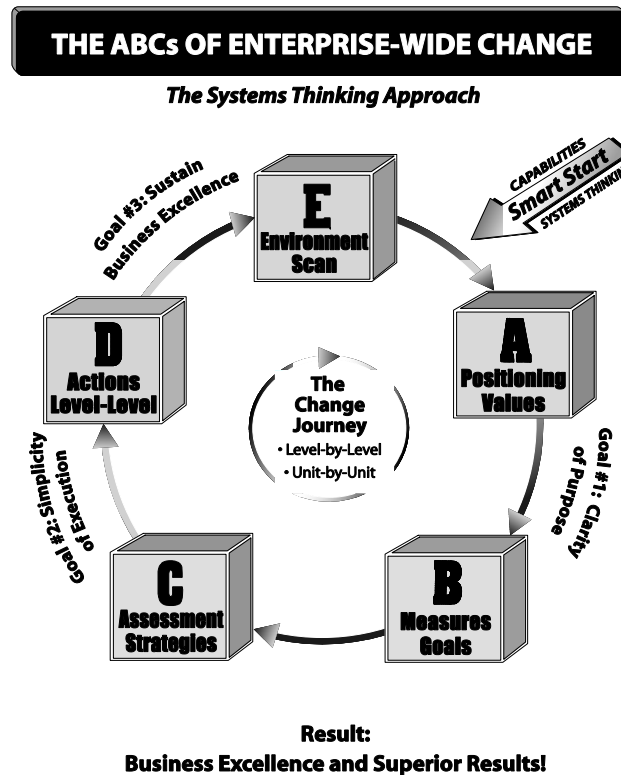
What today is impossible to do, but if it could be done, would fundamentally change what we do?

Multiple Goals Question:

What are the multiple goals for this project (WIIFM)?

Part B: PRATICAL APPLICATION TO ENTERPRISE-WIDE CHANGE

This section will apply Systems Thinking to an Enterprise-Wide Change process in order to assist the reader in achieving the Superior Results they desire. The application moves them through the ABCs of Enterprise-Wide Change—the macro model below in a predictable yet circular sequence: from Smart Start to Clarity of Purpose **E A B** to an Enterprise-Wide Assessment **C** to Simplicity of Execution **D** to Sustain Business Excellence—year after year back to **E** and **A** again.



Insanity:
is doing the same things in the same way
and expecting different results.
Steve Haines (with thanks to Albert Einstein)

Part B Context

FRAMEWORK FOR PART B

This A-B-C-D-E Macro Model of Enterprise-Wide Change is the framework for each chapter in Part B. For clarity, simplicity, and ease of following, these next five chapters flow in the same sequence as the model.



Smart Start is Chapter Four—How to engineer success up-front before formally beginning the changes. Clarity of structure is crucial here.



Clarity of Purpose is Chapter Five—Working *on* the enterprise. There are Four Missing Elements in E, A, and B that are crucial to a successful Enterprise-Wide Change game plan that achieves superior results (environmental scanning, positioning, values, measures/goals).



Assessing the Enterprise is Chapter Six—How to use the Simple Systems Framework to successfully assess and guide the enterprise as a totally integrated living system.



Simplicity of Execution is Chapter Seven—How to begin working *in* the enterprise. Leaders must develop and cascade the strategies, actions, and work plans as the *glue* to overcome normal and natural resistance to change, and to involve, engage and focus all employees on the specifics of the desired journey.



Wave after Wave of Changes is Chapter Eight—It is what is so unique about Enterprise-Wide Change. The *glue* in Chapter Seven must be cascaded down and across the entire organization to achieve business excellence for every single department, unit, and person. This is a massive task that always involves a cultural change as well.



Sustain Business Excellence is Chapter Nine—How to achieve Superior Results, year after year. Enterprise-Wide Change is a multi-year journey that requires persistence, long-term commitment, and focus to sustain the momentum and results, unlike smaller, more specific time bound change efforts.

When spider webs unite, they can tie up a lion.
Ethiopian Proverb

Chapter Four

Smart Start—Engineer Success Up-front

Chapter Purposes

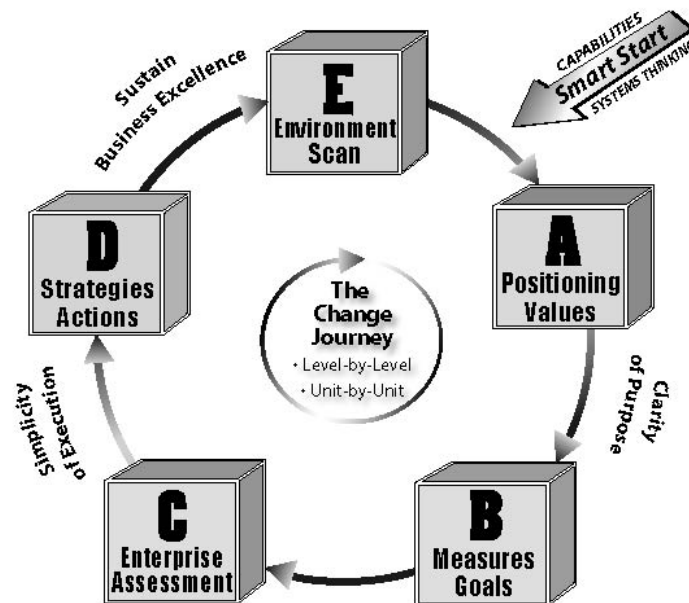


- Explore the *Smart Start* process as a *planned change* process that can significantly enhance a multi-year EWC journey's probability of success *up-front*
- Understand three different realities of life present in all human interactions that are key to Enterprise-Wide-Change success: Content, Process, and Structure

Enterprise-Wide Change
Goal #1: Develop an Enterprise-Wide Game Plan for dramatic change

THE ABCs OF ENTERPRISE-WIDE CHANGE

The Systems Thinking Approach



Result:
Business Excellence and Superior Results!

Chapter Context—Smart Start

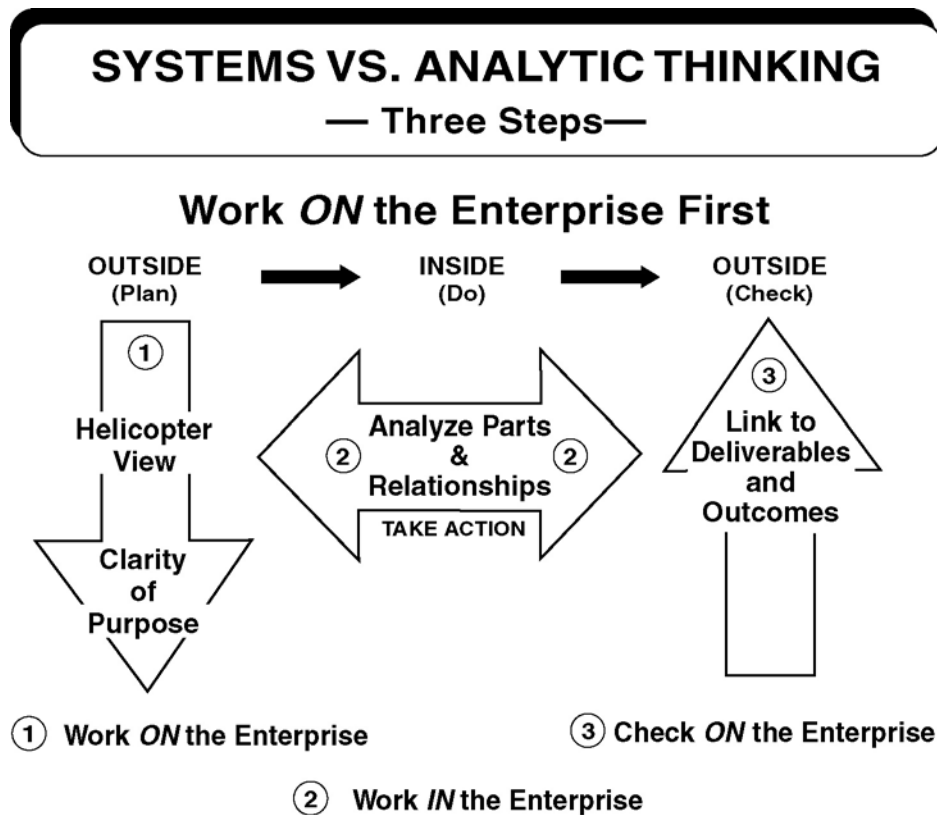
This Chapter represents a specific point of view regarding Enterprise-Wide Change, one that introduces two key views that permeate this book:

- **Working *on* the enterprise**, and
- **Working *in* the enterprise**.

Smart Start helps to increase your probability of EWC success by using Systems Thinking and Analytical Thinking in their proper context. Enterprise-Wide Change is an outside—inside—outside sequence that best begins with a Smart Start. Understanding these two key enterprise views is one of the important understandings in this chapter. Keep it in mind as you get educated on change, assess your enterprise, and then tailor, and organize the journey. This is what we mean by engineering success up-front in a Smart Start.

Here is a visual way to understand this overall change sequence

Figure 4-1



Leaders work *on* the enterprise—managers and Project Manager Offices work *in* the enterprise—and everyone must continually *check on* the enterprise's desired results.

Let's begin with a Smart Start.

Smart Start: Engineer Success Up-front



The ancestor of every action is a thought.
Ralph Waldo Emerson

The Vision of Your Enterprise-Wide Change

Vision: It is our view and image of what the ideal future looks like at future time “X”. It has dreamlike qualities, represents our future hopes and aspirations, even if they are never fully realized. It is an energizing, positive, and inspiring statement of where and what we want to ideally be in the future.

The very first task in EWC is to answer the #1 system’s question “*What are the desired outcomes?*” Define your Ideal Future Vision that will result from all your change efforts, one that is enterprise-wide in its impact, involvement, and transformation. It may be major growth, expansion and becoming a global company, or maybe restructuring, redesigning and building an integrated supply-chain. It might be a turnaround of an unprofitable or low performing business or agency. Perhaps it is a merger, acquisition, new joint venture, or major strategic alliance.

It could also be establishing and institutionalizing a new 21st Century high performing and employee-oriented culture. It could also be an intense, all pervasive, customer-focused organization based on high quality, six-sigma, innovative new products, customer service, responsiveness, or convenience.

Your Vision could also be one of operational or business excellence and process improvement along with low cost and efficiency. It could include installing major new enterprise-wide technologies such as ERP Systems.

It could even be a creating a new business or executing a radically different strategic or business plan for an enterprise.

Key Factors in Vision-Driven Change

There are four key aspects to vision-driven change

- Creating and setting the shared vision
- Communicating this vision
- Building commitment to this vision
- Organizing and motivating people, and what they do, so that they are aligned and attuned to this vision

The Smart Start Phase

Whatever your Vision, engineer its success up-front by being smart regarding how and when you start your Enterprise-Wide Change. Take a step back, pause, and put in place the education and understanding, the assessments, the tailoring, and the organization of the journey to greatly increase your probability of success. Build an EWC Game Plan *before* you begin, even though it will itself be changed and adjusted time and again throughout the journey.

The Enterprise-Wide Change *Smart Start* methods are guided by *three main premises* about enterprises and the people who make them *living systems*.

- Premise #1** Planning and change management are now the **Primary** tasks of senior leadership (see upcoming Players of Change)
- Premise #2** “People support what they help create” (see upcoming Parallel Involvement Process)
- Premise #3** Executives and change consultants use Systems Thinking, focusing on outcomes, and serving the customer (our *ABCs* of Enterprise-Wide Change framework)

These premises are the foundation of the Systems Thinking Approach to Enterprise-Wide Change.

The leaders and drivers of change efforts must understand the Science of Living Systems and how it will impact change efforts in their enterprise. A Smart Start in preplanning the EWC process is one way for this understanding to occur.

Table 4-1: Four Smart Start Activities

Activity #1	A Smart Start offsite for change leaders and support staff to begin developing the Enterprise-Wide Change Game Plan
Activity #2	A Parallel Involvement Process with all the key stakeholders to test and critique key initiatives of the <i>Enterprise-Wide Change Game Plan</i>
Activity #3	A second, follow-up offsite for the leadership team to finalize the Game Plan
Activity #4	A rollout of training on the principles of Systems Thinking, first to Change Leaders, and then to all Change Implementers

A Smart Start Offsite: The First Activity

The probability of completing a successful enterprise-wide change is far greater if the people at the top are first prepared for Enterprise-Wide Change through this Smart Start process. The first structured tool change consultants can use for this purpose is an offsite retreat, away from the everyday stress and pressures.

The purpose of the initial offsite is to *educate, assess, tailor, and organize* the Enterprise-Wide Change effort. Setting the right direction in the right way is critical to success. The consequences of getting it wrong are extensive and expensive. A two-day retreat is strongly recommended to allow for a comprehensive overview of the requirements and prerequisites for successful Enterprise-Wide Change.

In the Chapter Recap, a table of potential tasks is provided for the executives and change consultants to use in tailoring their Enterprise-Wide Change Game Plan to the needs of each situation and purpose.

This final Smart Start task, the definition of an EWC Game Plan, and then actually building it will be discussed at the end of this chapter. It includes everything covered in this chapter (and more). It makes a good summary of Smart Start outcomes.

➡ Think Differently

In a recent EWC process with a California manufacturer, a colleague proceeded as follows in the two-day Smart Start sessions.

Day 1:

Educate: The first morning included education on the infrastructures and processes of Enterprise-Wide Change. It also included development of a Vision of the desired Enterprise-Wide Change outcomes.

Assess: The enterprise-wide assessment results were presented in the afternoon. An assessment instrument was completed online by the management team as pre-work. The assessment also included some on-site assessment pre-work to understand where they were in relation to their strategic direction.

Day 2:

Tailor: The actual tailoring of the change process was completed in the morning. It included developing a one page Yearly Map of Implementation.

Organize: She then designed the actual infrastructures required for change. Of key importance were clarifying roles and defining the level of employee involvement desired.

Note: The completion of the full EWC Game Plan had to be finished at a later date. Too much of it was unclear even though the client wanted to proceed immediately.

**Table 4-2: Example—Yearly Map of Implementation**

A key outcome from the Smart Start phase is the Yearly Map of Implementation. This simple document is a key element to keep the change process on track in the face of daily pressures encountered throughout the year.

Date	
June—Year #1	1. Begin Enterprise-Wide Change Smart Start (2 days)
July—August	2. Build Clarity of Purpose and EWC Game Plan (3-5 days overall)—plus time for the Parallel Involvement Process
September	3. Develop Department EWC Work Plans/Budgets
October	4. Conduct Large Group Dept. Plan Review (1 day)
November	5. Conduct last Smart Start meeting (1- 2 days)
December	6. Roll out the EWC to the entire enterprise
January—Year #2	7. Ongoing Operation of Program Management Office (PMO)
January—Ongoing	8. Monthly Change Leadership Team Review Sessions
<i>As Needed</i>	<i>Wave after Wave of Change</i>
	9. Develop 3-Year EWC Business Plans as needed (for Business Units/Major Support Departments)
October	10. Evaluate EWC Game Plan's Year #1 Success
October—November	11. Conduct Annual EWC Strategic Review & Update (3-5 days overall) including Parallel Involvement Process—Recycle Department Plans and Budget sharing
December	12. Roll out Enterprise-Wide Changes
January—Year #3	Recycle the EWC Process <ul style="list-style-type: none"> • Continue as necessary • Build overall EWC capacity

Questions to Ponder

- Is building the Smart Start that engineers success up-front important to you? How well do you do it?
- Review the four sets of tasks in the Smart Start offsite. Which are the top three priorities for you in each set of tasks for your enterprise-wide Game Plan?
- Do you have a Yearly Implementation Map for your EWC process? What else might be on it?

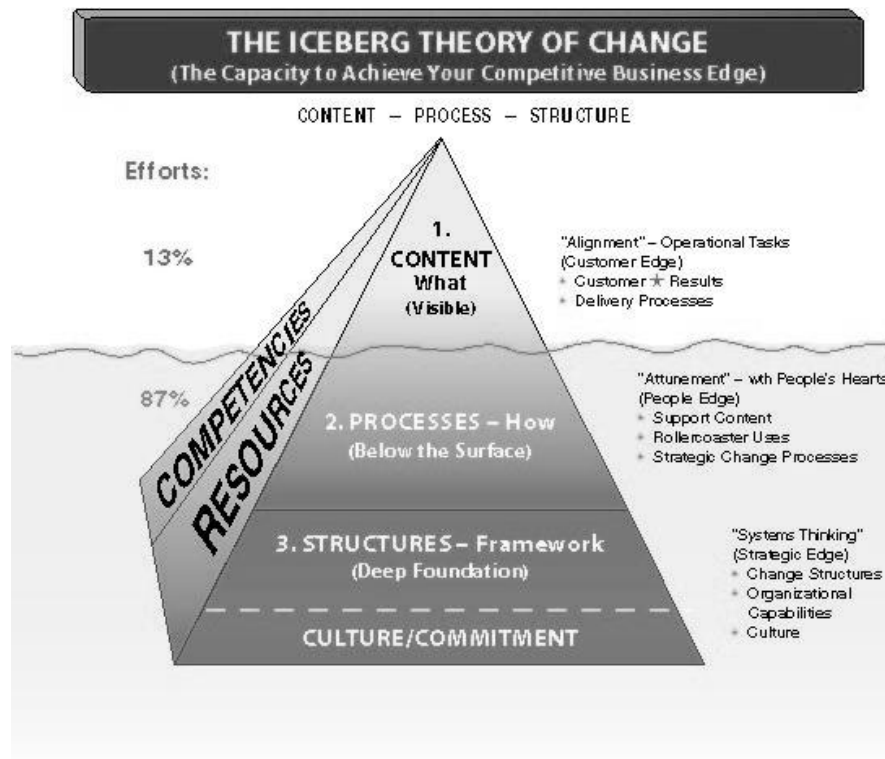
The Iceberg Theory of Change: Three Realities of Life Content—Process—Structure

It is crucial in this Smart Start phase to educate the team on the three dimensional Iceberg Theory of Change.

This is a sub-model, useful for the Smart Start phase. It is actually just a metaphor to clarify the concepts here. An iceberg metaphor is often used to illustrate the fact that dangers usually loom larger, and run deeper, than they may appear on the surface.

The Iceberg Theory of Change suggests that it is the 87% of change activities that occur *below the waterline* that sink ships—and enterprises.

Figure 4-2: The Iceberg Theory of Change



In Enterprise-Wide Change, the 13% visible portion of the iceberg corresponds to the *content* of change—the obvious tasks and improvements that organizational leadership has *already* identified as necessary, and which are usually the catalyst underlying an EWC initiative.

Below the surface, however, lies the majority of the work that must be done: The *processes* and *structures* that must be built to support the content of change.

Creating a customer-focused, high performance organization requires a delicate balance in time and energy between *content*, *process*, and *structure*.

- A focus on the *content or tasks* (1) to achieve the desired Enterprise-Wide Change Vision
- A focus on the *processes* and *how people behave* (2) while working on the tasks
- A focus on the *structures, infrastructures, context, or arrangements* of change below the waterline (3) within which the *content* and *processes* operate, both the day-day activities and EWC initiatives

1. The Content of Change—Content Myopia

Content myopia is a tendency to focus mostly on content, or business tasks. Content myopia is a normal consequence of the Iceberg. People instinctively focus on what they want changed, such as desired growth, marketplace positioning, restructuring, and the like. If content myopia is not remedied early in the EWC process, it threatens to build in failure up front.

Successful change requires identifying, adjusting, and leveraging organizational processes and structures within a systems framework.

The content of change starts when change leaders start building a Game Plan for Enterprise-Wide Change in the Plan-to-Implement retreat.

2. The Processes of Change

There are three different kinds of processes that are important here.

- **Process Consultation**, and the content-process dilemma is frequently the reason OD professionals are asked to work with an enterprise. An outside expert is needed because senior management typically cannot focus on both the content of change and the processes of change simultaneously. Most organizations need a neutral third-party facilitator to manage and facilitate the process (Process Consultation).

Process Consultation is a set of consultant activities, which help the client to perceive, understand, and act upon [business] process events, which occur in the client's environment
Edgar Schein¹.

- **Business Processes**, on the other hand, are the ways in which business gets done to serve the customer. This is a key distinction. Organizations usually organize and differentiate vertically by functions (HR, Legal, Marketing, Engineering) and achieve business results by integrated horizontal business processes that serve the customer. Such approaches to organizational change as TQM, Re-engineering, Six-Sigma, and so forth deal primarily with business processes.
- **The process of change** is a third process in and of itself, although some executives may not recognize this fact. This process of change is one of the four main concepts in Systems Thinking, the Rollercoaster of Change.

3. The Structures of Change

Structure influences behavior. Infrastructures are among the most powerful influences of behavioral change there are and, ironically, the least recognized and utilized by executives in Enterprise-Wide

¹ Schein, E. (1969). Process Consultation: Its Role in Organization Development. Page 9. Reading MA: Addison-Wesley Publishing Company.

Change. The structures (or infrastructures) of change can be physical (process or project teams), mental (what roles to play), or even behavioral (culture is a strong infrastructure).

Room setup, for example, is a basic infrastructure that trainers and facilitators look at carefully, because this is the environment in which learning must take place. If the temperature is too hot or too cold, ambient sounds are distracting, or the tables and chairs are arranged in rows rather than in a circle when group interaction is critical to learning, the trainer or facilitator makes immediate adjustments to create the infrastructures needed to support the particular change process (learning).

Here is a list of key principles about *structure influencing behavior*.

1. Having the right structures in place to begin a change is critical.
2. Desired behaviors need desired structures—both physical and mental/emotional/cultural.
3. Even colors and shapes and visuals are effective structures.
4. Structures create chain reactions—slow at first, faster later on.
5. Structures need flexibility—too rigid or soft are both usually bad.
6. Too many structures will create bureaucracy.
7. The linkages of the structures to each other are key.
8. Without change structures—complacency and chaos rule the day.
9. Persistence with the structures is key to change.
10. Leverage off the naturally emerging structures for change.
11. Organizational structure is designed to run today's business, not create the future. It is resistant to change.

In EWC efforts, it is not unusual for major organizational structural components and contexts to be ignored. Our experience has shown that clients are usually even *less* aware of the impact of infrastructure than they are of the organizational context. Clients' typical view of structure is the organization chart—usually a work of pure fiction that displays how work is thought to be organized, and accomplished in the enterprise.

EWC structures go much deeper than just an organizational chart—and a key infrastructure starts with roles for the Key Players in the Enterprise-Wide Change process.

The Structures of Change Expanded: *Tailored to Your needs*

This last and deepest part of the Iceberg is structure, and it is crucial to EWC success. The day-to-day running of a business has an organizational chart (structure). EWC also needs a structure—only it is subtler and is a set of infrastructures tailored to your needs in the Smart Start phase. If we want our change process to succeed, we need to be clear about who is involved. Just as we have an organizational chart to run day-to-day operations, what are the guiding structures and infrastructures to lead the EWC effort? It starts with knowing who are the various *players of change* and their roles.

We also need to be able to assess the skills of the individuals involved. Managing EWC is a complex core competency that leaders and change consultants must define, understand, sharpen, and then master.

Ineffectiveness of the Hierarchical Cascade of Implementation alone:
This normal cascade strategy for implementing change is usually ineffective,
because memories remain embedded in the way the organization works
after the change.
This applies particularly if the change relates to the culture rather than to
work practices or systems.
Dick Beckhard from Changing the Essence

This book presents a new way to run your business, giving equal weight to (1) managing desired future enterprise-wide changes, in addition to (2) the ongoing daily management of the business.

CEOs have four choices to structure their overall EWC efforts:

1. **Do it ourselves**
 - Failure model (a fool for a client)
2. **Facilitation of the Change Leadership Team meetings only— do the rest ourselves**
 - Powerful neutral external facilitator (with internal coordinator)
3. **Set Up Separate Internal Project Managers—for each project**
 - External consultant works with internal project managers
 - Content/process experts used as needed
4. **Set Up a Program Management Office—for multi-projects, processes, and overall day-to-day coordination of change**
 - Joint accountability and responsibility by executive and external systems consultant
 - Program Management Office set up for daily functioning
 - Analysis and support cadre available
 - Rewards and incentives support the EWC

Choice #4 makes the most sense for EWC. The roles and structures of the *players of change* on the next page help us understand why some change initiatives do not work and why others achieve the desired changes.



Figure 4-3: Essential Structures and Players in Enterprise-Wide Change

—adapted from D. Connor (1992) *Managing at the Speed of Change*



The two-way arrows in Figure 4-4 demonstrate that the working relationships and structures between all change players are by nature reciprocal. The areas of overlap with the Program Management Office by all change players show how the PMO occupies a central position in the change team effort. It integrates the players into a systemic Enterprise-Wide Change process.

Effective change depends on mutual respect, communication, and teamwork with all parties, their roles, and their contributions.

Structure and Player #1: Change Leaders

Our main Premise #1 is that planning and change management are now the **Primary** tasks of senior leadership. We have learned that it is a waste of time and effort to work with clients on Enterprise-Wide Change if they are not willing to install an Enterprise-Wide Change Leadership Team (and a Program Management Office which is next) led by the CEO and senior management. This group must accept responsibility for initiating and leading change, and guiding the overall dynamic, strategic, and complex change process.

Change leaders must be highly committed to the change initiatives and develop and exercise their leadership skills to bring about the desired change. Change leaders also need a legitimate concern for the individuals who will implement the change and the impact it will have on their lives. Lastly, they must lead the EWC Leadership Team on a continuing basis.



Essential Change Leader Skills:

- A deep understanding of the Enterprise-Wide Change process and the four main concepts of Systems Thinking
- Discipline and courage to ensure consistency, integrity, and focus of the entire enterprise to its strategic positioning in the marketplace, year after year
- Persistence and energy over the long term to ensure superior results through a focus on both *economic alignment* of delivery and the *cultural attunement* with people's hearts and minds

Structure and Player #2: Change Consultants

Typically comprised of both staff leaders and OD professionals, change consultants are experts in the processes and structures of change, as well as the content of specific staff functions. “Outsiders” contribute in-depth expertise, objective viewpoints, and experience that the organization often cannot afford on a full-time basis. Internal consultants and support team members best understand the various functions under their purview.

Support for the Enterprise-Wide Change efforts and the Program Management Office usually requires a combination of both internal and external support.

Table 4-3: Examples of Change Consultant Support Areas

Instructions: Fill in the names of your needed support cadre.

Support Cadre Type	Typical Tasks	Names Chosen
Change Consultants (Internal and External)	Facilitating groups/projects Coaching executives and managers Planning Business Unit change Supporting organizational assessment	
Finance and Budget	Coordinating Key Success Measures Analyzing ROI/economics Budgeting	
Human Resources	Facilitating employee relations Managing performance/rewards Coaching support Training and development	
Communications	Planning and executing communication Distributing updates after each meeting/event Preparing final Enterprise-Wide Communication Plan	
Administrative Assistant	Managing logistics and follow-up Taking laptop minutes Revising documents Producing Game Plan drafts	

Change consultants are like any professional who potentially moves through four stages of growth in their career.

- ↓
- Stage #1. Dependence**—Trainee/apprentice (our estimate is 40% of the field)
 - Stage #2. Independence**—Technique-driven/colleague (40% of the field)
 - Stage #3. Interdependence**—Model-driven/mentor but still eclectic (15%)
 - Stage #4. Mastery**—Wisdom/sponsor with strategic and System Thinking orientation (5%)

The tasks each change consultant and support cadre member undertakes should be appropriate to their stage of growth and desire to learn. It does no good to put someone in a task *over his/her head*.

Structure and Player #3: Change Implementers

The Change Implementers, including all employees and managers, must accept and commit to the need for change and implement it within their daily work and behaviors. This group also always includes the Change leaders, Change Consultants, and the Program Management Office. They must also ensure that change implementers *buy-in* and *stay-in* throughout the Rollercoaster of Change.

Parallel Involvement Process for Change Implementers

People support what they help create is a truism and our second Main Premise. It follows that building enterprise-wide participation for the Change Implementers in Enterprise-Wide Change is not an option. It is essential.

Today's realities of life must be taken into consideration in Enterprise-Wide-Change. It makes the leadership job more difficult than the old D.A.D. (Decide—Announce—Defend) of the *command and control* past. Involvement and participation of key stakeholders is no longer “if” but how, when, and for what purposes. A number of methodologies and practices are now available to executives and change consultants to involve and engage all the key stakeholders. Options include:

- The *Whole Systems Approach* to large group participation includes the presence of many employees of the organization in the room at one time to plan and execute change. Dannemiller Tyson and Associates² are the pioneers of this process.
- *Future Search Method*³ (Marv Weisbord).
- The *Parallel Involvement Process* methodology⁴.
- Public Consultation in government.

The overarching objectives of these participation processes are to:

1. Improve the quality of the Game Plan and
2. Increase understanding and buy-in for successful execution.

It is not our intention to detail these processes here, only to reinforce the importance of commitment-building events and processes as a major component of Enterprise-Wide Change.

Stakeholders are the people—both internal and external to the enterprise—who are most affected by the success or failure of Enterprise-Wide Change. Involvement of key stakeholders is crucial to the buy-in required for successful execution of the Enterprise-Wide Change Game Plan—*People support what they help create*.

² www.dannemillertyson.com

³ www.futuresearch.net

⁴ www.csmintl.com

The fundamental point is simply that people in an organization will naturally want to have input and involvement in the process of decision-making on matters that affect them—*before* the final decision is made.

Strategic thinking about clarity of purpose and marketplace positioning requires a high level of understanding, discipline, and critical thought. Difficult tradeoffs have to be made. Most people in enterprises have enough common sense to know *all* decisions cannot be open to a broad consensus, because not everyone has the requisite skills and business acumen to make strategic decisions.

Two related involvement definitions we frequently use are key here:

Skeptics are my best friends is a crucial concept to internalize by executives and change consultants. It is about how to encourage feedback. *Skeptics* want the organization to be successful. They just have information about ways it can fail. *Cynics*, on the other hand, are bitter and have no suggestions for improvement.

Actively support is the essence of consensus decision-making. Ask for the commitment to *actively support* a decision (win-win) to ensure you really have consensus, not just deference to authority such as *I can live with it* (a win-lose view).

☛ Think Differently

In helping a fundamental transformation of a large K-12 School District in California, a colleague ran into a brick wall. The District's students were not performing well as far as their test scores were concerned. It had caused a serious rift in the community along racial lines. In particular two elected Board of Education members were quite agitated and had gone public with their concerns.

The long-term, highly respected Superintendent tired of dealing with this and retired, causing even more problems. Into the void, the consultant was asked to help build an EWC process that had credibility in content, process, and organization (infrastructure).

As a result, the development of the Vision, Game Plan, and Clarity of Purpose phases were quite extensive. Over 100 Parallel Involvement Processes were conducted by the consultants and staff (once trained).

As a result, the Game Plan had the backing of the community as well as the two concerned board members, since they were the architects of it.

Structure and Player #4: Program Management Office (PMO)

You cannot chase two gazelles
Zulu People

It is almost impossible for senior management to *chase two gazelles*: the day-to-day and also the EWC process. Hence, the need for a Program Management Office (PMO).

Program is the term often used for a multi-faceted set of processes, projects, and complex initiatives that must be coordinated and integrated to achieve enterprise-wide change.

A Program Management Office consists of a joint group of internal and external senior-level experts in the content, processes, and structures of successful Enterprise-Wide Change efforts, as well as the business itself. This is also analogous to the Program Management Office in large-scale defense, aircraft, and shipyard projects. Failure in any of these offices to integrate multiple projects and processes and ensure close coordination result in planes that won't fly and ships that sink.

Ideally, the PMO is jointly led by an organizational executive and a master-level external consultant, both of whom are well respected, have high credibility, and report directly to the CEO. The executive must have no day-to-day responsibilities except the Enterprise-Wide Change effort. Working through the structure of a PMO, the external consultant becomes an enterprise-wide *Systems Consultant*, working both economic alignment and cultural attunement issues and potential failures.

Large consulting firms such as Booz-Allen, and McKinsey regularly use Program Management Offices in their consulting initiatives. However, the Program Management Office structure is a departure from the approach used by many change consultants and OD practitioners, and moves well beyond process consultation and Subject Matter Experts. Through the PMO, an external consultant forms a *team of two* with an internal executive, and both have shared accountability for actual results. (It goes without saying that the PMO also needs support staff, a financial analyst, space, and a budget.)

This places the external consultant role in a new light. The external consultant in the Program Management Office is playing a leadership role in the change and Organization Development field—one we call a *Systems Consultant*.

In business there are *systems analysts* and *systems integrators*. The IT world has *Systems Consultants* who focus on technological systems, rather than human organizational systems. So do *Systems Engineers*. Change and OD consultants can become competent enterprise-wide *Systems Consultants*, covering both alignment and attunement issues.

➤ Think Differently

A client asked a colleague to conduct a Strategic Planning workshop for their high potential executives. However, they insisted on also hiring a different consulting organization to run a second workshop on Change Management.

Predictably, the mental models proposed for each workshop were in conflict with each other. Suddenly the client was very concerned about their analytic approach to a systems problem. Teaching two different mental maps to the same executives led to confusion, failure, and the firing of the client's executive in charge of the program.

The two workshops, considered separately, went just fine. But from a Systems Thinking perspective, the predictable results were disastrous. A hodgepodge, piecemeal approach caused by Failure #1 of the Big Three Failures (multiple mindsets and mental maps).

The External *Systems Consultant* Role in the PMO

- Develop and support EWC structures and processes to coordinate integration across multiple projects
- Facilitate the development of the EWC Game Plan
- Act as a “devil’s advocate” by:

- Modeling core values in the process
- Pushing for concrete decisions, directions, and priorities
- Challenging executives about issues they may be backing away from
- Supporting the decision-making process on difficult issues
- Contribute mastery-level expertise in both content areas (business and people)
- Lead the internal staff support team in their respective roles
- Lead in developing an overall Leadership Development System tied to the Strategic Direction and Enterprise-Wide Change
- Ensure development and installation of a Strategic Management Yearly Cycle
- Coordinate the conducting and implementation of the results of an organization-wide best practices assessment to ensure integrity to the Vision, Values, and Positioning

Skills of the Systems Consultant

- In-depth knowledge and set of skills in Systems Thinking applied to all levels of an enterprise
- A strong business, economic, and industry sector orientation
- Knowledge and skills in large-scale, Enterprise-Wide Change
- Expertise in strategic thinking and multiple project management
- A well-developed mental map of overall organization design, fit, and functioning
- Skills in human and inter-personal behavior, group dynamics, process facilitation, and teamwork
- Skills in the consulting process, executive coaching, and meetings management
- Strong internal sense of self-esteem tempered by humility and courage.

Note: For purposes of simplicity in this book, when we use the term change consultants, we now include systems consultants as well.

Questions to Ponder

- Are the roles and structures of each of the Players of Change clear?
- What would you add or subtract?
- Do you agree that there is a need for a Program Management Office? Why or why not?
- What other support staff might you need in Enterprise-Wide Change?

Menu of Additional Change Infrastructures

One essential aspect of the Iceberg Theory of Change is building the appropriate structures or infrastructures to guide the change tasks and processes. The four different roles of the players of change are one set of infrastructures. There are many more to choose from on the *change menu* below.

The menu of possible change infrastructures is a flexible one. It might be added to, or pared down, over time, depending on the scope and scale of change efforts. Only those structures that are actually required for success should be installed, because too many temporary structures can strangle change efforts through bureaucracy.

Of all the change infrastructures, a strong EWC Leadership Team and the PMO are the *#1 absolute necessity for successful change*. The Leadership Team tracks and adjusts everything else throughout the EWC process. They follow through on the Yearly Map, and lead implementation of the EWC Game Plan.

The CEO must frequently communicate the vision and reasons why the change is necessary. The rest of the senior management team must support the CEO as additional *structures* (yes, people can be considered structures too).



Table 4-4: A Menu of Change Infrastructures/Structures

Main Infrastructures– Senior Leadership And Support Structures	
Infrastructure:	Purposes:
Player #1 Change Leaders: CEO/Senior Executives with Personal Leadership Plans who are the Change leaders	<ul style="list-style-type: none"> • For repetitive “stump speeches” and reinforcement • To ensure fit/integration of all parts & people towards the same vision/values
Player #1 Executive Committee	<ul style="list-style-type: none"> • For weekly meetings and attention • To ensure follow-up on the top 15-25 priority yearly actions from the Strategic Plan
Player #1 Enterprise-Wide Change Leadership Team	<ul style="list-style-type: none"> • For monthly follow-up meetings to track, adjust and refine everything • To ensure follow-through via a yearly comprehensive map of implementation
Player #2 Change Consultants: A cross-functional support team, including Change Consultants	<ul style="list-style-type: none"> • For coordination of the implementation process • To ensure the change structures & processes don't lose out to day-to-day issues and concerns
Player #3 Change Implementers: (Parallel Involvement Process)	<ul style="list-style-type: none"> • For input and involvement of all key stakeholders before a decision affecting them is made. • To ensure a critical mass in support of the vision and desired changes
Player #4 Program Management Office	<ul style="list-style-type: none"> • Joint internal and external experts • For Enterprise-Wide Change requiring management of multiple change processes and projects on a day-to-day basis • To ensure fit, support, and integration with your Vision, Positioning, and Values

● **Think Differently:** A California Telephone Company making technological changes *cut over* a new wireless system on a Wednesday and had it fail. The result was that their cellular telephone system went down for 18 hours. Loss of many customers ensued. Why didn't they cut it over on a Saturday or a Sunday rather than a business day? Why didn't they have people trained, ready, and in stand-by for any problems that were bound to ensue? Structures, structures, structures were missing—no link to any Change Leadership Team. Cleaning up the resultant problems from this analytical approach required a major effort.

**Table 4-5: Substructures of the EWC**

<p>Main support structures must be created at the highest level of an enterprise, while others are effectively subcommittees (or projects/processes) of the Change Leadership Team. Each subcommittee must include a member from the Leadership Team for best integration. In addition subcommittees are often assigned projects/processes that more junior change consultants are effective at facilitating.</p>	
Substructures	Purposes
Project or Process Teams	<ul style="list-style-type: none"> • For each change strategy and/or specific change initiative • To ensure achievement of each one
Employee Development Board (Attunement of People's Hearts)	<ul style="list-style-type: none"> • For succession – careers – development – core competencies– performance management • To ensure fit with the desired culture — and employees as a competitive edge
Technology Steering Committee	<ul style="list-style-type: none"> • For computer—telecommunications—software fit and integration • To ensure “system-wide” fit/coordination around information management
Strategic Communications System (and Structures)	<ul style="list-style-type: none"> • For clear two way dialogue and understanding of the Plan/implementation • To ensure everyone is heading in the same direction with the same strategies/values
Measurement and Benchmarking	<ul style="list-style-type: none"> • For collecting and reporting of Key Success Factors, especially customers, employees, competitors • To ensure an outcome/customer-focus at all times
Accountability and Responsibility System (all levels)	<ul style="list-style-type: none"> • For clear and focused 3-year business plans and annual department plans that are critiqued, shared and reviewed, as well as individual performance appraisals • To ensure a fit, coordination and commitment to the core strategies and annual top priorities
Rewards and Recognition	<ul style="list-style-type: none"> • For recognizing and paying people for strategic management accomplishments • To ensure reinforcement of the Accountability and Responsibilities System
Organization Redesign Team	<ul style="list-style-type: none"> • For studying and recommending what redesign of the organization is needed • To ensure synergy of the strategies, structures, processes, policies, values and culture
Environmental Scanning System	<ul style="list-style-type: none"> • For collecting data from the environment • To ensure advance awareness of coming changes to the environment

Further Elaboration on Key Structures

Some further points on two more key structures from this Menu of Infrastructures for change are in order. Many others are pretty self-evident and should be used where necessary and appropriate.

Employee Development Board—*Invest in Your People First*

The people management practices in every organization should be viewed as a system of people-flow, from hiring through retirement or termination. Making all this happen is the responsibility of senior management. It is usually best done through an Employee Development Board. They focus solely on *creating people as a competitive business advantage*, a key leverage point in any EWC effort

The Employee Development Board reinforces senior management's responsibility for carrying out organization-wide *stewardship* responsibilities. The best way to carry this out is to create a Strategic *People Edge* /HR Plan that fully defines and implements the people side of EWC Game Plan.

☛ **Think Differently:** Since the people side of the change effort is often undervalued and understaffed, this Board is usually needed. One of the authors was responsible for an Employee Development Board at an Exxon Division, a Sunoco Division, and later, in his career for all of MCI's Succession Planning and Development in its hey-day of growth. Each time, this Board made a significant difference in focusing on the people side of the business while keeping it tied to the strategic direction.

Innovative Process or Project Teams

Process or Project Teams are the main vehicle for implementing major elements of these complex change efforts. Building accountability and innovation into each team's operation increases the probability their tasks are done well and goals are achieved. It is the responsibility of the PMO to coordinate all their efforts.

Questions to Ponder

- Do you agree with the three premises of Enterprise-Wide Change in this chapter? Why or why not?
- Is the Iceberg Theory of Change clear? Do you agree with it?
- What structures are most important to your EWC process?

The Game Plan For Enterprise-Wide Change

Smart Start's ultimate goal is to develop an intelligent, research-based, highly specific Vision and EWC Game Plan. It will increase the probability of success of your EWC journey much higher than the usual 25% success rate for this type of transformations.

The Enterprise-Wide Change journey requires its own EWC Game Plan. This Chapter and the one that follows on the Four Potential Missing Elements of an EWC have, as their outcomes, building a coherent, integrated Game Plan of all these key points on the Iceberg Theory of Change.

The Game Plan is extensive and includes:

- The content and vision of the change (further explained in Chapter Five)
- The infrastructures for change (explained in this chapter)
- The process for change (further explained in Chapter Eight)
- Competencies, commitments, and resources for change (further explained in Chapter Nine)
- Yearly Map of Implementation for change (explained in this chapter)

Please see the Chapter Recap for the Template of the specific details of the Enterprise-Wide Change Game Plan.

East Coast Federal Credit Union

Enterprise-Wide Change: A Comprehensive Case Study

The Story And Its Situation—Part 1

Throughout the rest of this book we will work through an ongoing story of an actual Enterprise-Wide Change situation. There will be a page(s) at the end of each Chapter detailing the Ideal Chapter EWC Activity Sequence compared to reality. The Activities are applied in a practical way to see the messy reality vs. the ideal of this book. It will serve to illuminate a more comprehensive example of Enterprise-Wide Change and to tie the entire book together in a practical way.

The case is a medium-sized, USA east coast credit union. We have changed its name and true identity, as it is an ongoing case. We will call it *East Coast Federal Credit Union*, ECFCU for short, , actual. While ECFCU itself is disguised, the pertinent facts in this story are accurate. It is a multi-year story of a real multi-year *transformation* of an enterprise from near bankruptcy to one with a viable future.

A credit union was chosen as a universal case because credit unions are a worldwide movement. They are nominally in the *not-for-profit* sector and publicly regulated. Yet because credit unions must be profitable and have reserve capital, it is easy for the *private* sector to relate to this story. Also credit unions are also in highly competitive marketplaces, competing against all types of *for-profit* financial services firms, including local, community and multinational banks, non-banks, and insurance companies.

ECFCU has multi-state, retail service branches providing a full range of consumer financial services, including checking, savings, ATM, credit cards, certificates of deposits, and loans of all types such as home mortgages, second trust deeds, car & boat loans, etc.

ECFCU is organized in a typical functional structure with a CEO, COO, and VPs of Operations, Finance, HR, Loan Origination and Marketing (an open position).

ECFCU was formed many years ago to support a major corporate sponsor. They grew steadily under the leadership of a long-term CEO and a very uniform and stable board of directors.

However, in the mid-1990s, they got into deep trouble and were in danger of going bankrupt:

- Their corporate sponsor moved out of their geographic region and merged with another organization.
- They had an Information Systems outsourcing contract with *IT International* (fictitious name) that was too expensive, and had prolonged downtime as well.
- They outsourced their car loan originations and servicing to CarLoan, Inc (fictitious name) with disastrous results, including high delinquencies and charge-offs.
- Expenses were out of control and no real plans and budgets were in place.
- Their Supervisory (i.e. Audit) Committee was only functioning minimally. The Board of Directors was passive and submissive to an autocratic CEO.
- Market share was minimal and many customers were paycheck cashers only

ECFCU's Smart Start—Part 1 *continued...*

By the late 1990s, ECFCU was losing money with no EWC Game Plan for recovering. By 2000, the CEO was given early retirement, while under a serious investigation. The Federal regulatory examiners (National Credit Union Administration-NCUA) were deeply involved, had issued a “Cease and Desist” order, and were prepared to take over ECFCU if necessary. The brand new VP of Operations was selected and thrown in as the next CEO.

Activity #1. The CEO quickly evaluated the situation and, in June, called Systems Consultants, Inc. for help. Initial scouting revealed serious problems. After intense consultant-CEO discussions, they met with the Board Chairman. The Chairmen agreed, with reluctance, to undertake an Enterprise-Wide Change process that the NCUA agreed with and supported. At that point Smart Start began.

Activity #2. A one-day Plan-to-Implement offsite for senior management was conducted in July. A Critical Issues List was developed regarding what was facing them. Their regulatory Rating Code was a 3 (on a 1-4 scale, 4 being a take-over by the NCUA). A #3 rating had resulted in a PCA (Prompt Corrective Action), an official letter, as they were failing and did not have a Game Plan to reverse the situation. The only reason the NCUA had not given them a #4 was their budding confidence in the new senior management team and the initial small progress that was being made. Senior management recognized the reality of the situation and was determined to persevere and succeed.

Activity #3. Systems Thinking was introduced during the Plan-to-Implement Offsite above, as was the ABCs of Enterprise-Wide Change Model. It was agreed they were in a survival mode, yet they were in serious conflict with their board over their future direction. What was needed was a new Clarity of Purpose and direction that both groups supported.

In effect, a de-facto Program Management Office was set up with the CEO (due to the firm's survival situation) and one of the Systems Consultants, Inc. Partners leading it. The CEO needed to devote almost full time to the needed transformation. The COO would run the day-day Phase I of this Enterprise-Wide Change process that was viewed as *Survival*. Another consultant and the VP of HR were designated as the Change Consultant Cadre to assist the PMO.

At that time, it was decided NOT to involve the rest of the employees. This would only aggravate the situation. Nor was it time to introduce the employees to Systems Thinking. The KEY issue was board and senior management agreement to restructure and transform the credit union into an entity that had a chance to survive.

Activity #4: It was decided a two-day retreat offsite with management and the board was required. The goals were:

To both build the relationships and define the Clarity of Purpose and

Define and decide the direction to move towards profitability and a sustainable future

The *Game Plan* had to be jointly developed. *People support what they help create.* This approach of jointly developing their future was presented, reviewed, and agreed to by the board with the NCUAs' help at a special board meeting in August.

To be continued ...

Chapter Four Recap



1. Three premises for successful Enterprise-Wide Change are:
 - Planning and change management are the **Primary** tasks of senior leadership today
 - People support what they help create
 - Use Systems Thinking to focus on outcomes and serve the customer
2. The four activities of the Smart Start Sequence are:
 - Activity #1.** The initial offsite for the EWC Leadership Team to develop the first draft of the EWC Game Plan
 - Activity #2.** A Parallel Involvement Process to test and critique the EWC Game Plan
 - Activity #3.** A follow-up second offsite for the Leadership Team to finalize the Game Plan
 - Activity #4.** A rollout of training on the principles of Systems Thinking, first to Change Leaders, and then to all Change Implementers
3. The Iceberg Theory of Change is a reality of life. Honoring and balancing content, process, and structure is critical for successful Enterprise-Wide Change.
4. A two-day Smart Start process is an essential first step in Enterprise-Wide Change. It serves four key purposes:
 - Educate executives
 - Assess the Enterprise-Wide Organization
 - Tailor the Enterprise-Wide Change Game Plan
 - Organize the Enterprise-Wide Change Effort/clarify roles of the Players of Change
5. A Yearly Map of Implementation is essential to guide each year-long complex set of tasks and processes.
6. You can move beyond content myopia by selecting from a menu of the infrastructures for change. Structure influences behavior.
7. Three Absolutes for Success
 - Regular meetings of the Enterprise-Wide Change Leadership Team
 - A Program Management Office to guide the day-to-day change efforts that build the future business
 - Knowledge, skills, and capabilities in Systems Thinking as a new orientation to life
8. Development of a clear Ideal Future Vision and a *Game Plan* for Enterprise-Wide-Change is building a *Smart Start* before beginning the actual changes.

Table 4-6: Smart Start Purposes—Sample Tasks

Purpose #1: Educate	Educate Change leaders about... <ul style="list-style-type: none"> • The goals and premises of change • Why change often fails • The Iceberg Theory of Change • The needed infrastructures and Rollercoaster of Change • Levels of maturity needed, and capabilities and readiness for change
Purpose #2: Assess	<ul style="list-style-type: none"> • Assess the Organization's Current Performance vs. Best Practices • Clarify enterprise-wide organizational reality and gaps • Identify gaps in capabilities, competencies, and talent • Assess multi-year cultural change education needed by the collective leadership and management to successfully carry out EWC • Assess management and employee knowledge and skills regarding EWC Best Practices
Purpose #3: Tailor	<ul style="list-style-type: none"> • Clarify your Vision of desired outcomes of the Enterprise-Wide Change Process • Develop core strategies and action plans/key initiatives • Create and tailor performance and rewards systems to reinforce the desired change • Create Strategic Marketing, Sales, and Product Development plans • Create Strategic HR plans • Build a single-page, yearly map of implementation • Set up one agenda - one day meetings on key nuggets (chronic strategic or systemic change issues) • Decide how and when to tailor an overall Enterprise-Wide Change Game Plan (and list of Desired Major Changes) from all the above
Purpose #4: Organize	<ul style="list-style-type: none"> • Organize the Enterprise-Wide Change Effort • Organize the Change Leadership Team, a Program Management Office, and needed Systems Consultants • Organize internal and external facilitators, Subject Matter Experts and change consultants, as a support team • Set up innovative project teams for major initiatives • Establish an Employee Development Board for cultural attunement issues • Establish a Key Success Measure tracking and reporting system

Enterprise-Wide Change Game Plan Template (Based on the Iceberg Theory of Change Framework)

CONTENT OF THE CHANGE:

- 1. EWC Vision:**
(including both economic alignment and cultural attunement issues)
- 2. Any Missing Elements from your Clarity of Purpose?**
(covered in Chapter Four, regarding E, A and B Phases of the Simplicity of Systems Thinking)

INFRASTRUCTURES FOR CHANGE:

- 3. Main EWC Infrastructures:**
(including the Program Management Office, Change Consultants and the Support Cadre plus the Change Leadership Team)
- 4. EWC Substructures:**
(such as an Employee Development Board, Rewards Team, Innovative Process/Project Teams, Technology Steering Committee, etc.)
- 5. Clear Roles for the Players of Change:**
(All four Roles plus Personal Leadership Plans for all executives, and the Parallel Involvement Process with all employees)

PROCESSES OF CHANGE:

- 6. Leading, Managing and Re-creating the Change Processes:**
(Including the Rollercoaster of Change's Six Stages, the Waves and waves of change, and the HR/People processes to support them)

COMPETENCIES, COMMITMENT, AND RESOURCES FOR CHANGE:

- 7. Change Competencies:**
(For executives, Change Consultants and all employees, including Systems Thinking)
- 8. Commitment to the Perseverance Required:**
(by the CEO, senior management, the Board of Directors and Change Consultant Cadre)
- 9. EWC Resources:**
(All types of resources needed are committed to and funded)

YEARLY MAP OF IMPLEMENTATION FOR CHANGE:

- 10. The detailed Map**
(including all Change Leadership Team meetings, the EWC Annual Strategic Review (and Update) and an EWC Capacity Review)

Table 4-7: Six Natural Levels of Leadership Competencies

Level/Goal	Competency and Skills
I. Enhancing Self-Mastery: Goal is a Balanced Life Level I: Motivational Force:	1. Personal Goal Setting 2. Balancing Body-Mind-Spirit 3. Acting with Conscious Intent 4. Ethics and Character Development 5. Accurate Self-Awareness Possesses Self-Awareness
II. Building Interpersonal Relationships: Goal is Trust Level II: Motivational Force:	6. Caring 7. Effectively Communicating 8. Mentoring and Coaching 9. Managing Conflict 10. Creativity and Innovation Builds and Maintains Reputation for Integrity
III. Facilitating Empowered Teams: Goal is Mission Attainment Level III: Motivational Force:	11. Practicing Participative Management 12. Facilitating Groups 13. Delegating and Empowering 14. Training Others 15. Building Effective Teams Recognizes Interdependence With Others
IV. Collaborating Across Functions: Goal is customer focused Level IV: Motivational Force:	16. Installing Cross-Functional Teamwork 17. Integrating Business Processes 18. Institutionalizing Systems Thinking 19. Valuing and Serving Others 20. Managing People Processes Values providing service to others
V. Integrating Organizational Outcomes: Goal is to add value to the customer Level V: Motivational Force:	21. Organizing Effectively 22. Mastering Strategic Communications 23. Cascade of Planning 24. Leading Cultural Change 25. Organizing and Designing Understands and agrees with the organization's Vision and Values
Level VI. Creating Strategic Positioning: Goal is to be globally competitive Level VI: Motivational Force:	26. Scanning the Global Environment 27. Reinventing Strategic Planning 28. Networking and Managing Alliances 29. Positioning in the Marketplace 30. International Effectiveness Believes in mutual influence and synergistic efforts



Chapter Five

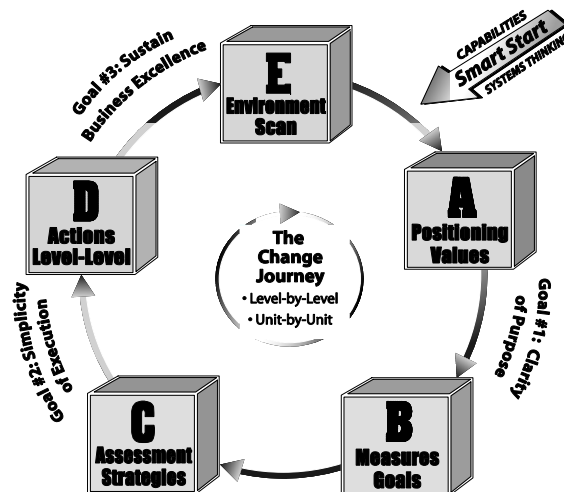
Clarity Of Purpose—Working *On* the Enterprise

Chapter Purposes

- Provide a process for clarity of purpose for Enterprise-Wide Change through Systems Thinking (the *content* and desired outcomes)
- Clarify and Simplify—Clarify and Simplify—Clarify and Simplify
- Examine Four Missing Elements often lacking in Enterprise-Wide Change:
 1. The Environmental Scan element **E**
 2. Outcomes: Positioning Element **A**
 3. Outcomes: Core Values Element **A**
 4. The Quadruple Bottom Line Element **B**

THE ABCs OF ENTERPRISE-WIDE CHANGE

The Systems Thinking Approach



Result:
Business Excellence and Superior Results!

To chop a tree quickly, sharpen twice, cut once.

Chinese Proverb

Chapter Context—“Working *On* the Enterprise”



Enterprise-Wide-Change

An enterprise is a system—a complex network of inputs, processes, outputs, and feedback from suppliers, employees, and customers.

Management therefore needs a set of concepts and tools for wiring and aligning those components together, with the integrity needed for improving quality and service, reducing time and costs, and implementing strategies.

The Clarity of Purpose in this chapter is the visible part of the Iceberg—the content of the desired outcomes from an Enterprise-Wide Change process—Goal #1.

This chapter focuses on four elements of the *content* and desired outcomes from the Enterprise-Wide Change process—the visible part of the Iceberg Theory of Change—with the goals of constant growth, business excellence, and superior results. These elements are often missing, leading to a confused, chaotic, unclear change effort.

Our Helicopter View means *working on the enterprise* first, before working *in* it. *Working on the enterprise* means clarity of purpose on four key elements. They are:



Missing Element #1: Environmental Scanning



Missing Element #2: Vision and Positioning

Missing Element #3: Core Values



Missing Element #4: Measures and Goals

There are potentially four missing elements to Clarity of Purpose in EWC that we have identified through the use of our Systems Thinking *ABC* lens. If you already have these (and hopefully you do), then this chapter may be just reinforcement for you.

The Future exits:
First, in the imagination
Then, in the will
Then, in reality

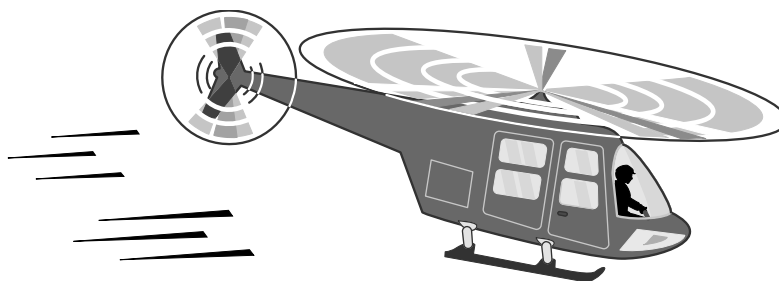
Robert Anton Wilson, Prometheus Rising



“What’s changing in the environment that could affect us?”

Missing Element #1

Phase *E*: The Helicopter View: An Environmental Scanning System



Scanning the environment and creating organizational strategy as a context for daily strategic thinking is the most important thing a leader can do.

Scanning the global environment and making future projections of several variables at once makes it possible to see how they might impact your organization and change effort. Examples:

- Will shifting or emerging country markets, international affairs, monetary movements, or government interventions drive sales up or down?
- How might they impact advertising and sales?
- How are the Generation X and Y demographics impacting you?
- If the dollar is cheaper in China, what does that mean for your product in North America?
- If the world population is aging, and they have more money, how will this change buying patterns?
- How are new World Trade Agreements affecting your business?
- As the world is globally interconnected, how does the variable of speed impact demand, volume of work, and distribution?

The challenge for executives is how to become savvy about the global environment.

Environmental scanning is a standard tool that has been employed in establishing strategic direction and complex change efforts for some time. However, the Systems Thinking Approach has two differentiations.

- #1. The environment to be scanned is not today, but the future timeframe extended out to the end of the Enterprise-Wide Change horizon. The idea is to become a futurist and try to understand

and predict, as much as possible, what the future holds for your enterprise at least three years from now.

Contrast this approach to the standard SWOT technique, which looks at Opportunities and Threats in the environment, as they exist today. This SWOT technique is important to do each year as a part of the planning, change, and updating processes, but is fundamentally different from a detailed, future-oriented environmental scan.

- #2. Environmental scanning is no longer conducted once a year as part of a planning or strategic change process. We recommend performing an environmental scan at least quarterly as part of a Leadership Team meeting that guides Enterprise-Wide Change. The world is changing too fast to only look at it once a year.

**When the rate of change outside exceeds the rate of change inside,
you are in serious trouble.**

In the Systems Thinking Approach, we employ the SKEPTIC acronym to guide a comprehensive environmental scanning process. The table that follows shows how this approach can serve as the content framework and *grounding* for the EWC process.

Table 5-1: Environmental Scanning—The SKEPTIC acronym (SCEPTIC in the UK)

	Variable	Watch for Changes In...
S	Socio-Demographics	Health, skills, mobility of labor force, infrastructure, level of literacy, population growth, age and cultural diversity, migration of workers, aging workforce
K	(K) Competition	Reputation, pricing strategy, core competencies/capabilities, product or service positioning, market share, niches
E	Economics	Inflation, standard of living, availability of resources, capital flows, taxation, business confidence, GNP/GDP, productivity, international finances
	Ecology (2nd E)	Adverse weather, pollution, natural disasters, ozone layer impact, regulations, business opportunities, and discovery of natural resources
P	Politics	Regulatory issues, tax climate, distribution of wealth, corruption, strength of political institutions, quality and direction of leadership, wars, trade laws, common markets
T	Technology	Technical systems, wireless applications, telecommunications, satellites, biotech, new materials, and ERP (Enterprise-Wide Resource Planning Systems)
I	Industry	Size, profitability, merger and acquisitions, substitutes, forces of competition, number of players, recent entrants, taxation, state of industry life-cycle

C	Customer	Values, needs, demographics, wants, expectations, perceptions, experience, demands, and changes
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It is best to assign a team to each letter of SKEPTIC. It also helps if a senior management member sponsors each team, using the natural roles the various functional executives play, e.g. S (socio-demographics) sponsored by the VP of Human Resource, E (economics) by the CFO, and so forth.

Build each team by asking for volunteers. Middle managers are a crucial part of successful environmental scanning, but they should volunteer based on their expertise and interests (it is a great developmental tool as well).

The key point to remember in conducting this future environmental scan is to be able to understand the potential impact of these changes on your business. Will they be helpful? Will they create a problem for you? Is the impact neutral?



Change consultants can assist the organization in setting up an environmental scanning process by doing the following:

1. Identify the environmental scanning framework (SKEPTIC).
2. Form teams around each SKEPTIC letter and assign scanning tasks to each team
3. Identify people who will participate in the environmental scanning process (not just members of the Senior Management Team.)
4. Help the team generate a list of information sources (e.g., trade shows, publications, technical meetings, customers, and Internet).
5. Teams collect data on a regular basis
6. Disseminate information in a large EWC group meeting on a quarterly basis

Questions to Ponder

- ◆ What sources might you scan to get a better view of the changing environment?
- ◆ Longer Term View—five years or more?
- ◆ Medium Term View—one to three years?
- ◆ What Internet Sources are best for your Industry or Business Sector? (Government is a business too).



“Where do we want our Positioning in the Marketplace to be?”

Missing Element #2

Phase A: Backwards Thinking from Your Positioning

You may have heard marketing gurus use the word *positioning*. It is usually used with respect to *positioning the organization* or *strategic positioning* or your *value proposition*.

Positioning, simply put, is the act of carving out a unique and better reputation in the marketplace, in the eyes of the customer, that sets you apart from the competition and that makes customers motivated to do business with you.

It is also called *the driving force*, *strategic thrust*, *grand strategy*, *strategic intent*, *reputation*, *image*, *Strategy* [capital-S], *brand*, *competitive edge* or *advantage*, *customer value*, *provider of choice* or *providing value*. The proliferation of words is a problem because executives and change consultants often don't share a common language to discuss the issue. Positioning is the term we prefer because it is the most common, and most descriptive, in the field.

“What’s your positioning?” is the final *Who Wants to be a Millionaire?* question for an enterprise. Finding the answer is far more difficult, and the potential payoff, in economic consequences, is far greater than a million dollars. Unfortunately, there are many different options for the right answer for each organization.

Positioning is also the single most important guidepost for an enterprise’s Vision, Strategic Direction, and Enterprise-Wide Change. It is the one decision around which your organization should be uncompromising in building everything else to support it.

Positioning is the essence of your Vision. Vision is your view and image of an “Ideal Future”. It is aspirational and idealistic, a guiding star with dreamlike qualities. A *Shared Vision* is a prerequisite to successful Enterprise-Wide Change.

Positioning is also sometimes called “the mother of all Core Strategies” as it defines “how we are driven” as an organization.

Clear and Unique Positioning ...

- Is the central issue to which all other functions, directions, decisions, and criteria must be subordinated
- Is your organization's core (or distinctive) competency—the thing that makes an enterprise unique and better than all the competition
- Will sustain a competitive edge over a period of years
- Cannot be easily duplicated
- Is either a current reality, or can become a reality, within the period of time for which the EWC is planned.

Consumers, Costs, and Positioning

Thanks in part to the Internet, consumers today are more demanding than they have ever been, more aware of all the products and services available, more able, and willing to compare products and prices. Product and service loyalty is at an all-time low. Fierce price competition is quickly becoming the norm as once high-end products and services become increasingly perceived as commodities.

You lower your price and I'll do the same. What kind of positioning is that? Who wins?

No one in the industry wins —just the customer.

In *The Discipline of Market Leaders*, Treacy and Wiersema¹ discuss how yesterday's stars often turn into today's has-beens. Praiseworthy companies fall into decline if they fail to maintain their positioning. They let it erode, day after day. Remember when GM had 50% market share? 40% share? 30% share? What is it today?

➡ Think Differently

The USA auto industry is currently in danger of killing itself with large cash-back offers such as zero % APR for 3-4 years.

The message to the consumer is clear—*never* buy a car, truck, or SUV unless there's a drastic sale in progress. If no sale is going on, just wait; one will return. Buy then.

While consumers love this, it has resulted in much lower profits for the auto industry.

You can imagine other automakers muttering, "Thanks, GM and Ford".

Commoditization is happening to AT&T, Westinghouse, American Express, and Kodak. Having attained positions of market leadership with strong positioning, some firms have succumbed to the temptation to celebrate victory, admire their operating model from within, and rest on their laurels.

These companies violate a central rule of market leadership: Successful enterprises dominate their market by improving their positioning, year after year. Competitors are working to knock off the leader and claim the top of the hill for themselves.

To stay ahead, you must dedicate your full energies to continuously creating major improvements in positioning. Otherwise, it is impossible to retain a lead.

Sustaining market leadership is a full-time Enterprise-Wide Change effort.

How to Raise Your “Strategic IQ” by 50 Points

In our practice, we have experienced up to 50% of all senior executives in our Enterprise-Wide Change efforts not understanding and/or developing a strong, unique, positioning. Without it, daily Strategic Thinking is much more difficult, if not impossible.

Clarifying and committing to one unique position across an entire enterprise effectively demands a master's degree level of understanding in Strategic Thinking. Senior management who try to be all things to all people don't focus clearly on this concept.

Positioning is difficult. It involves difficult trade-offs and choices. It requires investing fully in where to focus and build your reputation. It is a conflict-ridden process that requires the best *advocacy*, *inquiry*, and *facilitation* skills of all involved.

¹ Treacy, M. & Wiersema, F. (1997). The Discipline of Market Leaders: Choose Your Customers, Narrow Your Focus, Dominate Your Market. Cambridge, MA: Perseus Publishing.

Being clear on your organization's Positioning is like raising your Strategic IQ by 50 points.



Positioning Specifics: Five Unique Factors

In researching this topic over five years, we have found there are five key factors that consumers look at when they buy. We interpreted and translated this research² on Positioning into a visual representation as a five-point Star below to make it easier to remember.

The five overall core potential positioning factors are:

- Responsiveness /Convenience
- High Quality
- Caring Customer Service
- Personal Choice
- Total Cost

Organizations need to establish how they want to position themselves to deliver to these customer wants. In how many of these factors should an organization try to excel? A successful enterprise can't be all things to all people. According to our research, an organization should try to excel in only one out of the five factors.

It's very difficult to achieve even that singular and unique position over *all* the competition. An organization will fail to develop its singular advantage if it seeks too many positions.

Does that mean that an organization does not have to attempt to compete in the other four factors? The answer is *emphatically No*—even with the best possible quality, for example, an enterprise won't be competitive if its customer service is shoddy, its responsiveness is nil, and its cost is outrageous. Successful positioning simply draws consumers' attention to how the enterprise *excels* in one of the five factors. Successful companies must also be competitive in the other four points on the Star visual that customers want, or will quickly find themselves at a competitive *disadvantage*.

Figure 5-2: World-Class Positioning



² Haines, S. G. (2003). *The Comprehensive Reference Library on Creating Customer Value, The Systems Thinking Approach, Volume X*. San Diego, CA: Systems Thinking Press.

Positioning Factor #1: Responsiveness/Convenience

Today's busy consumers almost always appreciate anything that makes life or work easier and faster. Convenience is a factor that will almost always improve an organization's competitive edge in the eyes of its customers.

Wells Fargo Bank has increased its responsiveness in California by setting up branches and ATMs inside grocery stores—making them more convenient and safe for customers.

Positioning Factor #2: High Quality

Eagle Creek Travel Gear, Inc. is known for the quality and durability of its products (outdoor luggage, back packs, accessories, etc.). So is Harley-Davidson.

Positioning Factor #3: Caring Customer Service

Nordstrom Department Stores are widely known for service. So are the Ritz Carlton Hotels.

Positioning Factor #4: Personal Choice

Dell Computers is known for the variety of choices offered to the consumer in terms of their computer needs. So does the Container Store.

Positioning Factor #5: Total Cost—is different

Total Cost is what consumers must *give* to get their desired products or services. Based on more than just what a consumer pays for a given product or service, total cost also includes the negative psychological side to service, reputation, the product's life cycle, production waste and working conditions, as perceived by the customer

In sum, cost is always an issue. However, cost is **not** value. Value concerns the ratio: *What do I get for what I give* (Outputs/Inputs)? Only those firms that can build a lower cost structure than their competitors can dominate here. For Costco, their warehouse bulk volume purchases and sales means lower operating costs.

Use the five point Star factors to develop what Positioning means to your organization. The details under these five Positioning Factors are different for each industry and firm.

Questions to Ponder—Answers given below

- ◆ Which positioning factor does Blockbuster Video and Office Depot share?
- ◆ In which of the five positioning factors do Hertz and Marriott Hotels distinguish themselves?
- ◆ What do Southwest Airlines and Wal-Mart have in common regarding Positioning?
- ◆ As change consultants and senior executives, do we understand the concept of Positioning? Do we also know and understand the stories of the above firms and others like them? Do we read (or at least browse) *Business Week*, *The Economist*, the *Harvard Business Review*, *Red Herring*, and *Fast Company*? Clients and competitors do.

- ◆ As change consultants and senior executives, do we have the clarity of purpose and courage to make the difficult trade-offs and choices? Not choosing is a choice in and of itself—a choice *not* to have clear positioning.

➤ Think Differently—The Answers

Some answers to the each of the above questions:

◆ Choice, or selection, is what Blockbuster, and Office Depot pride themselves on. Each of these companies is committed to deliver more choices in the marketplace. Each has positioned itself to sustain its lead in dominating its specific market.

◆ If you guessed customer service, you're right about Marriott, and Hertz. Compared to their competitors, their prices, quality, and choices are competitive. Service is why they stand out.

◆ Southwest Airlines and Wal-Mart have built a competitive edge when it comes to price/cost. Why is this successful, since we said there is a danger in focusing on costs alone? Do you understand exactly what factors provide companies with a lower cost structure and way of doing business that their competitors cannot duplicate?

◆ Southwest has unique ways of doing business that make it almost impossible for competitors to match them on price/cost without losing money—among them, their strategic decision to fly only one type of aircraft, the 737. That simplifies their business by streamlining their aircraft maintenance and training costs.

◆ Wal-Mart's inventory is a *profit center*, not a 70-day inventory cost (like cars at GM).

Do you know these stories well? Can you discuss them? Your competitors can and do.

Positioning Pitfalls

Executives and change consultants sometimes are confused about some of the specifics about finding ideal Positioning. They:

- Don't know the difference between the definitions of *Positioning* vs. *Value*
- Find the definition of the *customer* vs. *stakeholder* unclear
- Don't know about the five Star Model options and concepts available to them to achieve their Positioning
- Are unrealistic in their expectations of Positioning, wanting to excel equally in all five areas
- Don't understand that just being competitive in the marketplace on the other four star points is fine
- Forget that lowest cost is not necessarily *value* in the eyes of the consumer—and can usually be quickly matched by the competitor...unless your cost structure is different
- Don't know their own Positioning, and are unrealistically positive about their comparison with the competition

- Have little customer information (feedback) on their Positioning
- Confuse Positioning as the same as *what we do well*. Positioning requires being *better than or unique* from the competition in the eyes of the customer

Questions to Ponder

- ◆ What is your organization's Positioning? Is it really better relative to all the competition?
- ◆ Where are you on cost factors? How much do you use it to sell something?
- ◆ Are you competitive on all five factors of the Star? Do your customers want them all?
- ◆ What does *High Quality* stand for in your organization? Is it about Product Quality or High Quality Customer Service or Quality of Experience?



“What do we want our Core Values and Culture to be?”

Missing Element #3

Phase A: Core Values Revisited: More Essential Than Ever

Core Values is a concept that is quite familiar to most progressive executives as well as change and OD consultants. (See Ken Hultman’s *Values* book in this Jossey-Bass Series for a full treatment of this key subject.³)

As we saw earlier, a primary focus on either *economic alignment* or *cultural attunement* leads to failure in Enterprise-Wide Change. Selection and institutionalization of the right Core Values are crucial to 21st Century success. Research shows over and over that the most successful enterprises have *strong* core values that are articulated and shared throughout the organization. They lead to business excellence and superior results, time after time.⁴

Today, most enterprises are at least partly service organizations depending on their people to satisfy each customer. Thus, the cultural attunement of people’s hearts and minds has finally been recognized as crucial to strategic success. Core Values are the *social glue* that holds your organization together. People generally want to believe they are working and being treated honorably. It is as important to them as money. Most organizations do not derive honor and integrity directly from their products and services so the best way to achieve it is by your organization’s values and the resulting culture you build and sustain.

Especially for change consultants who focus primarily on *economic alignment of delivery*, the importance of core values and *cultural attunement* is crucial to add to their tool kit. Failing to understand and embrace the importance of attunement, in fact, is Enterprise-Wide Change Failure #1—namely, a mechanistic, fragmented, analytic view of a systems problem.

There doesn’t seem to be *only* one set of *correct* Core Values (which is a one-best-way analytic way of thinking). The Systems Thinking Approach integrates with your Positioning and strategic direction. In fact, the term *Guiding Principles* is often used instead of *Core Values*, which are seen as more personal in nature—rather than organizational values. These principles should guide the behavior of all employees in the enterprise. They should be a mix of both the economic alignment and cultural attunement schools of thought. Too often, they are not.

➡ Think Differently

One of our current clients in the electronics industry in California was updating their EWC Game Plan.

When they re-examined their Core Values, they discovered that they had no Core Value regarding Performance and Accountability. It was a key part of the CEO’s values and how

³ Hultman, K. (2001). *Balancing Individual and Organizational Values: Walking the Tightrope to Success*. San Francisco, CA: Jossey-Bass Publishers.

⁴ Collins, J. C. & Porras, J. I. (1997). *Built to Last: Successful Habits of Visionary Companies*. NY: Harper Collins Publishers.

they were running the enterprise anyway, so they rectified the situation and added it as a Core Value.

Without this addition, their Core Values may have sounded nice, but they were disconnected from the strategic direction.

In summary, keep in mind two key points:

First, often the Core Values are developed in large group consensus processes with a typical, yet unintended result—a wonderful exercise that may miss the consensus and buy-in of senior management as to how they actually run the business. If that happens, then these Core Values (Guiding Principles) are just a piece of paper to be used at new hire orientation, and rarely elsewhere.

Secondly, some Core Values (Guiding Principles) are more effective than others in dealing with our complex and chaotic world. The authors made up a list of what we personally believe are some Guiding Principles that are important to enterprise success in the 21st Century.

What is your list?



Table 5-2: Suggested Core Values/Guiding Principles for EWC

- | | |
|-----------------------------------|---|
| • Learning and Knowledge Transfer | • Holistic and Systemic Orientation |
| • Creativity and Innovation | • Flexibility and Adaptability |
| • Relationships and connectedness | • Openness, Sharing, Feedback, and Communications |
| • Courage and Integrity | • Accountability and Responsibility |
| • Teamwork and Collaboration | • Customer and Service Oriented |
| • Speed and Responsiveness | • Parallel Involvement Process and communications |

See the Chapter Recap for a checklist on Core Values assessment and uses throughout your organization.



“How will we measure our Vision and Goals?”

Missing Element #4

Phase *B*: Key Success Measures

Metrics is a buzzword in the public sector, while in the private sector, we often hear about *The Balanced Scorecard*. Understanding measures is easy. Developing them is difficult.

To develop useful organizational metrics, you first need to define your positioning. Once you've defined that, the way to know if you're reaching your goals is through measurement. That's where Key Success Measures (or Measurable Goals)—Phase *B* in the Systems Thinking Model—come in.

Measuring is the first step that leads to control and eventually to improvement. If you can't measure something, you can't understand it. If you can't understand it, you can't control it. If you can't control it, you can't improve it.

This Missing Element in our view, has a three-fold problem:

The First Problem of Measurement:

“*Metrics* “

Metrics is a multi-faceted concept, and it is not necessarily the same as Goals or Key Success Measures. The problem seems to be that we tend to measure what's easy to measure, not what is important.

Many organizations seem to have *comprehensive* activity measures, not *key* success measures. They don't seem to differentiate between *means* (activities) **D** and *ends* (results) **A**. Measuring activities (such as how many people attended training?) is easy; measuring the *results* of training is much more difficult.

We recommend that organizations focus on only five or six (maximum) overall measurable goals or metrics. Focusing on the outcome success measures means clarifying your terminology of *means measures* vs. *ends measures* (superior results) that are key in Systems Thinking.

Table 5-3: Clarifying Measurement Terminology

Is it Means D ?	or	Ends A ?
Metrics	or	Key Success Measures
Activities	or	Results
How to	or	What
Strategies	or	Measurable Goals
Actions/Tasks	or	Purpose/Vision
Initiatives	or	Positioning
Behaviors (Values in Action)	or	Culture
Linear Thinking	or	Backwards Thinking

It's imperative to take time up front to develop Measurable Goals/Key Success Measures/Ends (the above terms are interchangeable) that senior management wants for the entire organization. In the absence of clearly defined ends, we are forced to concentrate on activities and efforts, but we ultimately become enslaved by them.

In other words, if you have not established quantifiable Key Success Measures/Goals for your Positioning, how will you know you've achieved it?

The Second Problem of Measurement: Financial Viability is Necessary, but Not Sufficient

Organizations traditionally tend to focus their measurements on concrete financial areas. This ultimately limits, however, their ability to *grow* and shape the organization in a sustained and balanced way.

We've all seen or experienced organizations that measure success strictly by budgets and ROI forecasts. It's easier to measure the financial side of things than the people or customer side of things.

What invariably happens in these organizations is that the finance department becomes the driving force of the company. Customers, products, services, and employees often get forgotten in the organization's success equation.

☞ Think Differently

A regional, integrated energy company located in the western U.S. merged with an exploration and production company and went public. They began to concentrate on the financial end of their corporate activities. The upshot was that their high quality customer service—which had been their original Positioning and most important measure lost its importance.

Through Enterprise-Wide Change, the company developed a PM and set of measurement areas to re-balance it:

- ◆ Customer Service
- ◆ Shareholder Value
- ◆ Strategic/Opportunistic Growth
- ◆ Stable Supply of Raw Materials
- ◆ Employee Satisfaction/Ethical Behavior
- ◆ Safety

This energy company now employs all these measures to encourage continual focus on their overall customer service vision, rather than on economics alone.

The end result, even during the first year of implementation of their EWC, was a dramatic increase in stock price, along with a high level of favorable press and customer satisfaction.

Although being financially viable prevents failure, it is not a guarantee of success. Success is driven by how well you serve and keep customers. The most important metric to measure is the status of your positioning.

The Third Problem of Measurement: The Quadruple Bottom Line

Measurement needs to somehow encompass a holistic balance of desired outcomes. We call this the Quadruple Bottom Line.

We recommend that organizations planning their EWC journey define their Key Success Measures up-front, in four broad categories, to fully define and measure success.

Key Success (Outcome) Measurement Areas:

1. Customer Satisfaction (with products, services, and your overall *Positioning*)
2. Employee Satisfaction (with core values)
3. Shareholder/Owner Satisfaction (with financials)
4. Contributions to Society and Community (stakeholders)

By looking at all four of these bottom lines, organizations can fully see, track, and understand their successes, failures, and long-term sustainability in a world of dynamic change. However, keep in mind that identifying, developing, and sustaining your positioning in the marketplace is **THE** most important multi-million dollar question. Without customers, the other measures and in fact, your whole enterprise won't exist. *How do you measure customer satisfaction regularly?*

In addition to the Quadruple Bottom Line outcome measure of success, we recommend you also focus on a fifth measure—*Key Operational Indicators (how to's)*—the difference between theory and practice. In real-world enterprises, most senior executives know two or three Key Operational Indicators that are leading indicators to the Quadruple Bottom Line results they want. In addition, some Key Success Measures are not easily quantified, so the one-three *Key Operational Indicators* help keep a daily focus on the key outcomes of Superior Results.

➤ Think Differently

Southwest Airlines knows that the percent of airplane seat occupancy is a key operational variable that leads to profits and losses. By the same token, Best Western Hotels knows that the daily census is the key operational variable (the percent of occupancy of their hotel rooms).

It is important to get creative about translating these results into specific and quantifiable measures in which each of these Quadruple Bottom Line Categories focus.

Key Success Measures, not comprehensive activity metrics is the difference.

➤ Think Differently

- ◆ A large California Credit Union developed an entire EWC process called M1C (Members 1st Commitment). In two years, their positioning and reputation have been greatly enhanced by this total enterprise-wide focus on Members First. All departments have yearly change work plans on what they can do to ensure this outcome.
- ◆ Marriott Corporation has its corporate managers become mystery diners at their restaurants. It creates feedback on their services from the customer's perspective (plus free meals as an employee benefit).
- ◆ Federal Express uses its on-time delivery for overnight, two-day, three-day deliveries, as well as 10:30 a.m. delivery guarantees. It

is their way to respond to customers and achieve desired marketplace positioning.

- ◆ A Credit Union in the San Jose, CA area gives employees time off to work in the community. They measure their influence in the community by the number of employees in leadership positions.
- ◆ Some large corporations have annual *Corporate Social Responsibility* Reports including General Electric, Exxon, IBM, Royal Dutch Shell, BC Hydro, and Unilever.

It's important to focus on a small number of the most important *success* areas. The best measures for all enterprises are the ones that can be stated in simple, clear language. Having more than five measures tends to confuse matters and takes the leadership team's eye off the ball. Therefore, a good question to start with when you are evaluating possible measures is: *Is the proposed measure a key result for the organization's EWC?*

In the private sector, the most common tendency is to commit to financial goals alone. The result is that organizations forget about positioning, experience confusion, ignore people and customer issues, and lack a clear sense of purpose. The narrow, financial-only view of the world is an analytic approach to a systems problem and one of the Big Three Failures in EWC.

The public sector, unfortunately, is even more vulnerable to missing the bigger picture. Because the public sector often does not focus on the customer and other outcome measures, they often become slaves to activities and budgets. *Metrics* in the public sector often is shorthand for measuring *comprehensive activities*, rather than focusing on Key Success Measures/Goals.

➤ Think Differently

A large California school system did a great job in developing ownership and commitment to their Enterprise-Wide Changes. However, they never reached consensus on a set of Key Success Measures. As a result of internal problems with their Board of Education, the superintendent resigned. His replacement lasted little more than a year. What they failed to do was establish and use a set of clear, agreed-upon success measures.

Questions To Ponder

- What are your outcome measures of success? How many do you have?
- Do you limit yourself to financial measures alone?
- What else should be included as your success measures?

➤ Think Differently

Typical results from seriously and successfully executing an Enterprise-Wide Change process over a multi-year timeframe has shown the following⁵:

Employee Satisfaction:

⁵ Centre for Strategic Management®, San Diego, CA. Internal working papers.

- ◆ Cross-functional teamwork and cooperation greatly improved
- ◆ Cross-functional conflict much lower
- ◆ Core values—culture modified and employee satisfaction improved over time—less turnover
- ◆ Accountability—clear and higher performance

Key Operational Indicators:

- ◆ Chronic Issues—two to three identified, broken down and solutions developed. Results achieved
- ◆ Technology infused into the organization—all pervasive
- ◆ Three-year business plans developed and successfully executed for business units and major support functions (HR/Marketing/etc.)

Customer Satisfaction:

- ◆ Organization-wide focus—much more “customer driven”
- ◆ Customer satisfaction ratings tracked and measured with significantly increased satisfaction

Financial Return:

- ◆ Revenue growth = double in size over five years (14% year compounded)
- ◆ Profits = grow 10% per year routinely

Community and Society:

- ◆ More focused involvement and increased employee participation
- ◆ More visibility and return to client's brand image

Chapter Summary: Clarity of Purpose

Defining these Four Missing Elements requires a clear process in EWC. Be sure to work *on* your enterprise before working *in* it. We recommend the following if you have not already established them.

Table 5-4: A Process For Establishing The Four Missing Elements

Activity #1	<p>A two-day retreat by the Enterprise-Wide Change Leadership Team to provide clarity of purpose:</p> <p>The topics to develop include all Four Missing Elements as needed:</p> <p>E #1: Phase <i>E</i>—Get The Helicopter View: An Environmental Scanning System</p> <p>A #2: Phase <i>A</i>—Use Backwards Thinking: Positioning in the Marketplace</p> <p>A #3: Phase <i>A</i>—Core Values Revisited: More Essential Than Ever</p> <p>B #4: Phase <i>B</i>—Key Success Measures: The Quadruple Bottom Line</p>
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Activity #2	One day Large Group Parallel Involvement Process with all possible key stakeholders to review, critique, and add to the Clarity of Purpose.
Activity #3	A second Enterprise-Wide Change Leadership Team offsite to review feedback and finalize the elements and your Clarity of Purpose
Activity #4	A Parallel Involvement Process for the key stakeholders to share the final Clarity of Purpose and ask for their commitment and buy-in.

Working *on* the Enterprise



ENTERPRISE-WIDE CHANGE: A CASE STUDY (continued)

East Coast Federal Credit Union—Part 2

Activity #1. While Phase I, Survival, and day-day problem solving was going on, the board-management retreat was scheduled. It was to be in a different city so the necessary conflict and focus could be confronted, resolved and a direction established. It was not held until October, reflecting the lack of urgency on the board's part as they still wanted the Strategic Planning Session to be a two-hour meeting, not a focused and facilitated two-day retreat.

Management's goal was a *Phase II Transformation* and the next steps were to gain agreement and kick off an Enterprise-Wide Change process. It would first, get them out of their survival mode and then, give them a chance for future success as a viable entity.

Activity #2. In preparation for the retreat, the consultants met with management in September, shared more on the *Enterprise as a System* Concept. As a result, they developed an Internal Current State Assessment in advance of the retreat. Further, the CFO with the help of the others developed a complete economic set of historical and current documents he called *Reality Documents*, to ensure the survival issue was clear to the board.

Activity #3. The retreat was held in October. The consultants facilitated an agenda including the EWC ABCs Systems Model, the Critical Issues, and roles of the different Players of Change. At the same time, they wove in and honored the history and growth of the credit union, which was extremely important to the board.

A future environmental Scan (Missing Element #1) was also conducted at the retreat. Then, a surprising consensus emerged on the Future Vision. It was decided long-term success must focus on only their one home state (despite three branches in other states). This turned out, in retrospect, to be the trump card in the entire process with the board.

Despite the conflict and disagreements, it ended with an initial Vision and Game Plan, a consensus action plan and an overt acknowledgement, including 5 Points of agreement on that ominous reality. The board recognized that their unprofitably and lack of clear Positioning (Missing Element #2) would not change for the next 9 months—until July of Year Two.

As a result, the board decided to reconsider their Positioning next July only IF the main *Consensus Action Plan* of 10 key decisions were implemented. If accomplished, these ten key decisions held out the distinct possibility to actually transform the credit union into a new entity.

The board reluctantly agreed to a set of measurable Financial Goals (Missing Element #4) as imposed by the NCUA—in July of year two they must be profitable and have a positive trending. This was necessary to keep the NCUA supportive of the credit union's effort, even though how to do it was unknown. This List also included a management action to work with the employees to develop a set of Core Values (Missing Element #3).

They agreed to meet and finalize all this in a December board meeting.

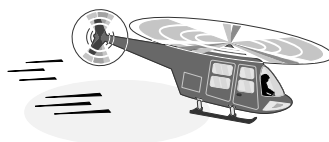
To be continued . . .

Working *on* the Enterprise



Chapter Five Recap

1. Enterprise-Wide Change requires working *on* the enterprise and taking a helicopter view *before* working *in* the organization.
2. Clarity of Purpose is the first job of Enterprise-Wide Change—clarifying four possible missing elements (environmental scanning, Positioning, Values, and success measures)
3. Environmental Scanning is not new, but within the SKEPTIC framework, a future focus, involvement of many employees, and increased frequency of scanning are new. **E**
4. The first requirement for EWC success is clear positioning that is unique, different, and better in the eyes of the customer vs. the competition. **A**
5. Change consultants have long recognized the importance of core values and culture in the Organization Development field. Values are more important than ever to achieving an organization's positioning, business excellence, and superior results year after year. **A**
6. Two major failures made in many Enterprise-Wide Change efforts were listed in Chapter One: (1) focusing mainly on the *economic alignment* of delivery, or (2) focusing mainly on *cultural attunement* and involvement with people. The Quadruple Bottom Line Measurements of Key Success Measures/Goals prevent each type of failure by ensuring that both are regularly monitored and measured. **B**
7. Four Key Success Measurement categories that assess both economic alignment and cultural attunement results are:
 1. Customer Satisfaction
 2. Employee Satisfaction
 3. Financial Satisfaction
 4. Contribution to Society
8. You can increase your Strategic IQ by 50 points in Enterprise-Wide Change by keeping strategic thinking focused on your positioning and its watertight integrity.
9. There are four main activities to undergo in Clarity of Purpose.
 - Activity #1: Two-day retreat by the Change Leadership Team to develop clarity of purpose
 - Activity #2: One-day large group key stakeholder Parallel Involvement Process
 - Activity #3: A second Change Leadership Team offsite to finalize the clarity of purpose.
 - Activity #4: A Parallel Involvement Process for the key stakeholders to share the final Clarity of Purpose, ask for the buy-in commitment to the desired results.
 - **Note:** If these four *Missing Elements* are already established in your organization, then this chapter has mainly been a refresher/reinforcement.



Attunement with People's Hearts and Minds

Core Values Assessment and uses throughout all phases of a high performing organization

The following are typical categories where Core Values should appear and be reinforced within an organization. Where else should they appear and be reinforced in your organization?

- A** 1. **Strategic Plan**
 - Explicit corporate philosophy/values statement—visuals on walls; in rooms
- B** 2. **Feedback**
 - This analysis
 - Employee Survey
 - 360° Feedback
- C** 3. **Links to Strategies**
 - Annual Department Plan Actions
 - Performance evaluation; appraisal forms (assess values adherence); team rewards
- D** *Alignment of Delivery Processes*
- 4. **Operational Tasks/Processes**
 - Corporate and product advertising
 - New customers and suppliers vs. current customer and supplier treatment and focus (vs. values)
 - Operational processes resulting in quality and service
- 5. **Structure**
 - Dealing with difficult times/issues (i.e., layoffs, reorganizations)
 - Organization and job design questions
- 6. **Resources/Technology/Communications**
 - Internal communication (vehicles/publications)
 - Press releases, external publications/brochures
 - Image nationwide (as seen by others)
 - Resource allocation decisions
- D** *Attunement of People's Hearts and Minds*
- 7. **Leadership**
 - Flow of orientation and assimilation versus sign-up
 - Job aids/descriptions
 - New executive start-up
 - To whom and how promotions occur (values consequence assessed); criteria
 - Executive leadership (“walk the talk”); ethical decisions; how we manage
- 8. **HR Processes and Practices**
 - Recruiting handbook; selection criteria
 - How applicants are treated (vs. values)
 - How “rewards for performance” operates (vs. values), especially non-financial rewards
 - Role of training; training programs (vs. values)
 - Policies and procedures (HR, finance, administrative, etc.); day-to-day decisions
- 9. **Teams**
 - Cross-departmental events, flows, tasks forces/teams
- D** *Strategic Change Management Process*
- 10. **Macro**
 - Managing change (according to values)
 - Stakeholder relationships (vs. values)



“Where are we now?”

Chapter Six

Assessing the Enterprise as a Living System

Chapter Purposes

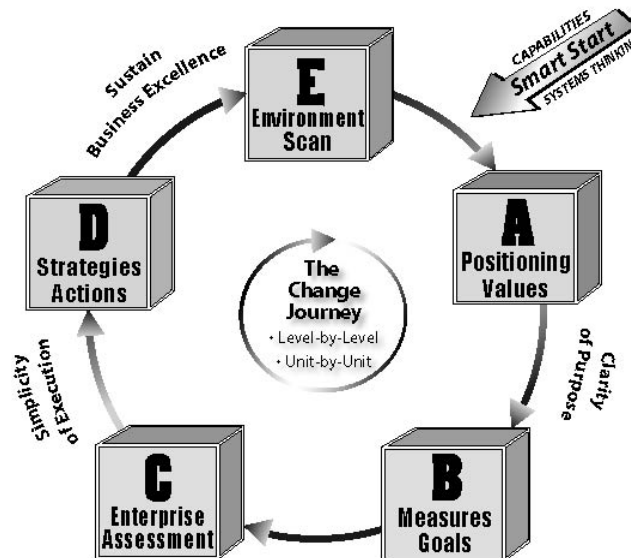
- Learn how to use a new simple systems (and best practices) Enterprise-Wide Assessment framework to successfully assess and guide the *enterprise* as a totally integrated living system.
- Avoid the Big Three Failure Issues in this chapter. *“No more piecemeal approaches to Enterprise-Wide Assessment”*

THE ORGANIZATION IS A COMPLEX LIVING SYSTEM

How to understand its fundamental simplicity instead of its daily complexity?

THE ABCs OF ENTERPRISE-WIDE CHANGE

The Systems Thinking Approach



Result:
Business Excellence and Superior Results!

Chapter Context—Assessing the Enterprise



Current State Assessment or Organizational Assessment is a time-honored way to begin any change efforts. There are two methods familiar to the readers of this book:

Alternative #1: SWOT Assessment: CEOs and senior management are used to conducting this SWOT as a way to begin strategic planning, business planning, annual planning, and change efforts.

Alternative #2: Action Research: The practice of *action research* is one of the basic foundations of OD and change consulting. Many consultants start the change process with assessing where the organization is today. They do a diagnosis and assessment—so-called *Action Research*.

While these two approaches may make “common sense” on the surface, they are not Systems Thinking. Steven Covey’s well-known quote *Begin with the end in mind* embodies Systems Thinking.

That, in short, is why this book introduces Assessing the Enterprise *now*—not at the beginning of the book. *SWOT* and *action research* are still a crucial part of the foundation of change efforts, just not the *first* step.

In addition, these two approaches are often not very comprehensive or systemic/holistic in nature. They are either a broad brush (SWOT) or a specific set of action research focused mainly on the specific change intervention; not usually an Enterprise-Wide Change effort.

Alternative #3 Enterprise-Wide Assessment: This chapter presents a new, best practices *Enterprise-Wide Assessment* framework to more thoroughly assess and guide your change journey as an integrated whole. This holistic framework is specifically designed to increase the probability of EWC success to a much higher degree than the predicted 25% success rate. It is also specifically designed to eliminate all three of the Big Three Failure Issues presented in Chapter One that help cause this 25% probability of success. They are repeated here for clarity and emphasis.

The Big Three Enterprise-Wide Change failure causes are:

- #1. Analytic, piecemeal approach to systems problems (multiple conflicting frameworks and mindsets)
- #2. Focusing mainly on the economic alignment of delivery
- #3. Focusing mainly on cultural attunement and involvement with people.



Some Mental Maps for Assessing Enterprises as Living Systems

Certainly this is not the first book to look at an *Enterprise as a System* when trying to assess its current performance. Quite the contrary, there are a number of assessment frameworks or *mental maps* in the change field. In addition to the SWOT and action research alternatives, some of them can be found in the Bibliography for further reading, including these well-known frameworks:

- Jay Galbraith's *Star Model* (1993)
- David Nadler's *Congruence Model* (1977)
- Marv Weisbord's *Six Box Model* (1978)
- Tom Peters' *7-S Framework* (1982)

It is not our intent in this book to analyze each existing assessment model, although our research on this subject did identify 13 current, different organizational models to review¹. None possessed a totally integrated systems perspective that aligned completely with the Systems Thinking *Input-Output* Systems framework as the natural way the world works. Of the 13:

- Only eight specified outputs,
- Only seven dealt with the environment,
- Only one had a Change Management *System*, and
- Only one had a feedback loop.

The consequences of these limited mental maps help us understand why, in EWC an estimated 75% of journeys fail to achieve their desired outcomes. View the problem in light of the fact that, most executives and change consultants are not guided by one overall and systemic enterprise framework. No wonder many complex change efforts fail to include a comprehensive Enterprise-Wide Assessment.

Yet, a failure to have and use a common framework to assess the enterprise and guide this EWC journey is *organizational malpractice*.

Organizational Malpractice:

It is analogous to a team of surgeons operating on one patient, all at once, but without a common overall agreement of what the human system looks like and how we function. It would be compounded by a lack of sharing test results, findings, interventions, diagnoses, and treatment plans with each other.

And it will fall out, as in a complication of diseases, that by applying a remedy to one sore, you will provoke another; and that which removes the one ill symptom produces other...

Sir Thomas Moore

Intervening at the enterprise level without such a critical overall mental map of an *enterprise as a system* isn't simply a question of who is "right" or "wrong"—the survival of the patient is often at stake. It is a question of *knowing the vital signs to look for* in a patient (organization). Following a comprehensive

¹ Haines, S. G. [Editor] (2003). Volume IV, Comprehensive Reference Library on Strategic Management, *Leading and Mastering Strategic Change*. San Diego, CA: Systems Thinking Press.

and informative mental map of an *enterprise as a living system* is an ethical issue as well as its obvious implications for superior results.

We have met the enemy and he is us.

Pogo

Unqualified Enterprise-Wide Systems Doctors? Is it a wonder some complex change efforts do succeed?

Integrated Team Play Wins

If the band played a piece first with a piccolo, then with the brass horn, then with the clarinet, and then with the trumpet, there would be a hell of a lot of noise, but no music.

To get harmony in music, each instrument must support the others. To get harmony in battle, each weapon must support the other.

Team play wins.

General George S. Patton, The Patton Papers, Volume 2, Boston, MA (Houghton Mifflin, 1974)

It is actually unfair to criticize executives and change consultants for not having clarity and simplicity of their organization as a system. They are looking at, and dealing with every day, a complex enterprise in a dynamic environment.

However, an essential first step in coming to grips with this issue is recognizing and understanding that enterprises are *living systems*, a mixture of human and inanimate physical structures. They are not mechanistic; they are organic. They are not closed assembly lines, but open systems populated by people and groups, each of whom have individual hearts, minds, bodies, emotions, spirits, and goals.

Multiple Conflicting Mindsets or Mental Maps (vs. a *Totally Integrated Enterprise-Wide Assessment*)

☞ Think Differently

It seems an oil company CEO was employing three different consulting firms at one time—each with different and conflicting mental maps of how to assess the enterprise.

Our colleague was called in to assist with starting their needed Enterprise-Wide Change effort. At the same time, consulting firm #2 was assisting with metrics using something called "The Balanced Scorecard Strategy Map", a very different framework.

Training Firm #3 was helping to set up a Corporate University using a traditional, silo-based set of leadership training programs for management (one size fits all).

Obviously, the CEO saw the enterprise-wide planned change project as different from metrics project, which was seen as different from the leadership training project. This is the normal view of most executives and organizations. However, the overlap and conflicts between the three external firms and their projects soon became apparent.

All three external firms had their own mental maps and assessment tools. However, each was different, causing extra costs for the same work for the oil company. In addition, the time and use of different assessment tools created duplication, overlap, and frustration to the organization and employees. Further, the three projects created multiple messages, languages, and terminologies as well as conflicting orientations to each aspect of the organizational change for which the projects were responsible.

Overall this created confusion to the CEO, executives, and managers involved and affected by the multiple projects (remember, organizations are a web of relationships). The unintended negative consequences from the well-meaning three projects became so disruptive, they were all cancelled prematurely.

The regression in the company's pursuit of business excellence and its impact on the desired superior results were predictable.

Why did this happen? What were the root causes?

This oil company example above is a common one. It is where the different and conflicting mindsets or mental maps of the Players of Change become a problem in assessing and executing changing strategies and new key initiatives.

To reiterate for emphasis and clarity:

This **Failure #1** of the *Big Three Failures in Enterprise-Wide Change* is the result of these multiple mindsets, organizational frameworks, fads, and silver bullets by both executives and change consultants. It results in a piecemeal/analytic organizational assessment approach to a systems problem. The systems problem is how to comprehensively assess reality and then get the entire enterprise behind the enterprise-wide changes as a totally integrated systems solution.

In Chapter One, we detailed examples of this piecemeal focus regarding the 13 inadequate, yet popular organizational change models by the leading authors in the field. We covered Henry Mintzberg's *Strategy Safari* of 10 different, ineffective, and fragmented strategic planning processes. We also covered the lack of a customer (outcome)-orientation with many organizations instead driven by regulatory, operational, product, or financial considerations.

Adding to the reasons for Failure #1 (multiple conflicting mindsets) is the Rubik's Cube effect. The numerous moving parts of an enterprise are beyond the ability of most of us to comprehend all the relationships and unintended consequence of our actions. *We can't see the forest for the trees.*

So, instead of climbing up in a helicopter to get a better perspective and a systems view of our problems and complex workings, executives and change consultants often opt for a more concrete, specific, and *quick fix* set of actions. It is like a horse with blinders on going down a road, not looking at the broader perspective. The narrow, different, and conflicting mindsets on what is important in an organization and how it really functions beyond the myth of the "organization chart" is too complex to understand. It is a puzzle like the Rubik's Cube that is almost impossible to solve.

Here is an exercise to illustrate the problem further: (with thanks to our friend Jerry Kurtyka of El Paso):

In a meeting with the Change Leadership Team, ask them to *think of a brown and white dog in your mind. Then, write down on a piece of paper a detailed and specific answer of what it looks like?*

Now, go around the room and ask each person to describe their *dog* (their Mental Map). Answers should range from big to small, to different breeds, male or female, coloring, size of ears, etc.

If we all have different mental maps and images of a dog, what are the chances that we all have similar Maps of an *organization as a system*?

➤ Think Differently

This is a true story about the ultimate in multiple conflicting mindsets and lack of an integrating mental map coupled with the lack of a Program Management Office:

A complex major airport terminal and gate expansion was initiated in a large well-known U. S. city. The airport authority hired an architectural firm to design the expansion plan.

The Authority then put out to bid for the actual construction of the proposed design. They hired 186 contractors, subcontractors, and consultants to accomplish the \$100 Million dollar plus expansion project.

While there was an overall blueprint for the project, anyone who has built a house knows that there are constant adjustments made to the original plans. Constant interaction with all parties involved with the actual construction is required (owners—architects—general and subcontractors).

This particular authority did not have a Program Management Office (an overall general contractor), so you can imagine the results: numerous lawsuits, massive overruns, and an expansion plan that was seriously compromised from the original design.

The city will have to live with the results of these unintended consequences for many years to come.

So what should we do about this? Just live with these kinds of situations as we have always done?

One Mental Map of an Organization as a Living System



“A systems approach to an Enterprise-Wide Assessment”

There are six activities to eliminate the failure of multiple conflicting mindsets and conduct a totally integrated best practices enterprise-wide assessment:

- Activity #1:** Hold a Change Leadership Team meeting to explicitly examine each other’s multiple conflicting mindsets regarding an *Enterprise as a System*.
- Activity #2:** Have the Change Leadership Team build a visual representation of their consensus on the description of an *Enterprise as a System*. Use the Simplicity of Systems Thinking ABC’s framework to do so.
- Activity #3:** Have this visual shared and critiqued in a Parallel Involvement Process with the collective management team. Finalize the system’s framework.
- Activity #4:** Build a questionnaire to reflect this system’s framework in all its details.
- Activity #5:** conduct a comprehensive current state reality assessment of the performance of the organization based on your visual model. For example, you can conduct the assessment:
 - On-line
 - In a large group meeting as a more in-depth **S**trengths and **W**eaknesses assessment rather than the traditional current state assessment technique called SWOT (**S**trengths, **W**eaknesses, **O**pportunities, and **T**hreats).
 - By Subject Matter Experts conducting the assessment
 - Through focus groups, etc.
 - Or use the one that is explained later in this chapter.
- Activity #6:** Use the results of this Enterprise-Wide Assessment in the next chapter as you begin the simplicity of execution.

The systems problem is that a single and a clear mental map of the organization’s functioning and the relationships of all its people, processes, and resources are absolutely essential to assess and execute EWC successfully. A shared mental map gives all the Players of Change both a language and a template to assess and guide their teamwork and overall efforts.

One shared mental organizational map should enable executives to deal not only with changes in all processes within an organization but also the collisions and collaborations of subsystems and hierarchies, like teams, departments and lines of businesses. It allows us to diagnose problems and design enterprise-wide interventions to deliver results, to safely navigate the many hazards and unintended consequences in a complex enterprise.

And yet, a single mental map is almost always missing.

The problem is not that key players don’t have a mental map—it is that they *each* have a different mental map—and these maps are rarely shared, let alone reconciled into a common one.

Let us repeat this for emphasis: *It is not that the key Players of Change don't have a mental map—it is that they are each different, rarely shared, and rarely reconciled into a common one.*

Frequently the *Cultural Attunement Focus* (Failure Issue #3) reflects the mental map of change consultants, while the *Economic Alignment Focus* (Failure Issue #2) reflects the mental map of the CEO, CFO, and line executives.

Here is where we have found Appreciative Inquiry² to be valuable. Executives and the change consultants need intense discussions to come up with a single, explicit, systems-based mental map or model to assess and guide the EWC process.

In Systems Thinking terms, starting off and adopting the *ABCDE* Mental Map (Core Systems Concept #3) can simplify this process greatly. Then dialogue can center on finding a way to describe, in a simple way, the inner workings, and relationships of the parts of the enterprise to each other and to desired positioning and culture. The inner workings correspond to Phase *D* of the Simplicity of the Systems Thinking Model: The Strategic Thinking question it asks is, *How do we go from today (Phase C) to the future (Phase A) in a complete, holistic way?*

The answer is contained in the throughputs of the system—the inner workings and relationships of the enterprise (Phase *D*). The problem is how to describe the organization in a simple, understandable, yet comprehensive way so it can be utilized as an assessment tool and guide throughout the EWC process.

Questions to Ponder

- ◆ What is your Mental Map of your Organization as a System? Do others agree with you?
- ◆ What can you predict as the consequences of differing mental maps?
- ◆ Do you start your Enterprise-Wide Change process at Phase C or Phase A? Why? How does it work for you?

Describing the Enterprise as a Living System—An Exercise

Some questions to consider:

- How would you describe the way your enterprise functions?
- What are the key components that make up your mental map of an organization?
- Is it more than the Organizational Chart?
- If so, how would you describe it so you could use it to assess and guide your Enterprise-Wide Change effort?

To answer these questions, we often take senior management and change consultants as a team through the following steps.

- Step #1:** What are the parts or elements of the ABCs of Phase D, “The System” (or, more accurately, The Organization as a System)?
- Step #2:** Brainstorm your list of all the organizational parts, terms, elements, phrases, and functions you can think of below: (Try for 30 to start.)

² Cooperrider, E. L. & Whitney, D. (1999). Collaborating for Change : Appreciative Inquiry. San Francisco, CA: Barrett-Koehler Communications.

Here are three elements to get you going:

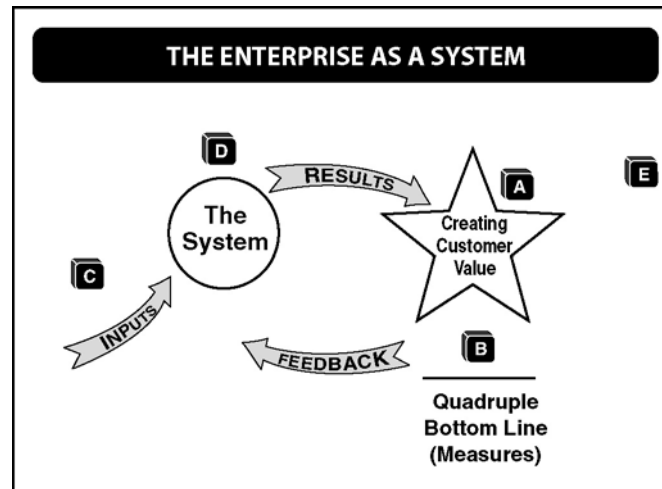
1. Finance	2. Promotions	3. Managers
4.	5.	6.
7.	8.	9.
10.	11.	12.
13.	14.	15.
16.	17.	18.
19.	20.	21.
22.	23.	24.
25.	26.	27.
28.	29.	30.

If you ask the players of change to complete this list, it's likely to reveal that *each* key player probably has his or her own unique (and different) Mental Map of the enterprise. This exercise is a good way to illustrate the difficulty executives and change consultants have when they approach the complexity of organizations.

Major System (Enterprise) Components

The question to be answered is “how to describe the inner workings of Phase D, *the system* in a simplified way, despite all your 30 or so complex elements listed above”? How would you “chunk” these words and terms into the *major enterprise components* so you have a language and to think—to act—and to achieve superior results? Most of us would naturally use the organizational chart as the “chunks”. However, it is usually functional and misses the horizontal integration needed to serve the customer and achieve business excellence and superior results, year after year.

From a Systems Thinking perspective, our Mental Map of an *enterprise as a living system* begins with **Phase A**, the Star Positioning Model and the Quadruple Bottom Line as the Desired Outcomes/Results you want to achieve (**Phase B**). The *ABCs* Enterprise-Wide Change Model might look like this, in *simplified* form:

Figure 6-1: The Enterprise as a Living System

A New Enterprise-Wide Assessment Mental Map: A Business Excellence Architecture

In 1999, three different organizations researched and worked in partnership for over two years to find a better and simpler way to describe an *enterprise as a system*. They were (1) Carla Carter & Associates of Phoenix, AZ using The Baldrige Quality Award Criteria for Performance Excellence; (2) TWOAI (*The Coaches*) of San Diego, CA and (3) the Centre for Strategic Management.

As a group, they researched and built a comprehensive *Enterprise-Wide Assessment* as a Best Practices Organizational Map, or Framework. They also developed an associated *Enterprise-Wide Assessment Tool* to go along with it. We used a short Baldrige questionnaire from the National Institute of Standards and Technology (NIST) as a beginning. NIST is the headquarters of the Baldrige Award (www.quality.nist.gov). You can download and use the NIST Instrument free of charge and acquire a pretty good *Enterprise as a System* assessment on your own.

The short form of this assessment for the total enterprise is at the end of this chapter for your use. It assesses the *enterprise as a system*—its current state of reality. It focuses on specific critical parts and “*chunks*” of the organization, which need to fit, align, and be integrated in order to create customer value and superior results. They also seem to be the natural way that executives think, when they focus on change projects.

The Enterprise-Wide Assessment consists of eight modules (*chunks*) designed to simplify your entire List of Organization Parts into a clear, simple, yet comprehensive mental map of your *Enterprise as a Living System*—a way to quickly take its vital signs.

These eight modules are:

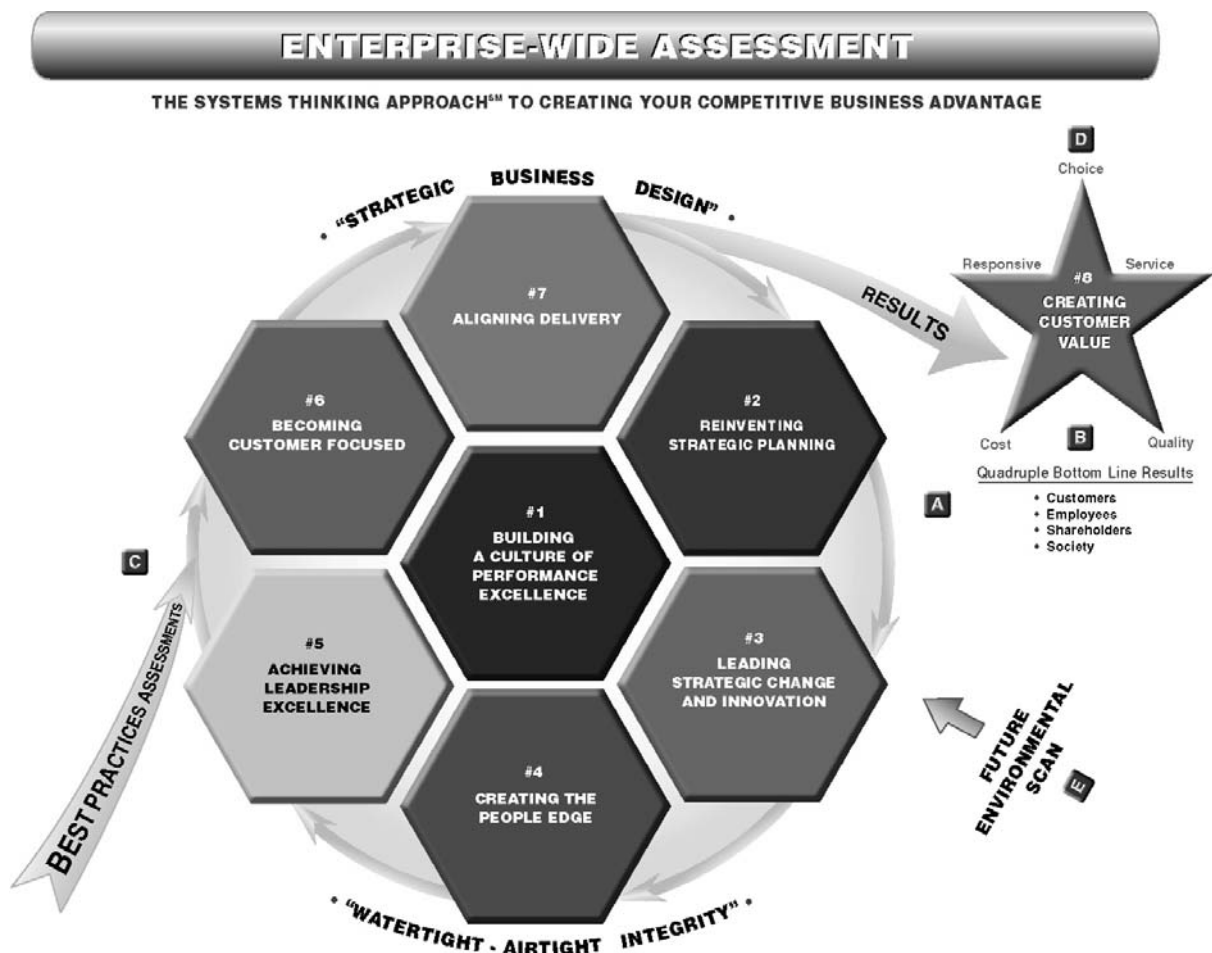
- Building a Culture of Performance Excellence
- Reinventing Strategic Planning

- Leading Enterprise-Wide Change
- Creating the People Edge
- Achieving Leadership Excellence
- Becoming Customer Focused
- Aligning Delivery
- Creating Customer Value

If these don't work for you, what is your model?

Review the A-B-C-D-E Enterprise-Wide Assessment Framework that follows. Then, review its eight internal modules on the next few pages to see if you can use this Mental Map in your change efforts. It is a way to become a better diagnostician and organizational doctor, focusing on these seven modules as the internal workings of an *Enterprise as a System*—they are its *vital signs* of a living effective organization to achieve Module #8—Customer Value and Superior Results.

**Figure 6-2: The Enterprise-Wide Assessment
(Best Practices Research)**



The key to the Enterprise-Wide Assessment is the *fit* and *linkage* among the inner workings of each module, **not** the “best answer/technique” per department. Techniques are not new; *Fit is the innovation*.

Excellence is a matter of doing 10,000 little things right—and linking them together.

Module #1: Building a Culture of Performance Excellence

The Foundation of this mental map includes

- Systems Thinking
- Innovation and Creativity
- Fact-Based Decision-Making
- The Organization's Core Values

A culture of performance excellence is a crucial pillar of business excellence. Culture is defined as the collective behavior in the organization. It is one of the Four Missing Links in the previous chapter.

For further reading on Core Values, we recommend *Balancing Individual and Organizational Values: Walking the Tightrope to Success* by Ken Hultman (San Francisco, CA: Jossey-Bass Publishers, 2001).

For further reading on Culture Change, we recommend *The Manager's Pocket Guide to Corporate Culture Change* by Richard Bellingham, Ed. D. (Amherst, MA: HRD Press, 2001)

Module #2: Reinventing Strategic Planning Based On Positioning

The essence of effective strategic thinking is resolving the issue of positioning and building measurable goals/key success measures. The resulting clarity of purpose must then become the core focus of the day-to-day EWC process.

- Vision and Positioning
- Metrics and Strategies
- Business and Annual Plans
- Budgets, Finance, and Legal Support
- A Yearly Strategic Management Cycle of all the above

For further reading on this subject, see *The Systems Thinking Approach to Strategic Planning and Management* by Stephen Haines (Boca Raton, FL: St. Lucie Press, 2000).

Module #3: Leading Enterprise-Wide Change

Overall leadership and management of an Enterprise-Wide Change to create a more customer-focused organization is the essence of this Module—and this book.

- Menu of Change Structures and Infrastructure
- Rollercoaster of Change
- Staffing, Budgeting, and Resourcing Change
- Communications, Involvement and Teamwork
- Change Processes and Projects

Overall leadership and management of Enterprise-Wide Change is the essence of Module #3 and this book.

➤ Think Differently

A few years ago a large Midwest automotive company division started an Enterprise-Wide Change project to build self-directed work teams as the basic building blocks of the organization.

It was patterned after the radical (at that time) Saturn automotive plant in Spring Hill, Tennessee.

However, despite putting all of the new union employees through a two-week-long training program, there was no follow-

up program after the first year (after the CEO was promoted and transferred).

Thus, two years later, the organization called a consultant back in to fix the problems that continued to crop up on a daily basis.

The cost to the company to get the project back on track was enormous—over \$80,000 in one consulting check alone.

Holding regular reviews and keeping up with the ongoing hard work of implementation would have been a lot less costly in money, emotions, and problems than hiring the consultant and paying their fees...again.

For further reading on this change and innovation module alone, we recommend *Beyond Change Management: Advanced Strategies for Today's Transformational Leaders* by Dean Anderson and Linda Ackerman Anderson (San Francisco, CA: Jossey-Bass Publishers, 2001) and *The Innovation Equation: Building Creativity and Risk-Taking in Your Organization* by Jacqueline Byrd and Paul Lockwood Brown (Jossey-Bass Publishers, 2002).

Module #4: Creating the “People Edge”

A key component of EWC is having *people* and *support elements* strategically *in tune* with each other, geared to achieving desired positioning. *Strategic People Plans* are, unfortunately, missing from most organizations. We strongly believe that this is a corporate-wide issue for senior management (People Stewardship is their responsibility) not just an HR functional issue. Organizations need a strategic *people plan* as much as they need a strategic marketing or financing plan.

Key components of this People Edge Module include:

- Strategic People/HR Plans
- Recruitment and Retention
- Training and Development
- Performance and Rewards
- Best People Practices (details at the end of Chapter Nine)

We call this overall, strategic appreciation for human assets *The People Edge*. It typically includes attracting, hiring, motivating, developing, empowering, rewarding, and retaining all crucial staff.

For further reading on this topic, see *Strategic Human Resource Planning*, by Allan Bandt and Stephen Haines (San Diego, CA: Systems Thinking Press, 2001).

Module #5: Achieving Leadership Excellence

Leadership is the foundation for everything else and is the #1 organization-wide core competency of successful organizations. Leadership development must be an initial and ongoing priority for the collective management team. This is especially true for the middle and senior executives of organizations, who would most directly need many skills for success in EWC.

Critical aspects are:

- Succession Planning from the top down for senior management and key positions
- A Leadership Development System for the entire organization (*cultural attunement*)
- 360° Feedback Development and Individual Development Plans
- Business Acumen (*economic alignment*)
- Six Natural Levels of Leadership Competencies (details at the end of Chapter Nine)

For further reading on this topic see *50 One Minute Tips for Leaders* edited by Stephen G. Haines and written by Partners of the Centre for Strategic Management (San Diego, CA: Systems Thinking Press, 2002).

Module #6: Becoming Customer-Focused

A customer-focus includes being competitive at all five points on the Star Positioning visual, and also positioned as excelling in one of them. Being customer-focused is a basic truism in management. Everybody buys into the idea of customer-focus. In reality, however, such a focus is often shockingly absent in the day-to-day operations of some enterprises.

Some of the key components of creating a customer-focus include:

- Market Analysis
- Strategic Marketing Plans
- Quality Products and Services
- Sales Management
- Customer Service

How do you know whether an enterprise is customer-focused today?

1. Ask for specifics. Does the enterprise have mechanisms to gather regular and measurable customer feedback?
2. Does it have a clear, explicit, and written strategy for recovering from errors and mistakes made with customers?
3. When was the last time the CEO and ALL members of the senior management team spent a full day visiting customers in the field?

In many enterprises, the answers can quickly help to separate fiction from reality.

➤ Think Differently

One colleague has given over 80 CEO-level keynote talks to small-to-medium sized business leaders through The Executive Committee (TEC), an international organization of CEOs. He consistently finds that the answers to the three questions above are no, no, and rarely.

For further reading, we recommend *Positioning: The Battle for Your Mind (20th Anniversary Edition)* by Al Ries and Jack Trout (New York: McGraw-Hill Books, 2001).

Module #7: Aligning Delivery

Here are some of the key elements of a successful delivery system:

- Supply-Chain Management/Distribution channels clear
- Process Improvement, Simplicity, and Waste
- Enterprise-Wide Technology
- Knowledge Transfer
- Organizational Re-Design

Success in creating customer value ultimately comes from strategically realigning the entire delivery system to support your Positioning with the customer. Module #7 highlights key elements that require a strategic realignment toward the desired Positioning.

➤ Think Differently

One of our colleagues was requested to assist an East Coast manufacturer in developing an EWC process. During the initial meetings and discussions, it became clear that they were spending millions on another consulting firm for a major supply-chain-management project. In meeting with this other firm, it became obvious they had their own mental map and framework that was not a systems approach, although the firm called it that.

As a result, the consultant declined to assist this manufacturer and instead recommend they continue working just with this other firm. He also recommended the company and its executives spend time in dialogue with the other consulting firm to develop a common understanding and mental map of their *organization as a system*.

For further reading on Supply Chain Management, we recommend *Improving Your Competitive Positioning: A Project Management Approach* by Jim B. Ayers (Dearborn, MI: Society of Manufacturing Engineers, 1990).

Module #8: Superior Results—Creating Customer Value

Creating customer value through achievement of your positioning is a primary outcome. However, the other three Quadruple Bottom Line success measures are also important—employee satisfaction—financial/shareholder satisfaction, and contribution to society. This was discussed thoroughly in Chapter Five.

Summary: Enterprise-Wide Assessment and Vital Signs

Value results from a total effort rather than from one isolated step in the process.

Alvin Toffler, Creating a New Civilization

This chapter is not about the eight modules. It is about an *organization as a living system* with interconnected, interdependent, interacting parts. Separate change projects based on each of the eight modules, even when successful, still will not have the power and impact of an Enterprise-Wide Change effort from a total integrated Systems Thinking Approach.

Creating customer value and superior results requires an approach that deals with the total efforts, processes, and people of the entire organization (as TQM does for a *quality* outcome alone). This requires that every organizational element be efficiently aligned and effectively attuned with people as one system, focused on achieving the same positioning for customer value.

Some executives and change consultants may approach the eight modules as nothing new, which misses the point. Understanding all the different issues, but trying to improve each in turn as a separate change project, is what many people do best. *It is an analytic approach to a systems problem.*

Unfortunately, in most piecemeal change projects, the *unintended consequences* come back to haunt us. Root causes become chronic issues

The eight modules of Enterprise-Wide Assessment are a valuable assessment, guide, and resource for achieving business excellence and superior results.

Failure to focus on and fully install strategies on any one of these modules generally results in poor *vital signs* and predictable failures in the following areas:

Table 6-2: Vital Signs of a Poor Mental Map

Enterprise-Wide Assessment Modules	Predictable failure issues created with lack of excellence in module performance
Module #1 Building a Culture of Performance Excellence	Bureaucracy and Mediocrity
Module #2 Reinventing Strategic Planning	Conflict Among Goals and Priorities
Module #3 Leading Enterprise-Wide Change	Stagnation of Business
Module #4 Creating the People Edge	Adversarial We-They Relationships
Module #5 Achieving Leadership Excellence	Incompetent Leadership
Module #6 Becoming Customer Focused	Poor Service Quality
Module #7 Aligning Delivery	Fragmentation and Poor Delivery
Module #8 Creating Customer Value	Survival and Confusion

We frequently talk about unintended consequences and side effects as if they were a feature of reality.

Not so. In reality, there are no unintended or side effects; there are just effects and consequences.

When we take action, there are various effects:

- The effects we thought of in advance, or were beneficial, we call the main, or intended effects.
- The effects we didn't anticipate, the effects that harm the system—these are the ones we claim to be side effects (or unintended consequences).

Side effects are not a feature of reality but a sign that our understanding of the system is narrow and flawed.

To avoid resistance, side effects, and find high leverage points requires us to expand the boundaries of our mental maps. We must become aware of and understand the implications of the side, or *unintended consequences* created by the decisions we make. We must learn about the structure and dynamics of the increasingly complex systems in which we are embedded. Use the *Enterprise-Wide Assessment* to keep checking *Vital Signs* and ensure minimal side effects and unintended consequences.

What is your mental map of your enterprise as a system?

The systematic application of this model can expertly guide you along this journey of EWC to creating customer value. Start wherever you want and with whichever of the eight modules you wish. The key, as always in Systems Thinking, is to focus not only on parts, but also on the relationships, fit, and integration of the model's eight modules over time to achieve superior results.



Uses of the Enterprise-Wide Assessment

The uses of this *Enterprise as a System* framework and assessment are many and include:

- Serves as a common tool to assess effectiveness in achieving *fit and integration* to both your marketplace positioning, and your desired internal culture
- Structures the right questions to ask in Enterprise-Wide Change decision-making
- Provides a common framework for thinking, communicating, and working together on EWC
- Heightens awareness, sensitivity, and understanding of how an organization works and how the parts fit together in support of customers
- Offers the simplicity of one map through the organizational complexity. Creates a roadmap to guide change leaders to success.
- Eliminates mental map biases and mismatches across the management team
- Helps narrow and set priorities on areas needing improvement
- Diagnoses root causes and solutions more effectively in organizations
- Clarifies linkages where one part affects all others
- Helps ensure enterprise-level strategies and actions are based on a systems diagnosis

Questions to Ponder

- ♦ Do these eight modules make sense to you? Why? Why not?
- ♦ Are there any missing modules? What are they?
- ♦ What other books would you recommend reading on each of the modules?

Developing and Implementing An *Enterprise As A System* Framework:

- Option #1** Visit the NIST website and download their free Baldrige Survey.
- Option #2** Build your own Mental Model and gain acceptance among senior management for any complex and strategic change effort. Remember, *"People support what they help create"*.
- Option #3** Use the short assessment form at the end of this chapter developed by the Centre and Carla Carter Associates for less complex organizations.



Assessing the Enterprise as a Living System

EWC: The Comprehensive Case Study

East Coast Federal Credit Union—Part 3

Activity #1. In this ECFCU case, assessment is an ongoing process. The Short-Form Enterprise-Wide Assessment was conducted after reaching Clarity of Purpose in Chapter Five. Keeping this *Enterprise as a System* framework in senior management's minds was crucial in deliberations with the board.

However, it was unrealistic to expect the board members (most retired executives) to fully understand the framework and realign their thinking. Their analytic bias was a real problem. They were not holistic thinkers as was senior management. Thus, Failure #1—a piecemeal approach to EWC was a constant struggle. The change, however, did slowly move in the right direction.

Regarding the potential for Failures #2 and #3, the CEO was mostly focused on *economic alignment* by necessity, as was the CFO. However, the COO, VP Ops, and VP HR were focused on both *Economic Alignment and Cultural Attunement*, a refreshing perspective.

The board's main concern was for a group of customers in the other states, not the economics of the situation. This was an unusual reversal of the expected Failures #2 and #3. Management had to constantly show the board that the customers in the other states would have the option to be better taken care of by a larger financial institution—one with more resources and better rates and convenience than ECFCU could do, given their current financial challenges.

The employees in those states would be better off too, a key variable for both management and the board. They would probably get higher salaries and benefits if their branches were sold to a larger financial institution.

Activity #2. Thus, constant informal business excellence assessments and reviews of the status of the Enterprise-Wide Change process, along with *stay-in* by the board was crucial.

Activity #3. The CFO constantly developed and updated simple, one page economic documents. They used them to constantly remind the board of the enormity of the situation. He also kept data in front of management and the board regarding the customers being poorly served in the branches in the other states where ECFCU's market share was miniscule. These documents were extremely valuable in every Board EWC meeting as well as in all the management and PMO sessions.

To be continued . . .



Assessing the Enterprise as a Living System

Chapter Six Recap

1. Those involved in leading an Enterprise-Wide Change effort must share the same mental map—and only one mental map. Select *only one* consulting firm and adopt or revise their mental model.
2. The SWOT technique is a good diagnostic tool, but it is not the place to start a systems approach to Enterprise-Wide Change.
3. A comprehensive systems-based *enterprise as a system* mental model can best deal with the complexity of strategic change.
4. The Enterprise-Wide Assessment system's framework has clarified and simplified an *enterprise as a system* into eight modules for ease of focus.
5. These eight modules are:
 - Building a Culture of Performance Excellence
 - Reinventing Strategic Planning
 - Leading Enterprise-Wide Change
 - Creating the People Edge
 - Achieving Leadership Excellence
 - Becoming Customer Focused
 - Aligning Delivery
 - Creating Customer Value
6. Whatever *organization as a system* map you develop as your mental model, it is best served by using *The Simplicity of Systems Thinking* model as the Core Technology and *ABCDE* framework.
7. The simplified Enterprise-Wide Assessment Template on the next page is a quick tool for a more in-depth assessment of an organization's **Strengths** and **Weaknesses**.
8. You can download the Baldrige Criteria for Performance Excellence directly from the National Institute of Standards and Technology at www.quality.nist.gov.
9. The six activities of an enterprise-wide assessment process are:
 - Activity #1:** Hold a Change Leadership Team meeting to build a mental map of the organization
 - Activity #2:** Build a visual representation of this map of your *organization as a system*.
 - Activity #3:** Conduct a Parallel Involvement Process with the collective management team to share, critique, and build consensus on it.
 - Activity #4:** Build a questionnaire to reflect the details of the system's framework
 - Activity #5:** Conduct an Enterprise-Wide Assessment based on your visual model.
 - Activity #6:** Use the assessment results as you begin the formal Simplicity of Execution in the next chapter.

Enterprises are Living Systems—the natural way the world works. We need to learn:

The Synergy of Systems Solutions vs. The Failure of Fragmented Functions
The dominant paradigm in our lives is *Analytic Thinking*.

However, the Natural Order of Life on Earth and in organizations is a *Living Systems* one.

Exhibit 6-1

ENTERPRISE-WIDE ASSESSMENT							
		Name of Organization _____ Date _____					
Instructions: 1. Please list each module's key strengths and weaknesses. 2. Then score each module (Put an X - Low 1 to 6 High). 3. Connect the scores with a straight line.							
	1. Building a Culture of Performance Excellence	2. Reinventing Strategic Planning	3. Leading Enterprise-Wide Change	4. Creating the People Edge	5. Achieving Leadership Excellence	6. Becoming Customer- Focused	7. Aligning Delivery
S T R E N G T H S							
HIGH	HIGH	HIGH	HIGH	HIGH	HIGH	HIGH	HIGH
6 •	6 •	6 •	6 •	6 •	6 •	6 •	6 •
•	•	•	•	•	•	•	•
5 •	5 •	5 •	5 •	5 •	5 •	5 •	5 •
•	•	•	•	•	•	•	•
4 •	4 •	4 •	4 •	4 •	4 •	4 •	4 •
W E A K N E S S E S							
3 •	3 •	3 •	3 •	3 •	3 •	3 •	3 •
•	•	•	•	•	•	•	•
2 •	2 •	2 •	2 •	2 •	2 •	2 •	2 •
•	•	•	•	•	•	•	•
1 •	1 •	1 •	1 •	1 •	1 •	1 •	1 •
LOW	LOW	LOW	LOW	LOW	LOW	LOW	LOW



Chapter Seven

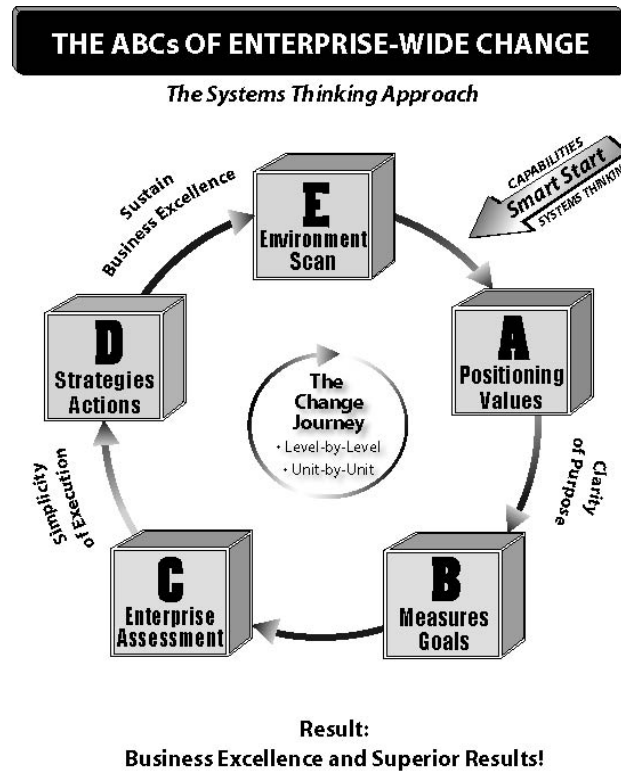
Simplicity of Execution: Working *In* the Enterprise

Chapter Purposes

- Cascade the Enterprise-Wide Change journey throughout the organization—go to work *in* the Enterprise—through some key systems principles in the Simplicity of Execution
- Use the Systems Thinking Approach to develop shared and integrated Core Strategies, Key Initiatives, Work Plans, Accountability, and Rewards to engage the entire enterprise and all its employees

Enterprise-Wide Change

Goal #2: Ensure Simplicity of Execution to Achieve Desired Results



Chapter Context—Working *In* the Enterprise



Simplicity

The trouble with so many of us is that we underestimate the power of simplicity. We have a tendency, to overcomplicate our lives and forget what's important and what's not.

We tend to focus on activities instead of results.

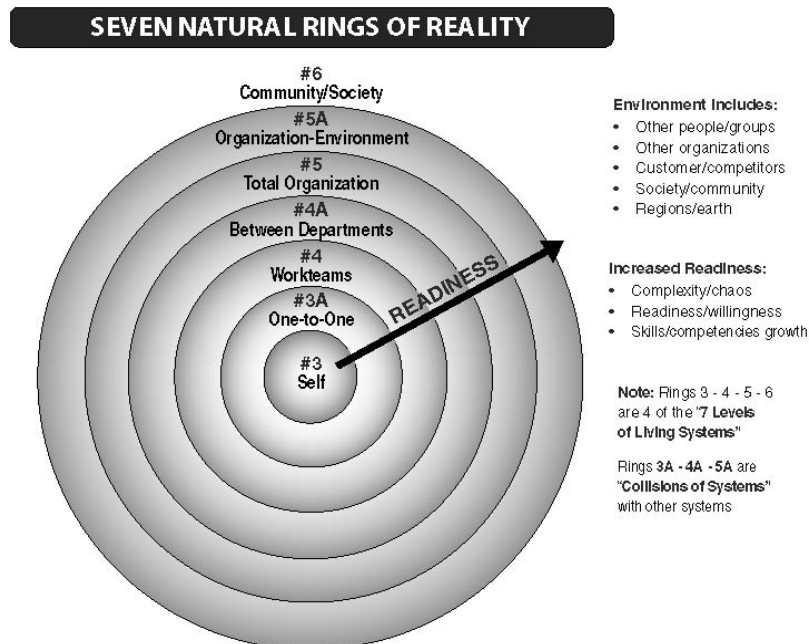
Robert Stuber

In the *Systems Thinking* concept and model described in Chapter Two, Phase D is the inner workings of the System (Enterprise). This is where change gets messy, complex, and over complicated. However, now we need to go to work *in* the enterprise, as opposed to the earlier work *on* the enterprise (Clarity of Purpose). There is no getting around this complexity. What helps is to find *simplicity on the far side of complexity* (remember Justice Holmes earlier quote). What are some simple principles for the complex cascade of EWC? This chapter presents some of the answers.

Secondly, to understand Phase D: the enterprise's inner workings. This Chapter shows how the Seven Levels of Living Systems is translated and applied to enterprises as the Seven Natural Rings of Reality. This second concept of Systems Thinking is repeated here for emphasis, as we will use it in the next two chapters. It is the concept of *systems within systems* much like the earlier example of the Russian Stacking Dolls.

What it means is that you don't just implement change at a macro level. Executives and managers must lead the EWC execution at all levels of the living system in all departments, in all units, and in all locations. **To remphasize:**

Figure 7-1: The Seven Natural Rings of Reality



Chapter Context (continued...)

The Seven Natural Rings of Reality deal with the Cascade of the Clarity of Purpose and Enterprise-Wide Change strategies from the total-enterprise ring—to business units (cross-functional ring)—to the department and workteam ring—to each employee (self) ring.

Executing change by driving clarity of the strategies, the key initiatives, the work plans, and the accountability and rewards to all rings dramatically increases the probability of success in a total Enterprise-Wide Change Journey.

Many TQM processes failed for just that reason. TQM projects sometimes had a group of highly skilled quality experts trying to change the entire organization by themselves. It didn't work, as they did not take the size and scale of the entire enterprise, and all of its people and complexity into account. They did not take the change effort to the scale of the entire organization with a totally integrated systems solution. The TQM projects that were successful, such as at GE, did go to the enterprise-wide scale.

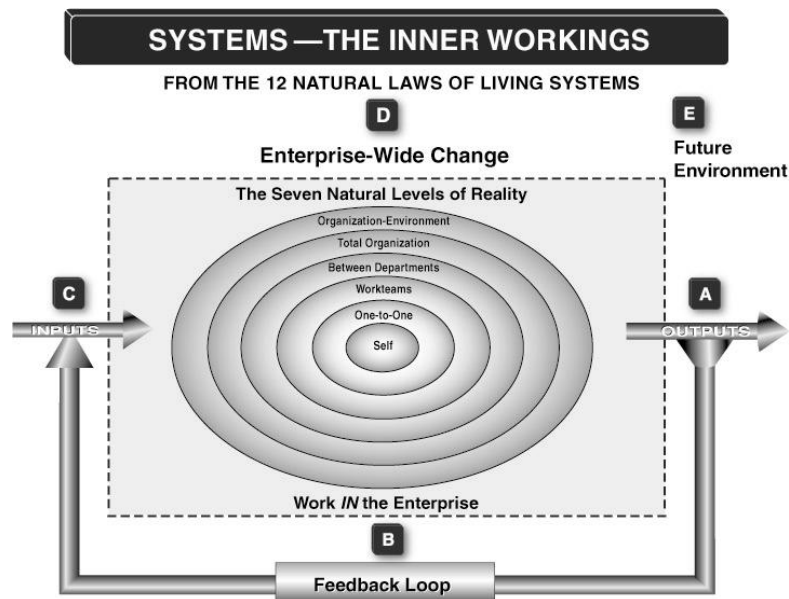
This failure is a classic analytical approach to a systems problem that, instead, requires a systems solution. Simplicity comes from clear tasks and goals with clear accountability and rewards working *in* the enterprise. This chapter explains how to do this.

In summary, Simplicity of Execution comes from having one to three simple frameworks to use as disciplined tools and signpost locaters so you can find your way through the complexity of the changing enterprise to its fundamental simplicity.

In this book, the macro framework is the **A-B-C-D-E Systems Thinking framework** (Systems Concept #3 in Chapter Three).

In this Chapter Seven, it is exploding out Phase D, the inner workings of the A-B-C-D-E System to reveal all its subsystems and levels through the **Seven Natural Rings of Reality** (Systems Concept #1 in Chapter Three). In order to visually show this relationship, please look at these inner workings:

Figure 7-2: Systems—The Inner Workings



Later, in Chapter Eight we use the third simple framework, the Rollercoaster of Change (Systems Concept #2 from Chapter Three).

On the Path to Clarity And Simplicity

We have been on the path to simplicity from the beginning of this book.

We dealt with the foundations of Systems Thinking and Smart Start as the prework to Enterprise-Wide Change. We dealt with working *on* the enterprise to develop Clarity of Purpose (Goal #1) rather than prematurely setting in motion a reactionary, analytic, and simplistic set of change actions that achieve little (but keep everyone busy).

Some readers may have been waiting all this time for *THE Chapters on Change*. In one sense, Chapters Seven, Eight, and Nine are those chapters. In another sense, such anticipation is a low-level remnant of analytic thinking in action—the tendency to think in parts (chapters), rather than in wholes (a book on Enterprise-Wide Change in its totality). Goal #2 is just the **FORMAL** part of change.

This entire book is about change—and Enterprise-Wide Change started the moment that someone, usually the CEO, starting thinking and talking about making some major Enterprise-Wide Change .

Simplicity is the key to happiness in the modern world.

As we said, execution of Enterprise-Wide Change must be simple by design, or it will not succeed. In complex organizations, *simplicity wins the game every time*. A critical key to simplicity includes having *glue* to hold the entire enterprise together. We have all heard about having a shared vision as the overall glue of the enterprise. Well, we believe there are two other *glues* that give us a simple way to focus our attention in EWC.

- Shared Core Values are the *social and cultural glue*
- Shared Strategies are the *business excellence glue*

Other keys to simplicity within enterprises include:

- *The 80/20 Rule*—spend 20% of your time planning to leverage the 80% executing
- *The Rule of Three*—people are able to best remember things if they're broken into sets of three
- *The Three Times Rule*—you need to tell people something three times, in general, before it sticks
- *Use memorable elevator speeches*—don't use anything you can't explain in three minutes.
- Focus, Focus, Focus
- One-sheet documents build in simplicity— build single documents to communicate simply your
 1. Clarity of Purpose's Four Missing Elements,
 2. Enterprise-Wide Change Game Plan's Core Strategies and Key Initiatives
 3. Yearly Map of Implementation/Execution

Finally, continually ask throughout the change process these questions: If you could change anything about your Enterprise-Wide Change process and efforts, what would you do to...

- Make it simpler?
- Make it more meaningful?
- Make it more flexible?
- Make it more focused?
- Have a better overall approach?

**For every complex problem there is a simplistic (quick fix) answer and ...
it is always wrong.**

H. L. Menkin

Simplistic Knee-Jerk Implementation Techniques (quick fixes that fail):

To solve a problem in an enterprise, *have you ever tried these quick fixes?*

- Formed a team or committee; held a lot of meetings
- Set up training programs
- Improved communications through videos, intranet, memos
- Improved the performance appraisal process
- Empowered people
- Relegated an important issue to a staff expert
- Held a yearly retreat
- Problem solved one issue at a time and ignore related ones
- Cut costs across the board
- Called a hiring freeze

If these things happen in isolation, disconnected from any larger change effort, Peter Senge would call these the “Quick Fixes That Fail”.¹

➤ Think Differently (thanks to Admiral Dennis Blair, USN Retired)

In the 1990's, when the Department of Defense was reduced in size after the cold war, it instituted a civilian hiring freeze. The result was the average pay grades of civil servants increased by one full grade as they were “required” to do more with less. The payroll remained constant—a quick fix that failed.

Cascading the Changes: Strategies—Initiatives—Tasks—Accountability—Rewards

Most change consultants and executives already understand the importance of core values, which create the culture, the social glue and fabric of the organization, and the work environment for employees. Core values, whether spoken or unspoken, may either leave the people in enterprises satisfied, highly motivated, and committed to the desired changes, or dissatisfied, unhappy, and disengaged mentally, spiritually, emotionally, even physically.

The Core Values are the organization's *social glue*.

This section focuses not on core values, but on Core Strategies as the *business glue* to cascade the EWC Journey to all employees in all locations.

As we said, conventional wisdom states that a *shared vision* is crucial to the success of any Enterprise-Wide Change effort. While we agree, our practical, ground level work has found that *shared core strategies* are key to develop and cascade both alignment and attunement strategies (*the Yin and Yang of Strategies*).

Cascade #1: Shared Core EWC Strategies (Total-Organization Ring)

Shared core strategies as the business glue for the EWC serve as a primary *means* to the desired *ends*—unique Positioning.

¹ Senge, P. M. (1990). *The Fifth Discipline: The Art and Practice of the Learning Organization*. NY: Doubleday/Currency.

Core Strategies are the primary ways in which an organization converts the *gap* between today (**Phase C** in the EWC Model) and its ultimate desired positioning (**Phase A**).

What is an EWC Strategy?

- It is the criteria or basic approaches to guide individual and EWC efforts toward the achievement of your organization's Vision and Positioning.
- It is also seen as the major or key ways, methods, and groups of activities to guide us in *bridging the gap* over the life of the EWC—from your Current State Assessment to your Ideal Future Vision.
- It defines the *how-tos* or major ways to reach the attainment of your Positioning. Strategies are the primary *means* to the *ends*.
- Strategies should also be few in number; generally 2-7 (maximum). Fewer strategies allow a more focused direction by the enterprise.

The Criteria for EWC Strategy Selection includes having them:

- Integrated with each other—not separate silos
- Support the EWC Vision and Positioning
- Linked to customers and product satisfaction (Alignment of delivery)
- Linked to people and culture (Attunement with people's hearts and minds)
- Be a key focused list—Core Strategies are not comprehensive but few in number (less is more)
- Be clear, specific, and detailed with a one to three word phrase for simplicity

One problem that must be rectified at the outset of this cascade is that, in many planned Enterprise-Wide Change efforts, core strategies are mostly the responsibility and purview of the CEO. The strategies are supposed to cross departmental boundaries in a horizontal, integrated fashion, but once they reach the departments, people and groups (subsystems) go about their business without internalizing the core strategies. The result is not unusual: the typical enterprise with functional silos, each with unique departmental goals that are somewhat unrelated to the true aims of the EWC.

The CEO wants Enterprise-Wide and integrated change, while departments continue to focus on more traditional functional operations.

When strategy and culture collide which wins out?

Culture of course!

☞ Think Differently

A colleague was asked to help rectify and re-energize a TQM Enterprise-Wide Change with a technology manufacturer in the Western U.S.

The project seemed to be the responsibility of a core group of committed people. The rest of the organization, however, continued to go about its daily goals and business, uninvolved with the Quality project. Naturally, this project was rejected by the existing culture and uninvolved participants, especially the uninvolved executives and Department Heads. They had other priorities and goals.

Complex Systems are changed by small interventions—like shared strategies as department goals.

The “Butterfly Effect” theorizes that complex systems can be changed by small, sometimes unnoticed interventions. A butterfly flapping its wings in Nebraska, so the theory goes, sets in motion minute air waves that interact with other air waves, eventually colliding with millions of

others in a complex cascade of cause and effect, until (it is speculated) a typhoon halfway around the globe can be traced back directly to that one little Monarch.

While this may seem far-fetched, let's put it another way. *Minuscule events at the beginning of a chain of events can lead to massive effects at the end.* This is the point of finding leverage points in change.

Systems Thinking helps you see patterns in the world and spot the leverage points that, when acted upon, can lead to lasting, beneficial changes. EWC requires a *set* of strategies that addresses all of the enterprise as a living system.

The purpose of having a set of focused change strategies is to keep you from being seduced by something that would be nice to do.

The initial set of core strategies are usually chosen by the CEO and executives. Once these have been identified, it becomes the Change Consultant's obligation to look at them from a higher view and challenge the executives to think harder about whether they may be missing some other core strategies that seem insignificant now, but could have major impact down the road.

In the authors' experience, usually one issue—economic Alignment (Failure #2) or cultural Attunement (Failure #3)—receives inadequate attention at the outset, due to ingrained patterns of analytic thinking and a flawed model of an *organization as a system*.

➤ Think Differently

A colleague worked an EWC process with a medium sized financial services firm that “got it” when it came to these leverage points for change. They quickly took over and tailored the EWC themselves. They have achieved business excellence over the past three years despite a recessionary economy. They have won local awards as an employee friendly company (cultural attunement) and marketplace visibility for their purple ATMs and highly profitable results (economic alignment). Further, they have a stellar public reputation for serving underserved markets (cultural attunement and contribution to society).

To structure shared core strategies that can function as the *business glue*, we recommend the following sequence of activities:

- Activity #1.** The CEO and Senior Management Team meet as the Enterprise-Wide Change Leadership Team. They develop the initial set of core change strategies.
- Activity #2.** Since these core change strategies may hit most employees “where they live and work”, use a large group parallel involvement process to gather feedback. In an EWC process, this is an excellent way to develop shared Key Initiatives under the shared core strategies. However, in order to preserve senior management prerogative, we recommend this be a participatory process only to develop an *initial* draft of three to five key initiatives under each strategy.
- Activity #3.** Next, there can be a final review and “cleanup” of the draft initiatives by senior management, since they are the people who ultimately will be held responsible for the change execution.

People support what they help create applies first and foremost to senior management. See a format for the Shared Core Strategies and Key Initiatives after the Chapter Recap (an enterprise yearly *Cheat Sheet*).

Cascade #2: Department Change Plans (Work-Teams Ring)

In most of the organizations we have worked with over the past decade, each department set individual goals based on functional responsibilities. In every one of these organizations, silo departmental goal setting was eliminated in the first year of the Enterprise-Wide Change journey.

Instead, the Core Strategies of Enterprise-Wide Change effort become a set of *shared core strategies* that *every department and business unit adopts as their goals*. In other words, all departments *adopt the same set of strategies* as their department goals for the next year with the three to four Key Initiatives under each Core Strategy as the guide to the specifics of their work plans.

The only real question left to answer for each department is, what *specific role* will they play in supporting the Shared Core Strategies and Key Initiatives? Not *whether* they will support them, but *how*. Each unit looks at each Core Strategy and determines which Key Initiatives they will lead, which ones they must support, and which ones do not involve them.

The net result is that, in every case, cross-functional teamwork goes up, and conflict goes down.

The reason is that potential conflict is no longer about *what to do* but about the lower-order question of *work plans* to achieve the desired results.

This is an example of the kind of synergy you can accomplish through the Systems Thinking Approach. One simple change in the structure of departmental goal-setting procedures increases system integration and interdependency, with far-reaching results. It may have been possible to achieve similar results through a disjointed group of individual change initiatives, but it's not likely—no more likely than randomly twisting a jumbled Rubik's Cube resulting in a solved puzzle.

To accomplish this step in the cascade of change, we recommend the following set of activities:

Activity #4. The different business units, divisions, and major departments adopt these core strategies and key initiatives as their department goals for the next year. Unit/department heads (along with their teams) develop detailed *Work Plans* to support these strategies and initiatives. This is one place we recommend using a standard format. It gets everyone reading from the same page of music regarding the EWC.

In particular, the Work Plan Format after the Chapter Recap has a column titled *Who Else to Involve?* Since enterprises are a web of relationships, this involvement is key to a Systems Thinking approach. Knowing whom to involve in any specific web of relationships for each Key Initiative is crucial to breaking down silos.

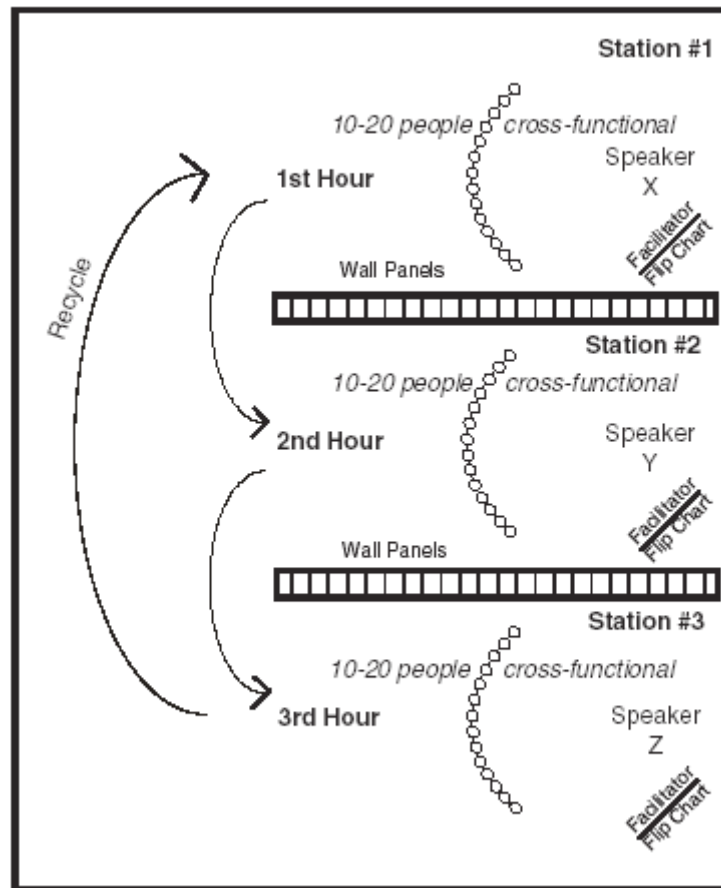
Activity #5. After Unit Work Plans have been developed, they should be shared with the same group of people who participated in Activity #2. Enterprise-Wide Department Change Plans. The goal of this activity is to build all the interpersonal linkages required to successfully execute the work plans.

Cascade #3: Large Group EWC Department Reviews (One-to-One Ring)

The difference in this last Activity #5 is that it is accomplished through a Large-Group Departmental Review Meeting, in which three or four unit executives lead a smaller cross-section subgroup (one-third of the total attendees) in a *give and take, review, and critique* of the unit's Work Plan. Each Unit Executive presents his/her Work Plans three times in succession, as each sub-group rotates to hear different presenters in a sequence of presentations. See the ballroom visual that follows for an

example of how it might work. This process creates greater interaction and more energy, commitment, understanding, buy-in, and teamwork to execute the Enterprise-Wide Change plan.

Figure 7-3: Large Group Setting: A Ballroom



This Large Group EWC Review Meeting has four purposes:

- It ensures each unit executive and their team are *on board* with the shared core strategies and key initiatives of the Enterprise-Wide Change.
- It enhances commitment of each executive and their teams to present to their peers and the rest of the employees three times in a public forum—something rarely done in most enterprises.
- It builds understanding and consensus among all employees involved in order to both (1) improve teamwork and (2) lower conflict during the execution phases of the Enterprise-Wide Change.
- It builds in functional accountability across the entire enterprise. This is no small matter in many enterprises—again, a Systems Thinking Approach to a system-wide problem.

🔄 Think Differently

A colleague had trained his client on this large group review meeting process so they could conduct it themselves. This multi-million dollar financial services firm on the West Coast used it as

a vital part of their EWC Process. The CEO happened to invite another CEO to view the day-long process because the guest CEO was looking for a way to change her culture. She was so impressed with the energy and focus of this large group process; she hired the consultant sight unseen – the shortest sales effort in his consulting career. The guest CEO's firm is now embarked on their EWC process with a primary focus on dramatically improving their positioning around customer service.

Cascade #4: EWC Execution Vehicles (Innovative Process and Project Teams: Between-Departments Ring)

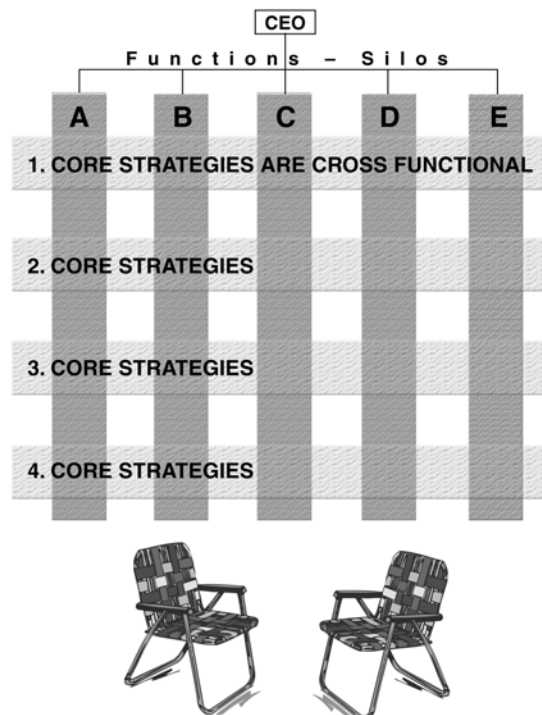
Activity #6. At this point, the Enterprise-Wide Change Leadership Team meets again with the Program Management Office and sets up key vehicles for successful execution of this multi-year journey: This activity yields *Process and Project Teams* to lead execution of the Key Initiatives *across functions*.

The problem of execution is one that a cloth weaver would understand. Strength and durability in fabric comes with the weaving of the *warp* and *weft* together in a matrix-like structure. By the same token, a beach chair's webbing is strong enough to hold a 300-pound person only if it has the same matrix-like structure.

See the visual below to better understand the vertical and horizontal *integration and differentiation* dilemma first presented long ago in the management literature by Dalton, Lawrence, and Lorsch (1970). For readers not familiar with their work, this is a highly recommended book. It helps to fully understand that, inherent in every enterprise as a system, there are both horizontal integration and functional/silo differentiation problems.

Figure 7-4: A Vertical and Horizontal Strength Matrix

CORE STRATEGIES ARE LIKE THE WEBBING IN A BEACH CHAIR
"The Glue That Holds It All Together"



Despite a recent focus on *execution*, the change consulting profession has long had the basic team and facilitation tools it needs to work with clients to ensure that things get done.² Such tools include team chartering, responsibility matrices, and the art and science of process and project management.

Thus, the following is not a primer on process and project management—just a few key points that are unique and important to Enterprise-Wide Change from a Systems Thinking perspective.

Once a decision has been made to establish a process or project team, the group needs a purpose (begin with the end in mind) and charter. The first task of any innovative Process/Project Team is to *understand, assess, organize, and tailor* the process/project to the desired outcomes. The Project Team must define what results it wants to create. It's at this stage that the Project Team is chartered and sponsored.

The purposes will drive who should be members of the Project Team and what skill sets are required. The question of who will lead and sponsor the project or process is a key one. Is it the functional department executive with accountability for this Project Team task area, or another member of the top executive team? There are pros and cons of each that should be discussed prior to attempting consensus on which to choose.

Next, the team should be identified as a *decision-making* team (i.e., it makes the final decision as to the project) or a *recommending team*. If it is a recommending team, then its outputs are only *recommendations* to the Enterprise-Wide Change Leadership Team. Lastly, where possible, and in keeping with our *people support what they help create* belief, asking for qualified volunteers to fill out the team is always preferable for maximum motivation. Be clear on these expectations up front.

➤ Think Differently

A pharmaceutical industry client in Eastern Canada asked for assistance in evaluating a non-prescription seasonal product launch that had been plagued with problems. The initial request originated from the product brand manager for a learnings capture meeting only. It was to help with the planning for the upcoming seasonal product launch. It quickly became clear to us that we were running into a collision of systems.

If a colleague had accepted the assignment operating at the product brand manager level, he certainly could have provided the requested service to the client. But it would have been the wrong service.

By taking a helicopter view of the product launch process, the consultant quickly discovered that there were other levels of systems (other than that of the product manager's realm) that needed to be included in this review. They discovered that, although the organization had recently completed two organizational acquisitions, it hadn't yet streamlined its product launch process – resulting in overlaps and complexities in agency relationships, and competition between brands from the two companies that had just been acquired.

² Haines, S. (2000). The Complete Guide to Systems Thinking. Amherst, MA: HRD Press; Scholtes, P. R. (1988). The Team Handbook, Joiner & Associates, ; Brassard, M. (1989). The Memory Jogger Plus +: Featuring the Seven Management and Planning Tools. GOAL/QPC; and Harrington, H. J. Conner, D. R. & Horney, N. F. (2000). Project Change Management: Applying Change Management to Improvement Projects. NY: McGraw Hill.

To truly address the problems of the product launch, the consultant had to ensure that the sponsor for the project was senior enough to be able to make decisions in his own area (marketing) – and effectively influence the decisions of the other senior stakeholders (in global manufacturing, supply chain, sales, quality assurance, warehousing, and distribution) in the matrix-based organization.

We have been using the word *innovative* when referring to these process and Project Teams for a reason. Especially in an increasingly dynamic and complex world, any team that is not innovating and using proven best practices from Systems Thinking will not necessarily find future-oriented solutions needed for EWC success.

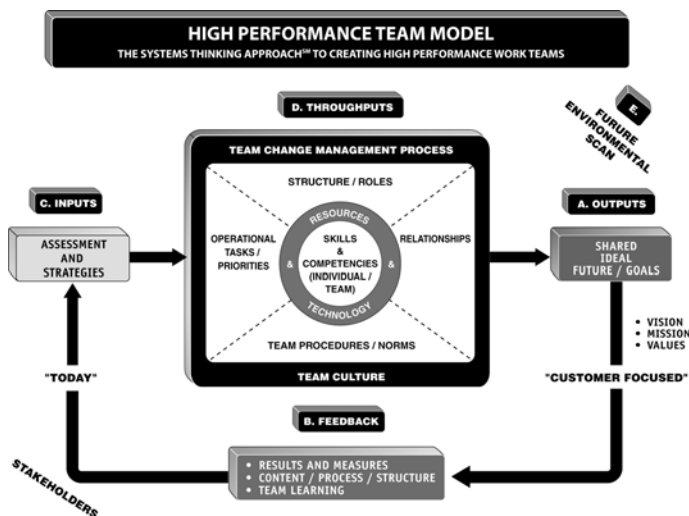
The distinction between creativity and innovation is critical to understanding and ensuring the success of EWC. Andrew Papageorge is the creator of *The GoInnovate System of Innovation*. In his view, creativity is the starting point—the creation of new and useful ideas. But creativity alone won't do the trick. Enterprises need to ensure that they also have the content, process, structures, competencies, and resources in place to ensure the new idea gets translated into a tangible innovation that generates wealth³.

Papageorge also says a new idea does not always have to be an original idea – it only has to be new to your particular situation. In a similar vein, he defines wealth in the context of what is valued by the individual, team, and enterprise sponsoring the innovation.

A simple A-B-C-D-E Project Management tool that can be used by each Project Team to assess their readiness and capacity for supporting creativity and innovation is in the chapter recap.

Our *A-B-C-D-E Simplicity of Systems Thinking* framework has been applied throughout this book as a macro Systems Thinking model. It is also an excellent framework for all teams, but especially for Innovative Process and Project Teams.⁴ Here is an example of the *ABCs* applied to Project Teams:

Figure 7-5: The ABCs of High Performance Project/Process Teams



³ Andrew Papageorge and *GoInnovate!* Website: www.goinnovate.com

⁴ Haines, S. G. [editor]. (2003) *Volume II of Comprehensive Reference Library*: "Teams and Teamwork: Everywhere". San Diego, CA: Systems Thinking Press.

Here is a partial list (that keeps growing) of different ways to use the *ABCs*:

Table 7-1: Some Uses of the A-B-C-D-E Simplicity of Systems Thinking Framework

Ten <i>ABCs</i> Applications	One Key Purpose
1. Team effectiveness	To comprehensively focus on all aspects of teams to dramatically enhance their outcomes and effectiveness
2. Leadership development system	To enhance leadership roles and competencies as a competitive business edge
3. Strategic Human Resource management	To create the “people edge”
4. Creating the learning organization	To use systems thinking framework and concepts, including environmental scanning, clarity of outcomes, and regular feedback.
5. Innovation as a specific cultural change	To meet the need for flexibility, adaptability, empowerment, and agility as key success values and variables.
6. Reorganizations and re-designs of organizations	To ensure watertight integrity and business excellence
7. Cultural change	To base organizational core values in balance with alignment and attunement.
8. Becoming more customer or market focused	To improve the enterprise’s positioning.
9. Large-scale process improvement changes	To improve processes through TQM, Six Sigma, and Reengineering efforts
10. Strategic planning	To develop a strategic planning process for an entire organization followed by an Enterprise-Wide Change journey.

This list of potential uses continues to grow and expand. We seem to be restricted only by the limits of our imagination when looking for ways in which the *ABCs* can be applied to all aspects of EWC.

☞ Think Differently

Just forming groups of people does not create effective teams. It takes systematic work on the team.

As part of a contract to provide team development and coaching support for a large project at a successful architectural firm, a colleague used the *ABCs* model of the Systems Thinking Approach as the basis for the team development sessions. In addition, the consultant also wanted the executives to see the value of adopting Systems Thinking as

a natural way for them to react to the pressure situations in the project.

During the session where they were having a conversation about crises, a team member had an emergency that needed to be handled. Without thinking, the executive jumped up and headed for the phone on a side table in the meeting room and was ready to react to the crisis.

The executive was asked to stop and reflect on what was happening. After a moment she said: "I'm doing it again, aren't I?" The consultant asked what her desired outcome was. He also asked what the other desired outcome was from the distraught employee who had interrupted our session. These questions helped the executive recognize that by responding immediately to the request for help, she was in fact reinforcing the very behavior she was hoping that her member would change.

Cascade #5: Performance Management and Rewards (Both One-to-One and Self Rings)

- Activity #7:** Remember the Systems Thinking concept of finding the *Leverage Points in Change* — *complex systems are changed by small interventions*? No book on EWC would be complete without making mention of the leverage of *rewards systems* in two important ways.
- The obvious one is to tie all pay programs such as merit increases, bonuses, and incentives to the goals of EWC, at all the different systems levels of results required, including individual performance, team/department or unit results, and the enterprise as a whole.
 - The other powerful leverage point is *frequent recognition programs* (but not *employee of the year* programs—please, not another analytical approach).

➡ Think Differently

The most powerful reward there is—is a personal handwritten *Thank You* card to someone you saw do some thing right to move the EWC ahead. The first President Bush (Senior) was famous for this throughout his career. He continued it while he was President of the United States with the foreign leaders he met. And the result? When the 1991 Persian Gulf War to retake Kuwait from Iraq required an invasion, he had allies from all the governments of the world. Too bad this lesson was lost on his son.

Note: For fuller reading, we recommend Bob Nelson and Ken Blanchard's book, *1001 Ways to Reward Employees*. NY: Workman Publishing Company, Inc (1994).

Questions to Ponder

- ◆ What other ways can you ensure simplicity wins the day in execution?

- ◆ What is your 30-second elevator speech about the need for Shared Core Strategies?
- ◆ What can your organization do to improve its vital need for innovation?
- ◆ What is your reaction to the sequence of activities presented here?

Work *in* the Enterprise

Cascade the EWC Journey throughout the organization

Cascade #1: Shared Core EWC Strategies (Total-Organization Ring)

Cascade #2: Department Change Plans (Work-Teams Ring)

Cascade #3: Large Group EWC Cross-Functional Reviews (One-to-One Ring)

Cascade #4: EWC Execution Vehicles—Innovative Process and Project Teams (Between-Departments Ring)

Cascade #5: Performance Management and Rewards (Both One-to-One and Self Rings)

THE PARTS MUST FIT
Success is not the result of one action, but many actions,
each bringing us closer to our goal

Leadership for Life Academy

The Top 10 Fragmented Parts of an Enterprise:

1. Fragmented Information Systems
2. Fragmented Training and Development Efforts
3. Fragmented Departments Goal Setting
4. Fragmented Unit Plans
5. Fragmented Measurements of Success
6. Fragmented Priorities and Mindsets
7. Fragmented Performance Appraisals
8. Fragmented Reward System
9. Fragmented Projects and Consultants
10. Fragmented Leadership Development Efforts



Working *In* the Enterprise

ENTERPRISE-WIDE CHANGE: A Comprehensive Case Study East Coast Federal Credit Union—Part 4

Activity #1. After the board/management retreat in October, we met with management in November. Management confirmed their commitment and resolve to *Take Charge of Change*, their Rallying Cry. Detailed strategies and action plans were developed, and individual accountability assigned. They were now clear about how to successfully complete the *Consensus List/ Action Plan (their term)* of 10 key decisions (A Major Change List) to transform the Credit Union. Innovative Project Teams were formed to focus on each one. Preparation for the December Board EWC Meeting also ensued.

Activity #2. We assisted management in conducting a one-day large group session with key employees, including developing a draft set of Core Values. Senior management finalized these afterwards. The board subsequently approved the Core Values at the December board meeting. There was no opposition—an unexpected consensus.

Activity #3. In discussions with the Board Chair, the CEO received a clear picture of backsliding by the board members. Entropy by the board was setting in as expected. Thus, senior management and the Program Management Office held another one-day retreat in early December to prepare for the board meeting. Management clarified their thinking and the purposes, strategy and agenda for the upcoming board meeting, keeping the high road in mind at all times.

Activity #4. The December board meeting had six agenda items and purposes that were actually accomplished.

The first objective was to revisit their dire financial situation. This included a list of numerous specific poor board *rubber-stamp* approvals of prior CEO decisions in the past 7 years (NCUA had already noted these). These decisions were what led to their perilous situation. It was a very difficult facilitation process, to say the least.

The second and third agenda items that followed presented them with a stark set of options and decisions (*Choice Points*), as there were seven possible actions available. However, six of them would lead to a death spiral within two years. The board chose the only option available—focusing on the future marketplace near their headquarters.

These two *tough* agenda items above did succeed in setting the stage for approvals of the other four agenda items that followed:

- The next year's annual plans, priorities and budgets to carry out the EWC goals
- The *criteria* to be used in deciding the fate of the branches in the other states—where some board members lived—including one new branch the board had spent millions to build four years before (now worth only 40% of that)
- The *process* for deciding the future fate of the three branches by the following June
- A new credit union name that reflected both their heritage and the home state and location in which they were going to focus and position themselves for long-term success.

Note: A name change was in the *10 Consensus Decisions List* noted above. However, the board never felt it would happen despite the absolute necessity to reposition the credit union, now lacking its previous sponsor. The COO came up with a new name, *America the Beautiful Credit Union* (fictitious name). It was so brilliant that the patriotic board members immediately embraced it.

To be continued . . .



Working *In* the Enterprise

Chapter Seven Recap

1. Simplistic, knee-jerk, and/or isolated actions are just that—quick fixes that fail.
2. Core Strategies are the business glue of the Enterprise-Wide Change.
3. In the Systems Thinking Approach, both alignment and attunement strategies must be taken into consideration.
4. Integration and differentiation are the age-old problem in organizations undergoing EWC.
5. There are five levels of the cascade of the business *glue* in EWC:
 - Cascade #1:** Shared Core EWC Strategies (Total-Organization Ring)
 - Cascade #2:** Department Change Plans (Work-Teams Ring)
 - Cascade #3:** Large Group EWC Cross-Functional Reviews (Between-Departments Ring)
 - Cascade #4:** EWC Execution Vehicles—Innovative Process and Project Teams (Between-Departments Ring)
 - Cascade #5:** Performance Management and Rewards (Both One-to-One and Self Rings)
6. Innovative Process and Project Teams are the primary vehicles for execution of EWC.
7. Project Teams can use the A-B-C-D-E's of Simplicity of the Systems Thinking Framework to keep their work clear and simple.
8. Other uses of the ABC Model in EWC might include:
 - Team effectiveness
 - Leadership development system
 - Strategic Human Resource management
 - Creating the learning organization
 - Innovation as a specific cultural change
 - Reorganizations and re-designs of organizations
 - Cultural change overall of any type
 - Becoming more customer or market focused
 - Large-scale process improvement changes
 - Strategic planning and/or Three-Year Business Planning
9. The Activities for the Simplicity of Execution include:
 - Activity #1:** The Change Leadership Team develops the EWC Core Strategies and Key Initiatives draft
 - Activity #2:** Another Parallel Involvement Process reviews, critiques, and extends this
 - Activity #3:** A final review and clean up of the draft is completed
 - Activity #4:** Business Units and Departments develop *Work Plans* to support the strategies and key initiatives
 - Activity #5:** A Parallel Involvement Process is held to critique these work plans
 - Activity #6:** Innovative Process and Project Teams are set up as the key execution vehicles.
 - Activity #7:** Tie all rewards systems—compensation and recognition programs—to the desired EWC results.

Exhibit 7-1: Annual Plans

ANNUAL PLANS

Two-Page Enterprise Yearly “Cheat Sheet” and To Do List

What are the top 3-4 priority Initiatives for each Core Strategy which need to be accomplished?

Core Strategies and Top Priority Initiatives	Who Responsible?	When Done?
Core Strategy #1 1. 2. 3. 4.		
Core Strategy #2 1. 2. 3. 4.		
Core Strategy #3 1. 2. 3. 4.		
Core Strategy #4 1. 2. 3. 4.		
Core Strategy #5 1. 2. 3. 4.		
Core Strategy #6 1. 2. 3. 4.		
Core Strategy #7 1. 2. 3. 4.		

Exhibit 7-2: Annual Work Plan Format

Department: _____

Date: _____

Fiscal Year _____

ANNUAL “WORK PLAN” FORMAT

(ALSO FOR FUNCTIONAL/DIVISION WORK PLANS)

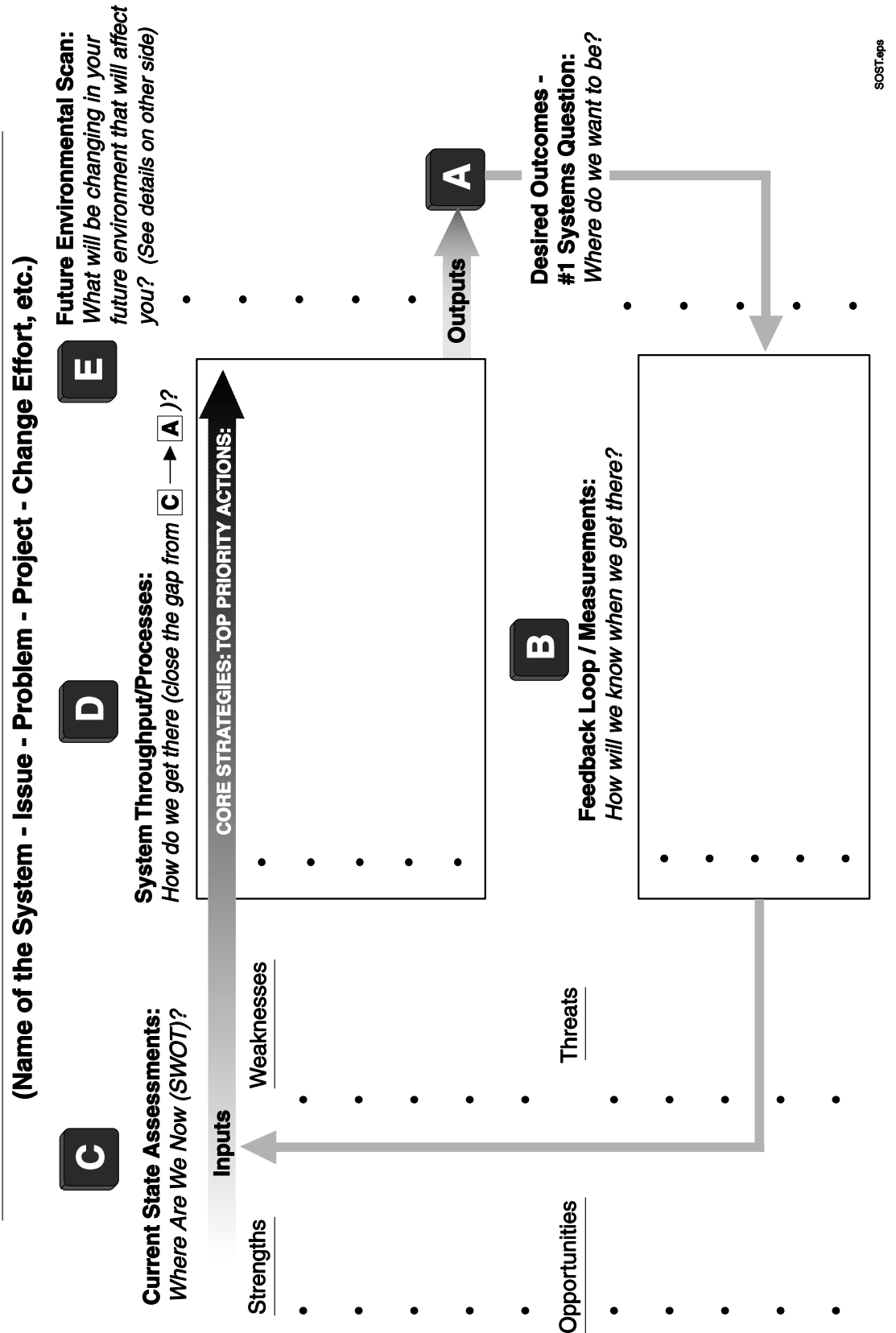
_____: Strategy/Goals: _____

Yearly Priority #	Action Items (Actions/Objectives/How?)	Support/Resources Needed	Who is Responsible?	Who Else to Involve?	When Done?	How to Measure? (Optional)	Status

Exhibit 7-3: Strategic Thinking – ABCs Template

STRATEGIC THINKING – ABCs TEMPLATE

"The Simplicity of Systems Thinking"





Chapter Eight

Wave After Wave of Changes

Chapter Purposes

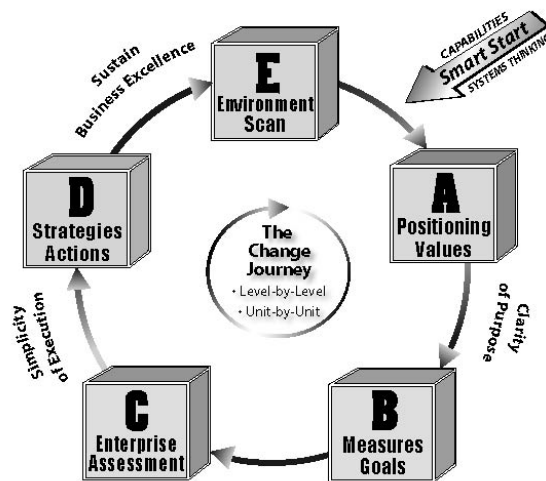
- Explore the six natural and normal stages of change outlined in Systems Thinking's Rollercoaster of Change model
- Learn how and where change occurs, wave after wave—both individually and enterprise-wide
- Learn how to classify and encompass all traditional change and OD interventions as part of the Systems Thinking Approach to Enterprise-Wide Change

Thinking is easy. Acting is difficult.
To put one's thoughts into action is the most difficult thing in the world.

Goethe

THE ABCs OF ENTERPRISE-WIDE CHANGE

The Systems Thinking Approach



Result:
Business Excellence and Superior Results!



Chapter Context—Working *In* The Enterprise

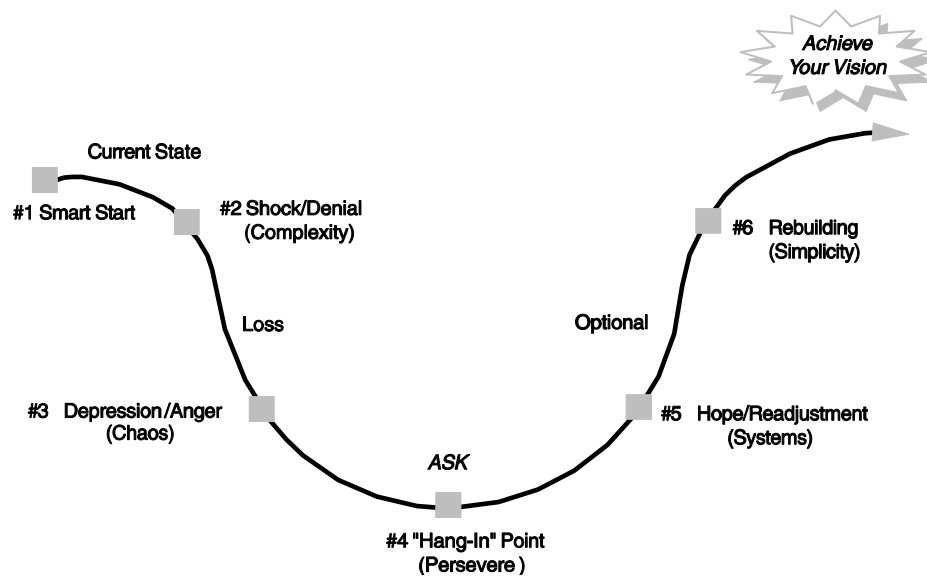
The Cascade Of Change Continues

Phase D in the Simplicity of Systems Thinking concept (Chapter Three) represents the enterprise as a living system.

Chapter Seven began the cascade of change within the enterprise using the business glue of core EWC Strategies. They were cascaded down and throughout the organization to ensure clarity of enterprise-wide goals, key enterprise-wide initiatives, personal accountability, performance, and rewards. Chapter Seven's concept of the *Seven Levels of Living Systems* was translated and applied as the *Seven Natural Rings of Reality*—and it is continued here.

Chapter Eight now reintroduces the last core concept of Systems Thinking from Chapter Three. It is the Rollercoaster of Change concept and it applies to every change situation on earth. *It is the natural way the world works* and is repeated here for clarity and emphasis.

Figure 8-1: The Rollercoaster of Change



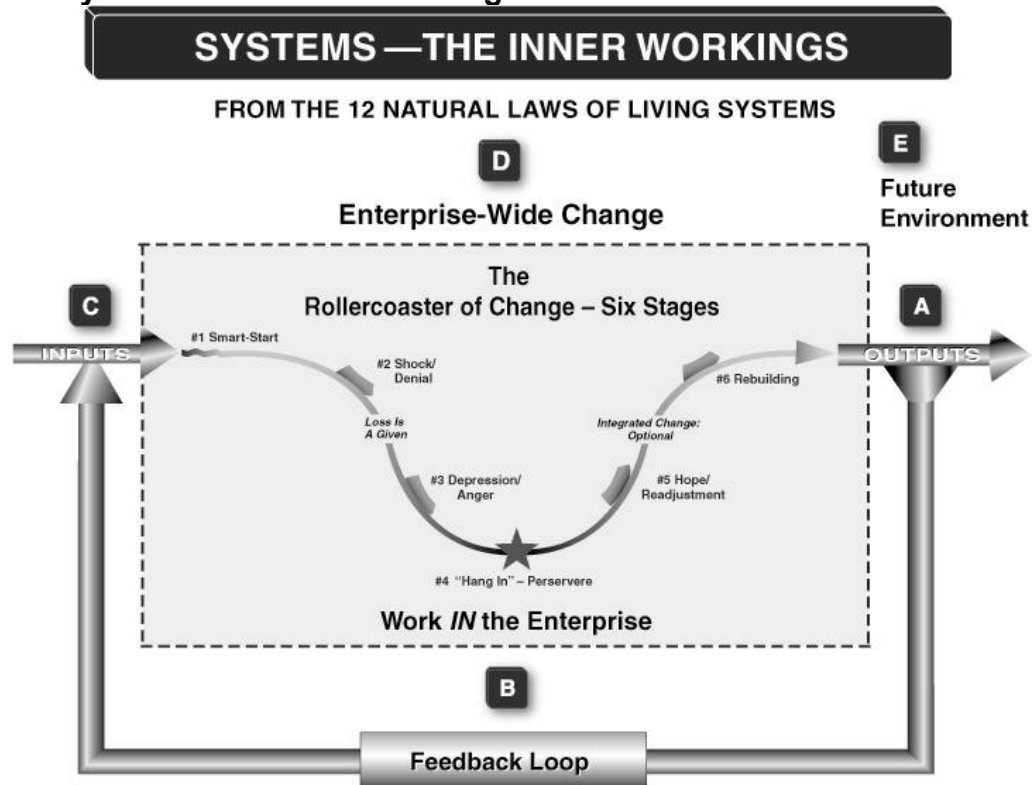
In this Chapter, the *Rollercoaster of Change* will be applied to two basic living systems levels in every enterprise:

- Individuals and employees
- The total enterprise

Enterprise-Wide Change must focus on these two levels throughout the cascade of change to succeed. The level of departments, units, and project teams is also critical and was covered in Chapter Seven as Cascade #4—EWC Execution Vehicles.

Once again, to show the Systems Thinking integration of (1) our macro A-B-C-D-E Systems Model and the Phase D, inner workings of an enterprise with (2) the Rollercoaster of Change, we present the following visual

Figure 8-2: Systems—The Inner Workings



Simplicity: Do you see it?

You see...
everything is simple
but...
you just have to see it.

*Josefa Brandenburg
Local Tourist Guide, Regensburg, Germany
December 2003*

Individual Change The Rollercoaster Of Change

Led by the formation of the Enterprise-Wide Change Leadership Team, the Program Management Office, and Innovative Project Teams, you are ready for the *formal* execution of the Enterprise-Wide Change journey. A key question is how to keep this process simple in the face of all the complexity and chaos?

The Rollercoaster of Change (our term) is the natural and normal way people react to change. It doesn't matter whether the system is an individual, an interpersonal relationship, an intact team, a cross-functional team, or a total organization; it is still a living, organic system. William Bridges, in his book *Managing Transitions*¹, extensively discusses this concept.

The Rollercoaster is perhaps the most important concept change consultants need to understand about the process of EWC. The Rollercoaster is so universal it can be applied to every change initiative within an overall Enterprise-Wide Change effort.

In an EWC journey, a major concern is the right-hand side of the Rollercoaster, which requires the involvement and participation of many people. Enlisting participation contributes to the new, shared vision and desired outcomes, both for people involved and for the organization as a whole. The right-hand side of the Rollercoaster allows people to discover for themselves *what's in it for me* (WIIFM).

Any kind of new learning that helps people feel they are growing also helps to get an enterprise through the Rollercoaster. Unfortunately, there are five different pathways that change leaders can experience with the Rollercoaster. Not all of them yield the superior results desired.

Behavior Changes

**It takes 18 months to two years of steady disciplined effort
to feel comfortable with new behavior.**

Harles Cone

Why does it take 18 months?

Usually the changes and new learnings required for individuals to adjust to EWC are three fold. Successful individual change requires changes in their knowledge, skills, and attitude.

Wave #1: Knowledge = Acquired new intellectual understanding

Wave #2: Attitude = Supported emotionally by peers and supervisors

Wave #3: Skills = Developed through active involvement, participation, and practice



Rollercoaster Questions

Question #1: *It is not whether we will go through shock and depression...but when will it occur?*

Question #2: *How deep will the trough be?* The depth of psychological change will take away from the energy for performance in a person or a team's life.

Question #3: *How long will it take to get over to the right hand side, rebuilding?* It is *not* a given that the Rollercoaster has to involve a major dip during a change process. The depth and the length of the change

¹ Bridges, W. (1991). *Managing Transitions: Making the Most of Change*. Reading, MA: Addison Wesley Publishing Company.

frequently depend on leadership's ability to manage themselves and others through this change curve so that the curve itself is as shallow as possible.

- Question #4:** *Will we get up to the right hand side of the curve and rebuild at all?* The left-hand side of the Rollercoaster is a given, but as Figure 7-5 illustrates, reaching a high point on the right-hand side is not. Reaching the “top” of the right-hand side requires doing many things right and having proactive strategies to guide the organization through change.
- Question #5:** *Will we rebuild to the highest level of new achievement—one that makes the entire change process and pain worthwhile?* When viewed from the current state, you should carefully examine whether the outcome, or final rebuilding stage, is at a higher level, the same level, or some lower level than where you were before. The only reason to undergo change at all is to end up with an improvement that is worth tolerating the pain and the dysfunctional behavior through the chaos, complexity, and emotions of the Rollercoaster's dip.
- Question #6:** *How many different Rollercoasters might we have to experience at any one time?* This is a particularly troubling question in the 21st Century, an era of constant, global, economic, dynamic change. From a Systems Thinking perspective, no organization ever experiences only one Rollercoaster at a time. Since people's personal and professional lives are intertwined, they experience a confluence of many different changes at the same time. The conflicting emotions that we have about change are often the result of multiple concurrent changes.
- Question #7:** *Will we hang in and persevere through the change?* The hang-in point is where many EWC processes fail. The key is to recognize this Rollercoaster, understand when the hang-in point feels like it is occurring, and persist despite depression and/or anger. The perils of attempting to *stop* an EWC midway through are many, as you can see in Figure 7-5. An interrupted change leaves you in a lower position than you were to begin with—even more reason to persevere through that “hang in” point.

The Only Alternative to Persistence is Failure

Nothing in the world can take the place of persistence.
Talent will not; nothing is more common than unsuccessful men with talent.
Genius will not; unrewarded genius is almost a proverb.
Education alone will not; the world is full of educated idiots.
Persistence and determination alone are omnipotent.

Calvin Coolidge

- Question #8:** *How can we deal with normal resistance?* The reality is that depression, anger, pessimism, cynicism, other negative emotions and accompanying resistance are normal. Leadership can either assist it by the applying the methods described earlier, or make it far worse by saying things like *you shouldn't be upset* or *if you don't change, I'm going to fire you*. Dealing with resistance is better done through participation, empathy, and open communication than command-and-control pushing, which is often the first instinct of inexperienced (and, sometimes, incompetent) managers.
- Question #9:** *How can we create a critical mass in support of the change?* There are always some early adopters, but large groups—the silent majority—take a wait-and-see attitude about EWC. And, of course, a few people are often strong resisters. Failure in change can occur when leadership focuses on the small group of resisters, rather than trying to work with early adopters and the silent majority to create a critical mass in positive support of the change. Change leaders can go a long way by involving people early in the process and showing them *exactly* what's in it for me (WIIFM). The people who have recently been brought on board can then become informal leaders of critical mass and eventually assist the resisters adapt to the change. Then, the change becomes a steamroller that cannot be stopped.

All Change is a Loss Experience

Loss creates a feeling of depression for people. They lose preferred modes of attaining and giving affection, handling aggression, dependency needs—*familiar routines* which we have evolved and usually taken for granted

Loss is a difficult experience to handle, particularly if the loss is psychologically important

All loss must be mourned and the feelings disgorged if a restitution process is to operate effectively

Most organization change flounders because the experience of loss is not taken into account. To undertake successful organizational change, leaders must anticipate and provide the means of working through that loss.

(List Adapted from Harry Levinson, *Psychological Man*, 1976)

The basic truth of management - if not of life - is that nearly everything looks like a failure in the middle...persistent, consistent execution is unglamorous, time consuming and boring.

Overvaluing strategy (by which many companies mean Big Ideas and Big Decisions) and undervaluing execution lead not only to implementation short falls but also to misinterpreting the reasons for success or failure.

Rosabeth Moss-Kanter



Enterprise-Wide Change and The Rollercoaster of Change

When viewing the Rollercoaster of Change, keep in mind that Enterprise-Wide Change is unique, complex and a confusing Rubik's Cube of activity, many with unintended consequences. As a result there are five different pathways the change can take.

Figure 8-3: Five Pathways of The Rollercoaster

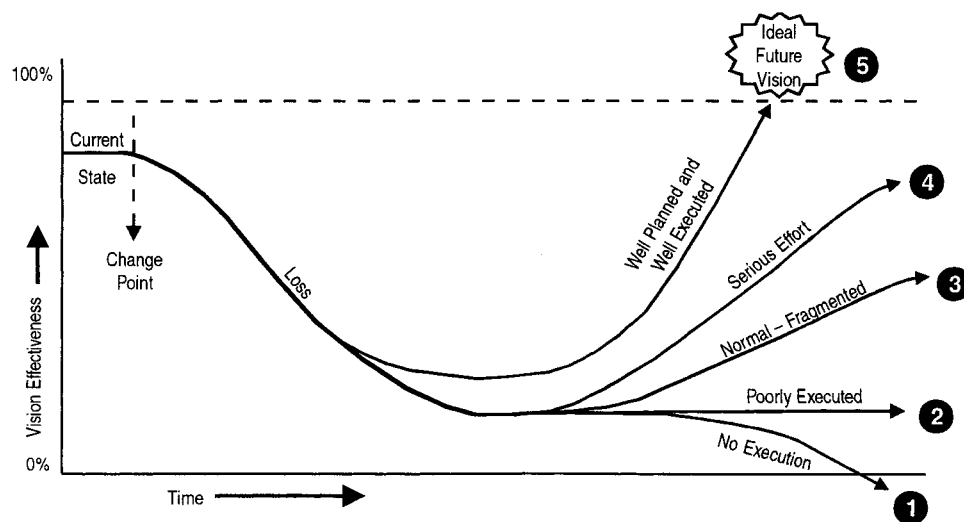


Table 8-1: The Five Pathways—Continued.

Pathway	Possible Cause	Possible Result
Pathway 1	Incompetence ; no execution	Going Out of Business
Pathway 2	Technical Compliance ; poor execution	Dogged Pursuit of Mediocrity
Pathway 3	Basic Management ; “normal,” fragmented execution	Present and Accounted For
Pathway 4	Leadership ; serious efforts in execution	A visible serious effort
Pathway 5	Visionary Leadership ; well planned and executed	Developing an Art Form

Which is your enterprise pursuing or likely to pursue? Be honest.

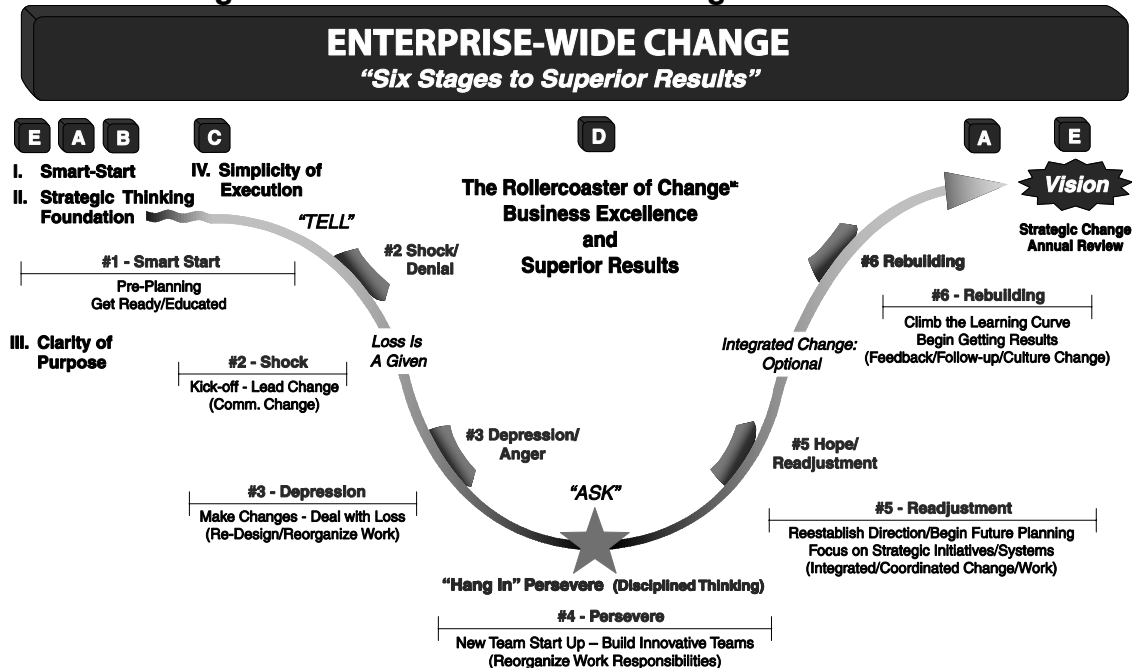
Throughout the complexities and the chaos of the Rollercoaster, people, teams, and organizations need continually to:

- Reinforce and articulate the new vision and positioning and why change is important
- Provide rewards, reinforcement, and recognition for others as they proceed through the Rollercoaster toward the new positioning

Only in the final stage of the Rollercoaster (rebuilding) can people be empowered to effectively work in their jobs and teams. That is because the rebuilding stage is *the only stage of High Performance* in the entire Rollercoaster of Change—the only stage in which every person and subsystem has the ability and tools to reach full potential.

When viewed from the enterprise-wide perspective that the Change Leadership Team and Program Management Office must take, the Rollercoaster of Change has six stages as it traverse the multi-year effort required.

Figure 8-4: Six Stages of the Rollercoaster of Change



After deciding to pursue an EWC journey of a Smart Start...after a Systems Thinking Foundation... after building a Clarity of Purpose...after establishing a shared vision and a new desired positioning...after carefully designing in simplicity of execution...there are still five more stages of the Rollercoaster of Change journey through **Phase D** to reach your vision.

Stage 1: Smart Start. This is the Smart Start pre-planning we covered earlier (Educate—Assess—Organize—and Tailor).

Stage 2: Shock and Denial. This is the overt, formal rollout of the Enterprise-Wide Change. Here the change is announced and communicated to employees. Communications must, of course, adhere to the principles of clarity and simplicity, and they must be repeated over and over (at least three times, preferably more). This is where resistance begins to be visible.

Stage 3: Anger and Depression. This is the predictable stage in which depression, anger and a sense of loss occur. It cannot be avoided. This is where the actual changes start having an impact. Redesign and reorganizing, changing of jobs, changing the reward system and other physical manifestations of the change start happening. Major change consultant work and facilitation is needed here. It is not a Stage to be ignored, but actually to be celebrated, because it means the change is actually happening. Stage 2's *denial* is over.

Stage 4: Hang-in and Perseverance. New team start-up and the reorganization of the work responsibilities begin. This is where new relationships with new supervisors, peers, and subordinates need to be established, and this is where many changes fail. Often executives pretend that the new groups are actually (*poof!*) effective teams ready to do good work. Alas, no. In the Rollercoaster of Change, things *always get worse* before they get better. Major change consultant work and facilitation is also needed here, and one huge caveat for the entire change leadership team is to make sure adequate staff and resources are at hand for this stage. Otherwise, failure is almost inevitable.

In addition, this is usually a good time for Change Leadership Team/PMO meetings for mid-course corrections as different milestones of the EWC are met. Regular check ups, feedback, and adjustments on the EWC journey are essential for success.

Stage 5: Hope and Readjustment. Now the readjustment begins. The learning curve must be climbed. The choice of which of the five pathways will be taken depends on the seriousness with which leadership takes this stage. A beginning, yet serious focus on re-establishing the Goals and future direction of the new teams and units is crucial. Smart Start and planned change efforts should be the norm here. Repeated and frequent clarification of goals and roles is paramount.

Stage 6: Rebuilding and Results. In the rebuilding stage, a completely refocused new business begins to emerge. It is only here that effective teamwork; high performance and business excellence can begin. The question is not one of rebuilding, but at *which of the five levels of excellence will the enterprise rebuild?* Will superior results occur or not?

➡ Think Differently

In 2003, Gateway Computers of San Diego, CA decided to conduct a major refocusing of its business away from its money-losing computer manufacturing business. The company is moving into consumer electronics as if this is a new market with few competitors. Wall Street analysts have serious questions about whether Gateway's Enterprise-Wide Change has any chance of success.

As a minimum, a new focus such as this will cause a major Rollercoaster of Change: Things will get worse before they get better

Gateway's lack of positioning in the marketplace is a reality. They are newcomers to a highly competitive market with major competitors.

Making the new products for the first time at a high level of quality is not assured. The company has become non-competitive in computers, and a quick switch like this might be *the quick fix that fails*.

Questions to Ponder...

- ◆ Are you clear on the details of how the Rollercoaster operates?
- ◆ Can you apply it to a change you are experiencing or have recently undertaken in your personal life?
- ◆ Is there any change you can think of where this Rollercoaster does not apply?



The Cascade of Change: Wave after Wave

Life's a dance. You learn as you go.

Country and Western Refrain

Successful EWC is made much more difficult due to the resistance inherent in the Rollercoaster of Change. It requires a great deal of flexibility and dancing to the music as it unfolds. This includes some type of cultural change. The good news is that employees *want* to be happy, engaged, and satisfied with the culture and environment. If they are not, customers see and feel the difference.

Although *organizational change* is a common term in the OD field and we have used it in this book, technically, it is a misnomer. Organizations are high-level living systems and change only when their subsystems (people, units, departments, and groups) change *their* behaviors. As we discussed when we explored the Rollercoaster of Change, people change at different rates and depths due to a variety of internal and external factors. When a significant number of people within an enterprise change their behaviors in the same direction *organizational change* is the result. This does not just happen by osmosis.

The Destructive Change Myth: *Salute and Execute*

Everyone

is for it.

feels they understand it.

thinks execution is only a matter of following natural inclinations

feels that problems are caused by other people

Instead of *salute and execute*, think about ocean waves and how they crash on the shore, wave after wave, one after the other, changing each other in the process. In a very real sense, this is also how change occurs across an entire enterprise—wave after wave, level after level. This phenomenon is a demonstration of the interrelated dynamics of the *Seven Levels (waves) of Living Systems* and its *Seven Natural Rings of Reality* at work. They make this EWC process even more difficult.

Figure 8-5



The Cascade of Enterprise-Wide Change

The first three waves of change are intra-personal—within an individual—acquiring the knowledge (**Wave #1**), attitudes (**Wave #2**), and skills (**Wave #3**) to adjust to fit the EWC. However, that is just the beginning of the waves of change.

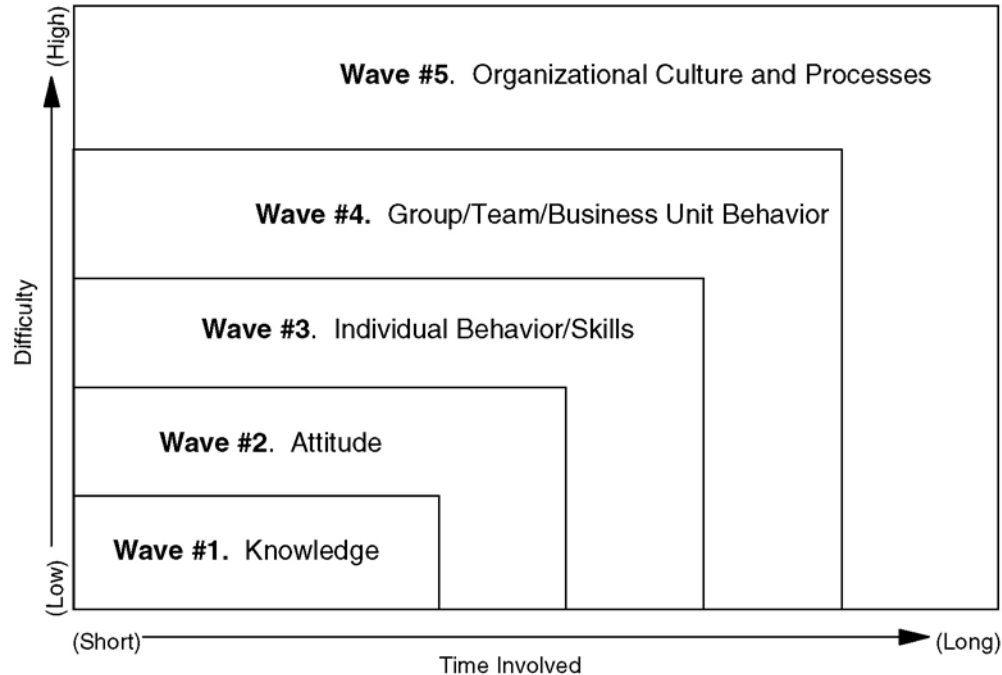
However, keep in mind that organizations are systems...within systems...within systems. **How does change really occur?** Here are some different waves to think about when dealing with the waves of change:

- **Individually** (Knowledge—Attitudes—Skills)
- **Level by Level Wave**
 - Top Executives
 - Middle Managers
 - Skilled Professionals
 - All other employees
- **Unit by Unit Wave**
 - Small units/sections
 - Functional work teams
 - Cross-functional teams
 - Project/Process teams
- **Department by Department Wave**
 - Operations
 - Human Resources
 - Information Systems
 - Legal
 - Finance
 - Marketing
 - Sales
 - Engineering
- **Different Subcultures Waves**
 - Operating Business Units
 - Ethnic/Cultural/Linguistic
 - Field locations
 - Social/Professional
 - Male/Female
- **Adversarial Cultures Waves**
 - Line vs. Staff Departments
 - Manufacturing vs. Marketing
 - Headquarters vs. Field
 - Division vs. Division
 - Union vs. Management

Wave #4: This cascade of change must specifically impact and enlist all the above different waves, including: All Strategic Business Units, Lines of Businesses, operating and geographical divisions, and teams. It must also include all major company-wide support departments such as Finance, HR, Marketing, and IT.

This is a commonly missed step in EWC and a serious omission. Regardless of the specific vision of the EWC, you must effectively cascade the process to all these units, levels, and waves.

Wave #5: The hardest level of change in an organization is to change all the business processes and overall culture to support the desired outcomes (see next page).

Figure 8-6: Waves of Change in an Organization

When you take into account the complex interactions and relationships among all of an enterprise's subcultures, professional orientations, and physical locations, and then compound the picture with diversity of language, culture, social, and economic orientations, it is actually a wonder that *any* Enterprise-Wide Change is successful.

So, since an organization is a system with many subsystems (all of which are interconnected and affect one another), and since Systems Thinking requires awareness of the web of interrelationships between the parts, what can change consultants actually do to effectively help leadership *change all these subsystems*?

An old cliché says the *devil is in the details*, and there is truth in that maxim. The *inner workings* of the organization as a living system, like the Rubik's Cube, are impossible to enumerate when you try to break them down one-by-one. There are over a trillion possible moves on a Rubik's Cube, and there is probably the same number of relationships within a living, open system like an enterprise.

The only way to successfully deal with these waves and waves of the Rollercoaster of Change is to find the *simplicity on the far side of complexity*. The Change Leadership Team and change consultants can improve the chances of guiding a positive change if they follow these key points below. *There is no lock-step process in Enterprise-Wide Change:*

- Enterprise-Wide Change is a constantly unfolding, discovery, creation, and recreation process that cascades through and across the organization. The Change Leadership Team will have to constantly review and update its EWC Game Plan. This is not being wishy-washy, but being flexible and responsive to a changing internal and external environment.
- Expect that emergent strategies and new Key Initiatives will come up on a regular basis.
- The Systems Thinking approach to living systems tells us that each *wave* of subsystem change must be planned, discussed, led, and implemented in relationship to other subsystems. The Change Leadership Team must work with those responsible for all these subsystems every step of the way. There is no easy answer—just the guiding concepts and principles of Systems Thinking and the Rollercoaster of Change.

- Each of these subsystems (and the people in them) goes through the predictable six stages of the Rollercoaster of Change at different depths and rates—thus requiring different actions. Three different levels are the broad-brush view of change: executives, managers, and workers.
- The Program Management Office should lead these activities on a day-to-day basis to keep Failure #1 (Multiple Conflicting Mental Maps) from rearing its ugly head.
- The Systems Thinking Approach can and should be bolstered by *traditional* OD interventions, but these must always be linked to the larger purposes—Enterprise-Wide Change.

When the drumbeat changes, the dance changes

Hausa People

☛ Think Differently

A large Savings and Loan on the East Coast was in danger of failing. It had lost many millions of dollars over the past five years. As a result, a new CEO and a three-person turnaround team were hired.

There was not time for a full EWC process as wave after wave of change was required in short order. Thus, the CEO and turnaround team came up with a Vision of solid profitability within one year. In addition, they used a Systems Thinking, enterprise-wide methodology that borrowed heavily from the Five Beliefs in this Chapter.

They created a large 30 person Change Leadership Team of all the top and middle management. A Program Management Office, jointly staffed by an internal executive and an external systems consultant, facilitated it. All key sub-systems (departments and Lines of Business) were represented.

This Team met weekly and worked from a massive 100 item Major Change List recommended by the grass-roots employees in a Parallel Involvement Process. In an innovative approach, the CEO declared this list to be an accurate one of what changes were needed. Each week, 5-10 of the items were assigned to members of the Change Leadership Team to investigate and come back the next week with a specific proposed Key Initiative to resolve the issue.

Of course, what was really happening was a fast evaluation of each Executive's ability to think, problem-solve, and get *on board* with the urgency of the turnaround and EWC. Many traditional OD interventions ensued. Change Consultants were ready and in place to resource the EWC and the PMO led the overall effort.

The result was over a \$100 million pre-tax profit in the first full year of the EWC. However, many of the existing executives had to be replaced as they failed the evaluation. In each case, morale of the employees went up, as they already knew of the poor executive performance that had led to the massive losses.

In successful Enterprise-Wide Change journeys such as the above, there is a need for lots of mini-change projects within the overall Program Management Office concept. These are usually traditional mainstream OD and change interventions. The good news about Systems Thinking is that it does not lend itself to false either-or discussions like the following questions:

“Should we use a Systems Thinking Approach to Enterprise-Wide Change —**or**— use a more traditional change and Organization Development intervention?” **The answer, happily, is an unequivocal “Yes Both”!**

In order to integrate the seemingly two basic approaches to EWC, we will show how the traditional, mainstream OD and change interventions fit within the cascade and waves of change. The skills in using these interventions are essential to Enterprise-Wide Change. We have already discussed many of them in the **Think Differently** stories as well as the many specific activities we recommend throughout this book. The method to show this integration of EWC and traditional change interventions is to use the *Seven Natural Rings of Reality* again, as it represents a simple way to think about the cascade and different waves of change.



Seven Natural Rings of Reality Classifying Mainstream Change Interventions

The Seven Natural Rings of Reality hold a key to holistic and long-lasting change as it provides a simple framework to understand the cascading through all the levels of an organization.

These Seven Rings once again illustrate why organization-wide change is so difficult to achieve: Enterprise-Wide Change requires not only changes at each of the three levels of individual, team, and organization – but also at each of the three collisions and collaborations between the levels as well as external and community factors.

Traditional Mainstream Organization Development interventions are valid and extremely useful within an EWC journey that uses a Systems Thinking framework. So long as change consultants and executives keep in mind that relationships between the levels are just as important as the levels themselves, these OD interventions are proven and reliable tactics for achieving change at the various levels and subsystems needing changes. The *Seven Natural Rings of Reality* framework can help change consultants quickly select which interventions are appropriate based on the level(s) of desired change they are dealing with.

In any application of the Seven Rings, keep in mind that execution complexity and difficulty increase as we move from the inner ring (individual) toward the outer ring (community/society).

**Table 8-2: Traditional OD Interventions Mapped To The Seven Rings**

Ring	Goals	OD and Change Intervention Topics
Ring #3 Self Mastery	<p>Improve personal competency and effectiveness</p> <p>Trustworthiness issues within oneself</p>	<ul style="list-style-type: none"> • Presentation Skills • Communication Skills • Core Competencies • Distance Learning • Leadership Development • Executive Development • Management Development • Training Programs in general • Core Values • Knowledge/Skill based Pay
Ring #3A One-to-One Interpersonal Relationships	<p>Improve the interpersonal and working relationships with others</p> <p>Trust issues between individuals</p>	<ul style="list-style-type: none"> • Performance Improvement • Performance Evaluation • Personal Styles • Coaching • Mentoring • Counseling • Performance Management • Employee Selection • Recognition/Thank You Cards • 360° Feedback/Peer Reviews • Incentive Compensation Programs • EEO/Harassment/Diversity • Retention of Employees • Situational Leadership • Job Rotation/Cross Training • Individual Development Plans • Human Interaction Labs • T-Groups • Conflict Management
Ring #4 Work Teams/Groups	<p>Improve the effectiveness of the work team</p> <p>Empowerment and role/relationship issues</p>	<ul style="list-style-type: none"> • Problem-Solving • Decision-Making • High Performance Technology • Conflict Management • Group Development • Team Building • Empowerment Processes/Involvement • Group/Team-Based Compensation

Ring #4A Inter-Group/Cross Functional Groups	<p>Improve the working relationships and business processes between departments</p> <p>Horizontal collaboration/integration issues</p>	<ul style="list-style-type: none"> • Project Management • Quality Circles • Task Forces • Problem-Solving Teams • Productivity Improvement • Process Improvement • Total Quality Management • Business Process Re-Engineering • Conflict Management • Advocacy and Inquiry/Dialogue • Appreciative Inquiry • Self Directed Work Teams • Workout/Blow out Bureaucracy • Causal Loop Learning/Archetypes • Cost Accounting
Ring #5 Total Organization	<p>Improve the organization's structures and processes to achieve business results</p> <p>Alignment and attunement issues</p>	<ul style="list-style-type: none"> • Culture Change/Transformation • Values Development • Installing a Strategic Management System • Strategic Change Management/Implementation • Customer Service • Key Success Measures/Metrics • Force Field Analysis • The Balanced Scorecard • Human Resource Planning • HR Strategic Planning • The Learning Organization • Transition Management • Whole Systems Approach • Whole Scale Change • Real Time Strategic Change • Knowledge Management • Workforce Management • Experiential Learning Cycle • Accelerated Learning • Power and Influence/Org. Workshop • Open Space Technology • Gestalt Organizations • Systems Engineering • Systems Dynamics • Self-Organizing Systems • Complex Adaptive Systems

		<ul style="list-style-type: none"> • Chaos Theory • Profit Sharing/Gain Sharing • Merger Integration Teams Search Conferences • Strategic Communications • Organization/Strategic Business Design • Strategic Marketing and Sales • Operational Planning
Ring #5A Organization- Environment	<p>Improve the organization's sense of direction, response to its customers, and proactive management of its environment</p> <p>Adaptation to environmental issues</p>	<ul style="list-style-type: none"> • Strategic Planning • Strategic Thinking • Business Unit Planning • Vision and Mission Development • Scenario Planning/Contingency Planning • Value-Chain Management • Corporate University • Systems Thinking • Creativity/Innovation as a System • Critical Thinking • Needs/Stakeholder Analysis • Six Sigma • Future Environmental Scanning • Survey-Feedback • Action-Research • Baldrige-Criteria for Performance Excellence • ESOPs (Employee Stock Ownership Programs.) • Benchmarking
Ring #6: Environment (Community/Society)	Societal/Community improvement	<ul style="list-style-type: none"> • Societal Change Initiatives • Community Activism • Political Involvement • Special Interest Groups • Community Development

Notes on the Change Intervention Classifications:

These interventions are not listed in any form of priority order.

If you are dealing with change at a high level (such as Ring #4, Work Teams), you are automatically also dealing with all the Rings lower than #4—the Self and the One-to-One Levels as well.

This is not intended to be an exhaustive list of change intervention topics, and we make no claim that we have included every one.

These OD and change interventions above can be enhanced even further, in many cases, by utilizing the Simplicity of Systems Thinking (*ABC* model) as well. Remember the ABCs are a *New Orientation to Life*, including all aspects of an EWC process.

Over the years The Simplicity of Systems Thinking (*ABC Model*) has been successfully used in a variety of different ways on various parts of EWC processes. Just as you would adjust the zoom of a camera lens to fit the subject to be photographed, you also adjust the focus level and simplicity of the basic *ABC* Simplicity of Systems Thinking Model to fit the degree of complexity of the subject matter and wave of change at hand.

Top 10 Day-to-Day Errors using Analytical Thinking

Throughout the use of these mainstream OD and change interventions, there are some key analytical thinking errors that clients and consultants alike can unwittingly fall prey to. No matter how hard the authors try, these are daily Systems Thinking errors we continue to make.

1. Failure to know your unintended negative consequences
(“Analytic approach to a systems problem”)
2. Focusing on symptoms vs. root causes
(“Root causes are delayed in time and space”)
3. Using either/or thinking
(“Yes, both vs. yes, but”)
4. Seeking one best way/one outcome only
(“Win-loose vs. win-win”)
5. Lacking booster shots and follow-ups
(“Reverse the entropy”)
6. Missing the web of relationships – who else to analyze/key stakeholders
(“People support what they help create”)
7. Grabbing quick fixes that fail-“action-reaction”
(Simplistic knee-jerk reactions to fix your immediate pain)
8. Implementing Silo projects and actions
9. Doing it **to** them-not **with** them.
(“Adults learn best by doing-struggling”)
10. Lacking on-going feedback and regular and environment scanning
(“Skeptics are my best friends”)

And The Big Two Bonuses:

11. Failing to clarify your goals and purposes first
(“Begin with the end in mind”)
12. Failing to keep it simple
(Kiss: Simplicity wins the game every time)

This list is the *failure of fragmented functions* versus *the synergy of systems solutions*.

☞ Think Differently

The Navy Public Works Center in San Diego views every Navy base they serve as their customer. Periodically, they conduct surveys of all their customers, measuring the levels of customer satisfaction on a 10-point scale.

Questions to Ponder

- ◆ Do the Seven Natural Rings of Reality make sense to you as a fact of living systems? Why? Why not?
- ◆ Do you agree with the goals of each level or Ring of Reality? Why? Why not?
- ◆ Can you find an OD/change intervention that does not fit somewhere in these Rings?
- ◆ If you disagree with this placement, is there another level in which you would place the intervention instead?
- ◆ What else would you add to the List of Change Intervention Topics?

The Seven Natural Rings of Reality is one way to map and clarify the different ways that the *Rollercoaster of Change* plays out in every single one of these mainstream Organization Development and change interventions.

Mapping the internal working of a Living System:

The A-B-C-D-E Simplicity of Systems Thinking is the *Macro-Model* in this book. However, within **Phase D**, the inner workings of a living system (enterprise), there is one final integration of the four main concepts of Systems Thinking. It is the integration of the *Rollercoaster of Change* and the *Seven Natural Rings of Reality* on the next page.



The Seven Natural Rings of Reality and Classifying The Rollercoaster of Change Impacts

Simplifying the many uses of the Rollercoaster Of Change:

The following matrix shows different applications of the Rollercoaster at the different *Rings of Reality*—many of which are familiar to change consultants. This table should help clarify and simplify how the change process and *Rollercoaster of Change* occurs in a similar fashion at all rings, levels, and waves of change.

Table 8-3: The Rollercoaster occurs in each of the Seven Rings—with Different Terms

Uses	Stage #2 Shock	Stage #3 Depression	Stage #4 Hang In	Stage #5 Hope	Stage #6 Rebuilding
Ring #3 SELF-CHANGE: Understanding People/Change (Death and dying)	Shock Denial	Depression Anger/ Blame	Immobilization	Acceptance Hope/ Acknowledge/ Readjust	Rebuilding Constructive Work
Ring #3A INTERPERSONAL CHANGES: Relationships (Wil Schultz adaptation)	Inclusion Desire Contact/ Purpose	Control Issues Chaos or Compatibility	Growth Desire Continuous Relationships	Openness Contract/Norms	High Performance Collaboration/ Work
Ring #4 TEAMS (Tuchman adaptation)	Forming	Storming	“Hang-in”	Norming	Performing
Ring #4A INTER-GROUP CHANGE: Learning Stages (People – Teams – Organizations)	Activity Experience	What? Process the activity/ feelings/trends	Transition To Learning Action	So What? What have we learned?	Now What? Apply the learning (Application)
Ring #5 ORGANIZATIONAL CHANGE: Strategic Management System (including Strategic Change)	Where are we today? (Current State Assessment)	Holding On	Letting go	Fit of Parts Align	Where do we want to be? (Vision, Values, and Measures)

Uses	Stage #2 Shock	Stage# 3 Depression	Stage #4 Hang in	Stage #5 Hope	Stage 6 Rebuilding
Ring #5A ORGANIZATION – ENVIRONMENT: Partnerships/ Alliances	Scouting Entry/ Contact	Buyer's remorse	Openness and Conflict	Clarify Goals Values, norms, and trust	High Performing Alliance
Ring # 6 Community/Society: Social Involvement	Resistance Dismay and skepticism	Political Unrest and Pushback	Factions formed For/Against	Critical Mass Support grows	Enthusiasm builds For the New Order

Enterprise-Wide Change includes Rollercoaster dynamics at the enterprise level, and also has concrete effects at the individual, interpersonal, team, and cross-functional levels. *Organizations change only when people change* is a basic truism. At the same time, there are collective behavioral and process changes that organizations must implement organization-wide to deal with constant and dynamic changes.

It's no wonder that EWC is so difficult. Effective Enterprise-Wide Change requires every person, every team, in every department, in every relationship, and in every project and process, to undergo some kind of behavioral change each at their own natural pace.

☛ Think Differently

Ring #4A of the Rollercoaster is about inter-group change. Developing process/Project Teams and creating Learning Organizations where knowledge is shared across department/boundaries is not easy. Experiential Learning (and its cycle) as well as Accelerated Learning have, as their core, that *adults learn best by doing*. So does effective training and development.

It is not enough to just acquire knowledge. It requires emotional stimulation, practice, learning from the experiences, and putting the learnings into application (as an extended Experiential Learning Cycle).

Learning results in changing a person. This means that learners go through the Rollercoaster of Change as well. Once adults go through some experience, learning activity or exercise, there are three key questions that change consultants and OD professionals have learned to ask to finish the cycle: *What? So What? Now What?* These take one through the Rollercoaster of Change.

One of the authors was hired to be the President of University Associates (UA) Training and Consulting in his career. He was brought in to turnaround UA, a formerly prestigious pioneering firm in the OD field. His EWC process could not begin and would have no credibility until he became lead trainer in their Experiential Learning Cycle Training Program. Once that occurred, he admitted he really had not fully understood the cycle until then. This was a seminal learning experience in his own career and life.

Simplicity: The Rollercoaster of Change

The Rollercoaster is a vital concept and tool for change consultants to learn and apply at all different levels within an organization. The Rollercoaster reflects the natural and normal cycle of change in life. It should be recognized, shared, and appreciated as such.

Exactly how change occurs is different and unique in each of the levels of living systems: at the self-level, the interpersonal-level, the department-level, the cross-functional team level, and the organizational-wide level. They all need attention and focus, a complex undertaking. While Enterprise-Wide Change, when viewed in all its details, can seem highly complex, *it is the simplicity of the Rollercoaster that holds an important key.*

Use the Rollercoaster Concept to create *Simplicity on the far side of Complexity.*



Implications For The Enterprise-Wide Change Journey

When the Rollercoaster of Change begins its downward trajectory, cascading through all levels and subsystems, how can change consultants and change leaders find and maintain Simplicity of Execution at the day-day ground level?

We recommend these Activities.

- Activity #1.** Regular meetings of the Enterprise-Wide Change Leadership Team
- Activity #2.** Tracking and regular reporting of results and key success measures, core strategies, and key initiatives
- Activity #3.** Oversight and implementation of the EWC process by a full-time Program Management Office
- Activity #4.** Conduct an Impact Exercise to search for the unintended consequences within each of the Key Initiatives that support the shared Core Strategies (the content of the desired change):

It is not enough that EWC efforts require Core Strategies, Key Initiatives, and Work Plans that are implemented through vertical department plans and horizontal Innovative Project/Process Teams. It is important that these process/project teams also consider the impacts to their initiatives—the unintended consequences of the *enterprise as a system*. They should construct an assessment, such as using the Enterprise-Wide Assessment and its eight modules from Chapter Six. This provides a checklist to analyze the impact and consequences of each Key Initiative on all aspects/people and components/parts of the *enterprise as a system*. It is highly recommended that all Project/Process Teams utilize this Enterprise-Wide Assessment or some other comparable assessment.

In Summary:

Throughout EWC, you obviously cannot know everything in advance. The plan you have at the beginning must change and be continually updated as the journey progresses. The EWC Game Plan is by nature a *living, breathing document*, subject to change as a result of dynamic discoveries, unintended consequences, starts and stops, and the inevitable unpredictable complications, which occur.

Furthermore, in any battle for executive leadership time and attention, desired change usually loses out to the day-to-day tasks and stresses. After all, human nature being what it is, which would *you* choose?

1. Servicing Today's Business —or—
2. Creating the Future Business

It takes almost superhuman discipline to rise above the stress and pressure of servicing today's business. Today's *urgent* matters usually drive attention away from the future's *important* matters. The urgent usually trumps the important in time management terms.

While the day-day organization chart defines jobs in terms of servicing today's business, change is a completely different matter. Asking the current organization to change itself is folly—it cannot. That is where the Change Menu, the Change Leadership Team, the Program Management Office, and the Systems Consultant become indispensable. They remove the heavy responsibility of piloting Enterprise-Wide Change away from the people who must turn most of their attention to the day-day pressures of servicing today's business.

☛Think Differently

A well run, medium size Financial Services firm in California has been embarked on a long-term EWC process. The CEO gave a talk at a local Association meeting (source requested anonymity) where she discussed the Phases of her firm's EWC Journey.

- Phase I was consultant-driven and resulted in only superficial implementation.
- Phase II turned into a homegrown, department-driven EWC that became operational in nature with functional (analytical) thinking dominating.
- Phase III was facilitator-driven using a Systems Thinking Approach. It was much harder work, as they had to struggle with the answers and Game Plan themselves.

However, Phase III saw them reach their major Key Success Measure of doubling in size in three years to achieve greater economies of scale. The Experiential Learning Cycle was in operation. The benefits of The Systems Thinking Approach included a more sophisticated, disciplined, and open collective management team. It had many spillover benefits for all elements of the EWC process, with many integrated project improvements.

Questions to Ponder

- ◆ What are the two most important relationships that are not working well in your organization—that are negatively affecting your Enterprise-Wide Change results?
- ◆ Where do you see a void when you look for *root causes* in your Enterprise-Wide Change process?
- ◆ Where do you see a void when you look for *unintended consequences* in your Enterprise-Wide Change process?

The Ultimate Wisdom:

The only alternative to perseverance is failure.



ENTERPRISE-WIDE CHANGE: A Comprehensive Case Study (continued)

East Coast Federal Credit Union—Part 5

Ongoing Activities. At this point in the Enterprise-Wide Change Process, the new year brought continued losses due to the IT International data system contract and CarLoan, Inc contracts as well as high operating costs. Project teams worked diligently on all these issues. Predictions for the latter half of the year included expectations of losses in most months.

Even as this book is being written, these two outsourcing contracts create a continued financial burden: Renegotiation of the IT International agreement is ongoing and a new contract is expected in the first half of next year.

The CarLoan losses are scheduled to be amortized by the end of 2004. There is a fraud investigation and a long-term insurance claim on it to be negotiated, all positive developments.

However, some drastic economic change was still called for by June 30th.

Activity #1. The Program Management Office (CEO and Systems Consultant) continued regular contact and coaching by telephone and in person. By February it was clear a *one-agenda one-day meeting* of the senior management and project team was needed on the Branch Sale Project. It was scheduled for early March. At that meeting, the status of the project was reviewed, adjusted and preparation for the late March board session developed.

Activity#2. The board/management session was held. Once again the board was updated on the EWC plan and the continued reality of the situation. The earlier options were reviewed again as were the criteria and progress for decision-making on the sale or fate of the branches. A commitment to a June timetable for THE BIG DECISION was agreed to.

Ongoing Activities.

By now, there was project team progress to report to the board regarding the new name. These included beginning to expand their main marketplace presence, a move to a critically needed new headquarters building (with a branch) in the center of their focused marketplace, the hiring of a new Director of Marketing to help establishing the new brand identity, and the growing confidence of the regulators. All of the *10 Consensus Actions* were completed or were being actively pursued. A revised *To Do List* was submitted and approved.

The June board session was scheduled so that the expected Branch Project decision-making could occur on schedule. The explicit, yet quiet, goal of management was that the branches could be sold to a larger credit union for \$X million dollars by that time.

That sale of money-losing branches and the infusion of \$X capital would put them on a solid Phase III EWC. They would be a new company, with a new name and financial strength, essentially starting anew in their main chosen marketplace and state.

Activity #3. The CEO took the lead in sending out an RFP to a few well-placed Credit Unions and found two who were quite interested in the branches. Discussions ensued.

Activity #4. By the time of the appointed June board meeting, a deal had been struck by the CEO to sell the branches for almost the ideal \$X millions that was their goal. The board approved it as they really had no choice. It was a win for the customer (member), a win for the affected employees, and a win for the new credit union. Now they could actually work to acquire a presence in their chosen marketplaces.

Finally, it was a significant win for ECFCU as it immediately got rid of money-losing branches, streamlined costs and provided them the capital to amortize the newly built branch's excess construction costs over its

value. It also gave them the capital needed to begin planning for new branches and aggressive marketplace advertising and awareness of their new brand name. They achieved a Code #2 in the NCUA ratings as a normal and successful credit union. Their capital ratio soared into the proper range and they have the capital to withstand the IT International and CarLoan Inc financial problems.

To be continued . . .



“Wave after Wave of Change”

Chapter Eight Recap

1. How does change occur? Level by level and unit-by-unit creating serious problems in getting the desired Enterprise-Wide Change throughout the enterprise.
2. The four main activities ride these waves successfully are:
 - Activity #1.** Regular meetings of the Enterprise-Wide Change Leadership Team
 - Activity #2.** Tracking and regular reporting of results and key success measures, core strategies, and key initiatives.
 - Activity #3.** Oversight and implementation of the EWC process by a full-time Program Management Office.
 - Activity #4.** Conduct an EWC Impact Exercise on each of the Key Initiatives that support the shared Core Strategies (the content of the desired change).
3. The successful way to guide an EWC in a positive direction includes these key points:
 - Emergent strategies and initiatives will come up on a regular basis
 - The Change Leadership Team will have to constantly review and update its EWC Game Plan as it cascades across the organization.
 - The Change Leadership Team and PMO must work with those responsible for each subsystems every step of the way.
 - Each of these subsystems (and the people in them) goes through the predictable six stages of the Rollercoaster of Change at different depths and rates—thus requiring different actions.
 - The PMO should lead these activities on a day-to-day basis.
 - The Systems Thinking Approach can and should be bolstered by *traditional* OD interventions, but these must always be linked to the larger clarity of purposes.
4. Changing the culture as part of an Enterprise-Wide Change is extremely difficult due to the diverse nature of different subcultures in any complex enterprise.
5. Enterprise-Wide Change is a constant rediscovery, re-examining and recreating process with unforeseen actions required to deal with the waves and waves of change.
6. There are two major issues always present in Enterprise-Wide-Change:
 - The alignment of the delivery processes to satisfy the customer (economic alignment).
 - The attunement with people’s hearts and minds in support of the customer (cultural attunement).
7. The #1 absolute for successful strategic change is a well-functioning Change Leadership Team, and Project Management Office.
8. All traditional change and OD interventions are still important as parts of an overall Enterprise-Wide Change process rather than silo projects by themselves.
9. Use the Seven Natural Rings of Reality to choose which change and OD interventions are appropriate for what purposes/desired outcomes—individual and team levels of change are crucial.

10. The *Rollercoaster of Change* is natural and normal - and a vital process and framework you need to know about changing living systems.
11. The Rollercoaster can be applied to all learning and change applications, such as coaching, group dynamics, and situational leadership. It is the Simplicity of Execution.
12. *Forming, storming, norming, performing* are group dynamics terms for the core Stages of the Rollercoaster.
13. *What? So What? Now What?* are the three key questions of the Rollercoaster in Adult Learning Cycle terms, *Adults learn best by doing*.
14. Anger and depression are natural and normal in any change process. Don't deny it; listen, empathize and then explain *why* the change is necessary (in that order).
15. The only alternative to persistence is failure. *Hang in* is the key to successful complex and chaotic change.
16. WIIFM (What's in it for me?) is key in change. Ask it often.
17. The six stages of the Rollercoaster of Change that everyone goes through—and that must be *planned for*—include:
 - **Smart Start:** Educate, Assess, Organize, Tailor (including Systems Thinking)
 - **Shock:** Communications and kick-off the Enterprise-Wide Change
 - **Depression/Anger:** Changes start happening and resistance is normal
 - **Hang In/Perseverance:** Take on new responsibilities/form new teams, don't give up
 - **Hope/Readjustment:** Climb the learning curve (planning)
 - **Rebuilding:** The place of high performance and results

The law of nature is change (chaos),
while the dream of man is order.

Henry Adam



Chapter Nine

Sustain Business Excellence

“To Achieve Superior Results Year after Year”

Chapter Purpose

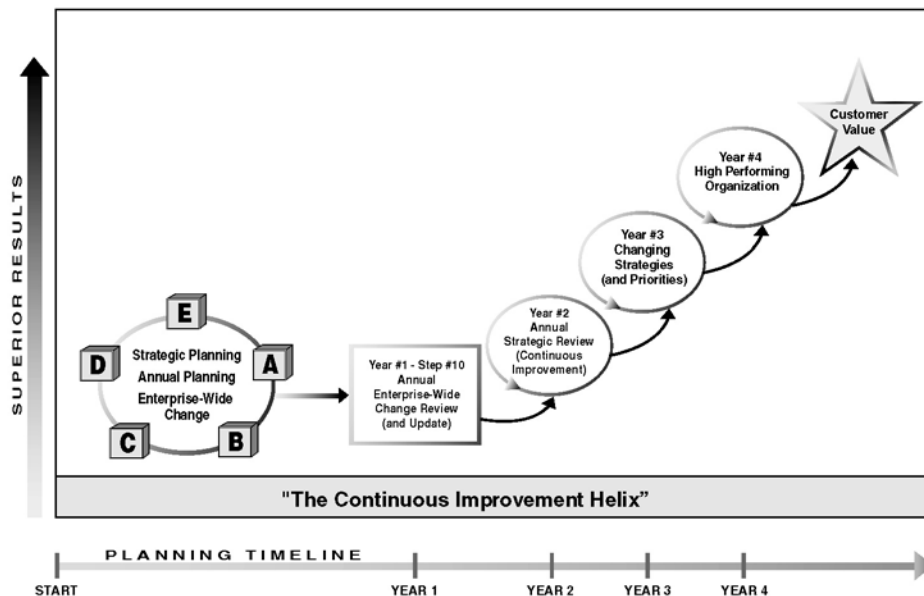
- Learn how to sustain superior results of Enterprise-Wide Change on a Multi-Year basis through the mid-course EWC Reviews at least annually
- Ensure you build your capacity for Enterprise-Wide Change into your organization so you can build and sustain your efforts phase after phase, stage after stage, and year after year

Enterprise-Wide Change

Goal #3: Build And Sustain Business Excellence

ANNUAL ENTERPRISE-WIDE STRATEGIC REVIEW (AND UPDATE)

The Systems Thinking Approach



Effective Enterprise-Wide-Change takes two or more years,
even with concentrated and continual efforts.

The Mid-Course Enterprise-Wide Change Review

Fighting Entropy in Enterprise-Wide Change

Booster Shots

In life and golf, follow through makes the difference

The final part of the *ABC* cycle and a key to persevering in Enterprise-Wide Change is the need for regular mid-course reviews. As a minimum, conduct an Annual Enterprise-Wide Change Review and Update. Each EWC journey has a natural life cycle with major milestones and phases of the change itself. Regular check ups are key.

Lack of follow-through on EWC efforts is not unusual. In fact, it follows from a natural law of living systems—entropy; one of the 12 characteristics of Systems Thinking.

Simply put, entropy is the natural tendency of all systems to degrade, or *run down*, until they reach a uniformly inert state (i.e., death).

In all organizations, the natural force that drags down forward motion is entropy. A set of forces is needed to initially lead the entire enterprise *into* forward and integrated motion along with ongoing feedback and regular booster shots to maintain the momentum.

A good example of entropy is a fireworks display. Each rocket begins with great initial velocity upward; a huge explosion at the apex of its trajectory results in spectacular colors; and then, the remnants slowly disappear into a cloud of dust that floats back to earth, having spent its energy.

Thus, all change initiatives, like fireworks, carry within them the seeds of their own destruction. The feeble decline of the Enterprise-Wide Change that was announced with such great fanfare only a year earlier is stunningly common in EWC. Once the change requires continuing hard work, follow-up, and institutionalization in a *second* year, it tends to be ignored, while the newest, latest, greatest silver bullet, initiative and fad gains the favor of executives.

The solution to the problem of entropy in EWC is not rocket-science. We have regular check ups for our cars, our teeth, our families and friends. Why not in EWC, too? The solutions to it have been articulated in this book regarding the Iceberg Theory of Change and its Rollercoaster of Change and Menu of Structures that build in up-front discipline and commitment. However, even the Yearly Map of Implementation and the ongoing operation of the Program Management Office and Change Leadership Team are not enough. Booster shots are needed again and again. Perseverance to the entire process is usually the deciding factor whether the EWC and all its six stages will span one-two years, three years, or even five years.

The following six activities can be planned at the beginning of an EWC journey to deal with the inevitable effects of entropy and the needed perseverance through mid-course/Annual EWC Reviews and Updates.



Table 9-1: Mid-Course and/or Annual EWC Review Activities

Activity #1	<p>Hold a two-day offsite meeting the Enterprise-Wide Change Leadership Team and PMO—a maximum of 15 people.</p> <p>Review changes completed so far and discuss upcoming further <i>planned change</i></p>
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	<ul style="list-style-type: none"> ▪ Use <i>ABCs</i> of Enterprise-Wide Change Model as a framework: ▪ Phase <i>E</i>: Conduct a new Environmental Scanning Process ▪ Phase <i>A</i>: Rebuild commitment to Clarity of Purpose, vision, values, and positioning ▪ Phase <i>B</i>: Review status of Key Measures of Success (Quadruple Bottom Line) ▪ Phase <i>C</i>: Conduct an honest Current State Enterprise-Wide Assessment on actual results vs. your Vision/Positioning, focusing on Core Strategies and Key Initiatives ▪ Assess your capacity for continued EWC success (see format at end of the chapter) ▪ Phase <i>D</i>: Build and develop further commitment to a revised EWC Game Plan with updated Core Strategies (both alignment and attunement) and updated Key Initiatives
Activity #2	Create another Parallel Involvement Process to involve the entire organization in helping to review and critique the Game Plan and new key initiatives like before
Activity #3	Conduct a second offsite meeting with Senior Management to review and finalize the revised Game Plan as well as assess the status of your commitment and capacity to sustain the EWC successfully (see the section that follows).
Activity #4	Develop new unit/division/ department Work Plans based on shared Core Strategies and enterprise-wide Key Initiatives
Activity #5	Conduct another large group Department Review Day to ensure continued commitment, common direction, and consensus about the EWC.
Activity #6	Continual meetings throughout the year by the Enterprise-Wide Change Leadership Team and the ongoing PMO operations according to a new Yearly Map of Execution

A note on these activities: Be sure any Strategic Plan, Business Plan, or Annual Operations Plan is explicitly linked with your Enterprise-Wide Change Game Plan so you don't have two plans—an analytical, silo view that could result here. Better yet, why not just have one overall strategic and EWC Plan—all tied to your budgeting cycle—since your major, radical desired changes are usually strategic in nature.

Entropy is natural and normal, and is to be expected. Without mid-course Change Reviews, we have not seen complex or multi-year EWC efforts achieve superior results.

On the other hand, when regular mid-course follow-up review sessions *are* conducted, we can almost guarantee that the desired changes will occur.

What you focus on gets done. What you ignore sends a message to others: It is not important and/or you were never serious about the change.

☞ Think Differently

In working on Enterprise-Wide Change in a large automotive company division in the Midwest, a consultant completed Phases E-A-B-C (Clarity of Purpose) quite well. However, they had a corporate-directed implementation plan and assumed responsibility for that phase themselves with no regular EWC Review (and Update) planned.

15 months later, the Division called the consultants back in to help clean up the mess that had been made by the corporate-directed, one-size fits all implementation. It didn't fit this situation, especially with the deterioration of union-management relations and wildcat strikes.

Enterprise-Wide Change, almost without exception, fails when each Module is worked separately, with different consultants and different frameworks.

Whenever we bring up this point among our external consultant colleagues, they nod their heads in vigorous agreement.

Reasons to conduct an EWC Review include:

- Conduct a candid assessment of the degree of acceptance and integration of your EWC within the organization
- Chance to revisit your Ideal Future Vision and test its validity
- Identification of those aspects of your Game Plan that
 - have been successful and why?
 - have not been successfully executed and why?
- A review of the achievement of your Key Success Measures/Positioning
- An assessment of the legitimacy and continued relevance of your Core EWC Strategies
- Modifications to the next phase of your EWC Game Plan:
 - carry over of outstanding key initiatives from Year One
 - bring forward and reschedule initiative ideas from Years Two and Three, based on your progress to date
- Indication as to your success in establishing the rhythm of your Systems Thinking Approach to EWC
- Chance to recognize, acknowledge and thank EWC supporters
- Opportunity for a booster shot as you renew and recharge employee motivation

Sustaining Excellence: After one year of any major Enterprise-Wide Change effort, there is a massive tendency for the energy to dissipate. The wonderful Game Plan starts running down and often gets ignored. Thus, achieving major, large scale, or complex change is very, very difficult, with a low probability of success.

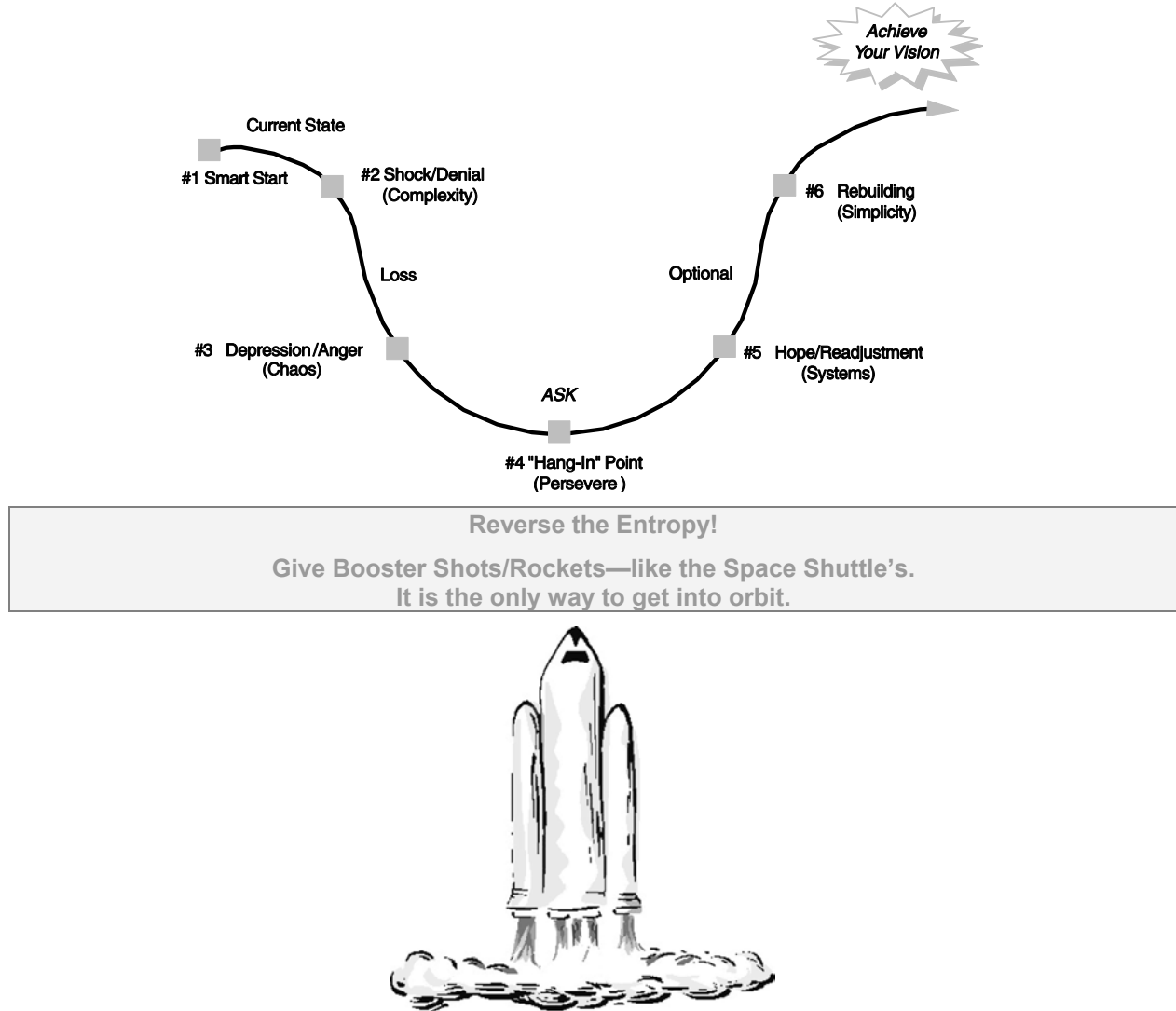


Exercise: What is your Enterprise-Wide Change journey pathway (check one)?

- _____1. Incompetence with no execution.
- _____2. Unplanned and/or poorly controlled, executed and followed up

- _____3. Normal, fragmented analytic and piecemeal approach
- _____4. Make a serious effort for one year
- _____5. Well-planned and well-executed over multi-years

Figure 9-1: The Rollercoaster of Change



Questions to Ponder

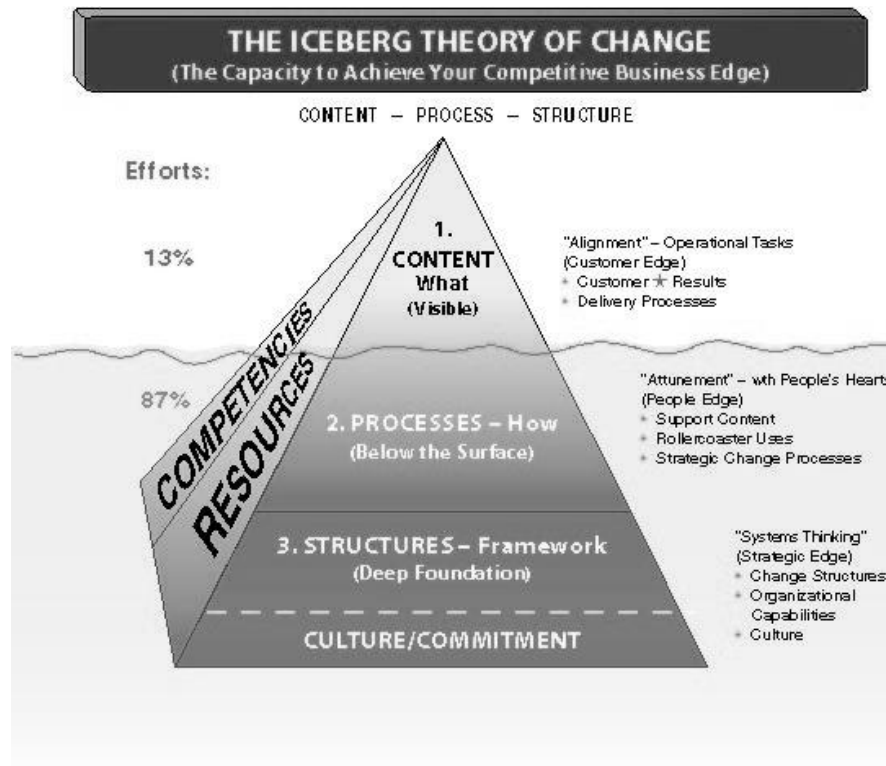
- ◆ Does your organization have a Change Leadership Team and PMO – led by top executives – to guide the annual review and update of your EWC?
- ◆ Do you have a skilled PMO and internal support staff to facilitate your change process and annual update?
- ◆ Have you created a yearly map for the next year, showing a specific implementation plan, and have you allocated the proper resources for it?
- ◆ Are you continually tracking progress on your Key Success Measures?
- ◆ Is your organization firmly committed to an Annual Enterprise-Wide Change Review?

Annual Review of Organizational Capacity

The change from the current state to the future state has traditionally been underestimated, understaffed, and inadequately addressed.

Bill Veltrop

Figure 9-2: The Iceberg Theory of Change



The Iceberg Theory of Change is definitely not a true *theory*, but a *practical guide* to EWC as you look at its components. These components represent the five areas of the Enterprise's Capacity and Commitment that are essential to possess in order to undertake, build, and sustain the results you want to achieve. These are essential in order to deal with the complexities and interdependencies of any enterprise undergoing fundamental changes. Without them your probability of failure is 75% in EWC, as you must persevere through the natural cascade of change on a level-by-level and unit-by-unit basis on this multi-year change process. The Capacity Assessment that follows must be part of the Annual EWC Review and Update.

Capacity is the ability to grasp something new, absorb it, hold on to, and retain it over time like a vessel that carries water. It is the sustained ability to do something effectively over time.

A comparison can be made between two ways of looking at this vessel. It could be a *wishing well* that is empty or only partly full of water. On the other hand, an *operating well* that is full to the brim with an underground spring filling it has the *capacity* to provide water over the long-term.



Five Organizational Capacity Components

The five components of the required Organizational Capacity (*Operating Well*) to undergo EWC successfully are:

1. *Demonstrated commitment* by the collective leadership team to the long-term cultural change required for the EWC process to succeed (Foundation of the Iceberg)—it includes both *buy-in* and *stay-in* over the long term
2. *Effective organizational change processes* to facilitate a successful EWC process (Iceberg Processes)
3. *Effective organizational change infrastructures* in place to guide the EWC process (Iceberg Structures)
4. *High level individual competencies* to lead the EWC effort effectively (Iceberg Capabilities)
5. *Adequate resources* devoted exclusively to EWC (Iceberg Resources)

Let's examine them one at a time, building on what is already in this book.

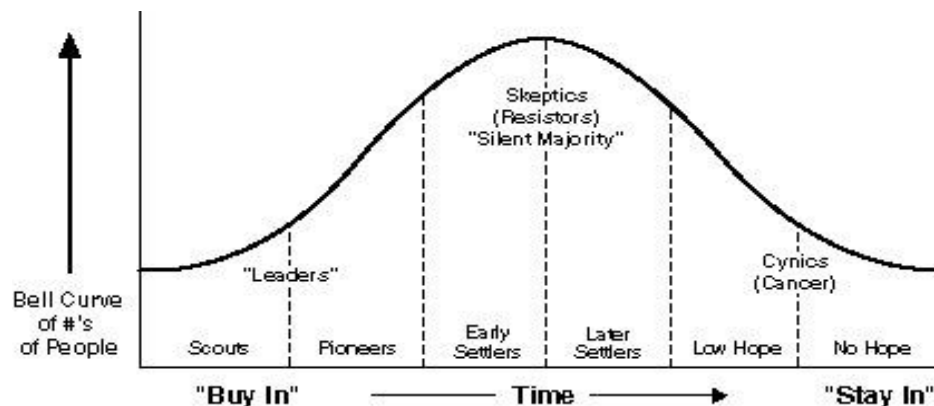
#1 Organizational Capacity: Demonstrated Commitment to Cultural Change

It should be pretty obvious by now that the demonstrated understanding and long-term commitment by the *CEO*, *senior management*, and the *Board of Directors* is the foundation for success. However, building a critical mass of employees in support of the EWC is also critical. This is required to effect culture change

It can take a long time to build the first wave of critical mass needed for large-scale Enterprise-Wide Change. Check-ups, follow-ups, and booster shots are the keys to sustaining success. Otherwise the leaders never get the *silent majority and skeptics* on board (see bell curve which follows).

Once the change has started, several tactics can be used to *build buy-in* and *maintain stay-in* over the long term. This is key to success with the bell curve as the top 20% of the change implementers (scouts and pioneers) usually have buy-in and stay-in naturally, yet the *cynics* never will.

Figure 9-3: The Bell Curve of “Buy In” and “Stay In”





Ways to Develop Buy-In and Stay-In

- Modify Change Game Plan drafts: Listen, share, and gain feedback from those affected.
- Continue to hold meetings with key stakeholders throughout execution.
- Develop trust in leadership by keeping the Change Leadership Team open to dialogue and two-way communication.
- Involve skeptics and listen to them every day. Encourage constructive questions and challenges.
- Develop and critique plans for all departments, divisions, and sections under the “core strategies” umbrella.
- Create “updates” after each Enterprise-Wide Change Leadership Team meeting and ask for feedback.
- Use Process and Project Teams as change leaders and change consultants for each major initiative.
- Review reward systems and the performance appraisal form to reinforce the new core values and core strategies of the Enterprise-Wide Change effort.
- Have each person answer the question, *What's In It For Me?* (WIIFM)—keep looking at the political and cultural issues with the desired changes.

#2 Organizational Capacity: Effective Organizational Change Process

We have covered a number of change processes already in this book including the *Parallel Involvement Process*, the *Rollercoaster of Change process*, and its *Waves and Waves of Change*.

In addition, the EWC requires the support and reinforcement of the *recognition and rewards policies and Practices*.

Another effective change process is one of providing *Strategic Communications* on an ongoing basis about the EWC using the single-sheet of paper idea in this book (Trifold, etc). Providing the organization with open, face-face and honest communication, sharing and exchanging information on a timely basis by management is crucial to offsetting the rumor-mill.

Lastly, the process of transferring knowledge and learning across and down the organization is crucial to build the workforce competencies to succeed in the EWC's desired future vision.

Note: For more information on the so-called Learning Organization, read Peter Senge's, *The Fifth Discipline*.

#3 Organizational Capacity: Effective Organizational Change Infrastructures

We have also covered the key Infrastructures that must be set in place in order to organize and guide the overall EWC process. These include the *Change Leadership Team*, *Program Management Office*, the *Yearly Map of Implementation*, *Innovative Process/Project Teams*, and a *Positive Work Culture* (the very bottom of the Iceberg and quite resistant to change). Unleashing the potential of the workforce in support of the change by a positive climate and work culture is very important.

#4 Organizational Capacity: High Level Individual Competencies

The competencies of the collective management team, to lead, manage, and effectively execute the EWC is paramount. While we have touched on it in this book, it is important to focus the point clearly. These competencies include:

- *Systems Thinking applications* including the four Concepts presented as well as all the tools, tips and techniques throughout this book.
- The need for *creativity and innovation*, especially for the Process/Project Teams, as the key implementation vehicles in EWC is crucial in today's dynamic 21st Century.
- Consistency in *daily best people practices* by the collective management team is crucial to develop and maintain the positive work climate and culture required for success. See the extensive research and work in this area that is listed in the Chapter Recap.
- It may be obvious, but it is also crucial to have a high level of *Business Acumen* regarding your customers, markets, competitors, industry, company, finances, products and services, technology, delivery channels and the desired EWC ends. See the complete list in the appendix at the end of this chapter.
- And lastly, and most importantly, *leadership excellence* by your collective management team is the #1 Core Competency for success in every organization. See the extensive research and work in this area that is listed in the Chapter Recap.

#5 Organizational Capacity: Adequate Resources

Finally, in today's tough economic times, there needs to be a commitment to devote the proper resources exclusively to the EWC effort. This includes the traditional list of *people, money, materials* (physical facilities, equipment, hardware) but also the *time* (our scarcest and only non-renewable resource), *information, access* and *processing of information* (not just on a need to know basis, but transparency for those who want to know).

Summary on Organizational Capacity

These five Enterprise-Wide Change Capacities are often overlooked during the daily stress of work and change. "We'll get to them later is a frequent refrain". Later never comes and the organization's capacity and talent pool remains or becomes shallow. The consequences for EWC and organizational results overall are obvious if this is not part of the Annual EWC Review.

To rate your current status on all five organizational capacities, see this Chapter's Recap.

Often, these capacities need to be enhanced either prior to, or in parallel with the change process and journey itself. They are key leverage points for EWC success.

To fully understand the importance of this capacity concept, think of it as the organization's "carrying capacity" which is:

- What's the size and magnitude of the EWC?
- How much of the employee energy needs to be directed to the EWC itself (working *on* the business)?
- How does this constrain the organization's ongoing service delivery (working *in* the business)?
- How many other changes are also going on (comprehensive change undertakings)?

- How to be wise and **hold off** on some initiatives—to enable the workforce to regroup, re-energize, and re-focus before throwing another change at them.
- What’s the organization’s collective “change tolerance level” or “stress level”?

A Note on Capacity: For those interested in learning further about the fundamental capacity of human systems to change based on their personal values, the late Dr. Clare W. Graves concept of Spiral Dynamics makes for fascinating reading. Please see www.spiraldynamics.org, the *National Values Center* led by Christopher Cowan and Natasha Todorovic. They cover the three different layers of human values that help or prevent EWC strategies from happening; from *Surface Values*, to *Hidden Values*, to *Deep Values*.

These Values create Eight States of Organizations with different objectives, approaches to work, and levels of effectiveness: from (1) Animalistic, to (2) Tribal, to (3) Ego-Centric, to (4) Absolute-Obedience, to (5) Self-Fulfillment, to (6) Relative/Common Good, to (7) Systemic to (8) Holistic Organizations.

Questions to Ponder

- ◆ Are there other capacities beyond the Capacity List that you feel should be added for your organization?
- ◆ Do you agree with these five Capacities? Why or why not?



Sustain Business Excellence

ENTERPRISE-WIDE CHANGE: A Comprehensive Case Study

East Coast Federal Credit Union—Part 6 (and final part)

Recap of the survival and transformation so far:

Phase I, Survival had been achieved over the past 18 months by the changes senior management was able to accomplish in its Enterprise-Wide Change process.

Phase II, The transformation to a new credit union was assured with the sale of the branches and the capital infusion.

Phase III, Future profitable growth was now a possibility on the immediate horizon

Activity #1. It was now time for ECFCU to rebuild their next Phase Game Plan for Enterprise-Wide Change. Senior management met in September on a two-day offsite with the consultants and conducted their Annual EWC Review (and Update). In this retreat they updated their environmental scan, re-confirmed their EWC Vision, and revised their Positioning statement to focus on their desired responsiveness as a competitive advantage in their main marketplace. They now have an opportunity to be the most convenient and responsive credit union in their local marketplace.

They built a balanced set of Key Success Measures, including traditional financials, yet adding goals for customer and employee satisfaction. They also conducted a Current State Assessment, using the Business Excellence Architecture, in order to get a more detailed look internally at their strengths and weaknesses.

They developed a revised set of five Core Change Strategies and Key Initiatives (and another Major Change List) to guide their future profitable growth:

- Technology modernization
- Aggressive marketing
- Financial soundness
- Facilities upgrading, relocation and growth
- Employee relations

Activity #2. Their newest vision is to enter a *Phase IV, Long Term Marketplace Competitiveness*, within three years. In October they gained board approval and support for *Phases Three and Four*.

Activity #3. Next, they must also rebuild and grow their employee talent base to serve their customers, the next daunting change challenge they face (core strategy #5 above). Finally, they are focusing on employees and *cultural attunement* as a key strategy.

Activity #4. They now know they have just begun the first of many waves of change. The branches' sale has become public and a set of Parallel Involvement Processes was successfully conducted. Affected customers were also communicated with and responded to on a personal basis as much as possible.

Activity #5. In addition, they conducted a Capacity Assessment that revealed the following strengths and weaknesses regarding EWC. It is below:

Capacity and Commitment Area	Status of Building the EWC Capacity
1. Demonstrated Long-Term Commitment	High for the CEO and senior management Low for the board of directors as a number are quite unhappy with the changes
2. Effective Change Processes	Medium for the Involvement process and EWC processes to date. Low where some major upgrades for the future involvement of the entire organization are needed
3. Effective Change Infrastructures	High for the Change Leadership Team, Program Management Office, and Yearly Map of Implementation. Low for more Innovative Process Teams and the need for a more positive work culture
4. High Level Individual Competencies	Medium regarding leadership excellence, business acumen and Systems Thinking for senior management Low regarding needed waves of competencies cascading throughout the credit union
5. Adequate EWC Resources	Medium regarding the resources to devote to the EWC and needed competitive moves. This is a major transformation from the past survival crises.

Phase IV: Long-term Marketplace Competitiveness

More work is still needed as indicated above. Perseverance through Phases III and IV of the Enterprise-Wide Change process are a must.



Sustain Business Excellence

Chapter Nine Recap

1. The Annual Enterprise-Wide Change Review and Update is a key to building and sustaining superior results in Enterprise-Wide Change over the long-term.
2. Entropy is a natural phenomenon that can be counted on (100%) to emerge during a long-term EWC. Awareness of this tendency will help to combat its effects.
3. Booster Shots and other predictable organizational interventions are key tools for effective strategic and complex change over the long-term.
4. The #1 Corporate-Wide Core Competency is achieving Leadership Excellence for the collective managerial and supervisory positions.
5. The five required components of the Organizational Capacity to undergo EWC successfully are:
 - Demonstrated commitment by the collective leadership team to the long-term cultural change EWC requires
 - Effective organizational change processes to facilitate a successful EWC process
 - Effective organizational change infrastructures in place to guide the EWC process
 - High level individual competencies to lead the EWC effort effectively
 - Adequate resources devoted exclusively to EWC

Words vs. Deeds:

Brave words

vs.

Bold Actions

Which is it?

Organizational Capacity

(To undergo Enterprise-Wide Change Successfully)

Instructions: Rate our current Organizational Capacity and Commitment to build and sustain EWC on a multi-year basis by the collective leadership and management team as well as all employees.

Scoring: (H—M—L)	Comments:
I. Demonstrated Long-Term Commitment: By the Collective Leadership Team to cultural change 1___ CEO 2___ Senior Management 3___ Board of Directors 4___ Collective Management Team 5___ All employees	1 2 3 4 5
II. Effective Organizational Change Processes: To facilitate a successful EWC process 6___ Parallel Involvement Process 7___ Rollercoaster of Change Process/Waves 8___ Knowledge Transfer/Learning Processes 9___ HR Best People Policies and Practices 10___ Strategic Communications Processes	6 7 8 9 10
III. Effective Organizational Change Infrastructures: In place to guide the EWC process 11___ Change Leadership Team 12___ Program Management Office/ Change Team 13___ Yearly Map of Implementation 14___ Innovative Process/ Project Teams 15___ Positive Work Culture	11 12 13 14 15
IV. High Level Individual Competencies: To lead the EWC effort effectively 16___ Leadership Excellence 17___ Business Acumen 18___ Daily People Management Practices 19___ Systems Thinking Application 20___ Creativity and Innovation Applications	16 17 18 19 20
V. Adequate EWC Resources: Devoted exclusively to EWC 21___ People 22___ Time 23___ Money 24___ Information, Access and Processing 25___ Physical Equipment, Facilities, Hardware	21 22 23 24 25

Enterprise-Wide People Edge Best Practices

People resources are probably the last great cost (investment?)
that is relatively unmanaged and unreported/measured

Many organizations engaged in EWC want to transform their people and culture (*The People Edge*) into becoming their competitive advantage in the marketplace. To do so usually means rethinking your entire set of Enterprise-Wide practices and policies regarding employees.

Why is the “People Edge” Important to You?

It is the *Blinding Flash of the Obvious*. Everything in an organization is inert, it takes people to run them and make things happen. The People Edge is difficult to create and sustain; making it the one competitive edge that can really differentiate you in today's *commodity* world. It is also just plain good business practice to do this.

The approach to the People Edge we have used with clients is patterned on the same Six Levels/Rings used in this chapter. It provides a benchmark against which to assess an organization's people practices. Under each of these Levels/Rings, we researched and organized 30 *People Edge Best Practices* (Allan Bandt and Stephen Haines, 2001). As always, of course, there is no *silver bullet*.

Table 9-5: The Six Levels/Rings And People Edge Best Practices

Level/Ring	Best Practices
#1. Acquiring the Desired Workforce (The Individual)	<ol style="list-style-type: none"> 1. Individual capability requirements 2. Alternative workforce arrangements 3. Workforce, succession, and retention planning 4. Career development 5. Recruiting methods to hire the desired employees.
#2. Engaging the Workforce (Interpersonal)	<ol style="list-style-type: none"> 6. Performance management systems 7. Compensation systems 8. Recognition Systems 9. Flexible benefit programs 10. Dealing with poor performance
#3. Organizing High Performance Teams (Team)	<ol style="list-style-type: none"> 11. Developing teams 12. Developing small unit team leaders 13. Empowering work teams 14. Participative management skills 15. Rewarding and reinforcing teamwork.
#4. Creating a Learning Organization (Interdepartmental)	<ol style="list-style-type: none"> 16. Spreading learning and intellectual capital 17. Institutionalizing Systems Thinking 18. Measuring human resources 19. Valuing debriefing events/projects/processes 20. Encouraging creative thinking
#5. Facilitating Cultural Change (Organization)	<ol style="list-style-type: none"> 21. Redesigning organization culture 22. Developing the collective management skills 23. Aligning and streamlining all Human Resources processes 24. Organizing change structures 25. Developing strategic change experts
#6. Collaborating with Stakeholders (Organization-Environment)	<ol style="list-style-type: none"> 26. Operating in a global environment. 27. Maintaining strategic alliances 28. Positive people environment 29. Focusing on customers 30. Balancing value contribution

Achieving Leadership Excellence in the Six Rings (the Seventh Ring is the Environment)

Level/Ring	Competency and Skills
I. Enhancing Self-Mastery: Goal is a Balanced Life Level I: Motivational Force:	1. Personal Goal Setting 2. Balancing Body-Mind-Spirit 3. Acting with Conscious Intent 4. Ethics and Character Development 5. Accurate Self-Awareness Possesses Self-Awareness
II. Building Interpersonal Relationships: Goal is Trust Level II: Motivational Force:	6. Caring 7. Effectively Communicating 8. Mentoring and Coaching 9. Managing Conflict 10. Creativity and Innovation Builds and Maintains Reputation for Integrity
III. Facilitating Empowered Teams: Goal is Mission Attainment Level III: Motivational Force:	11. Practicing Participative Management 12. Facilitating Groups 13. Delegating and Empowering 14. Training Others 15. Building Effective Teams Recognizes Interdependence With Others
IV. Collaborating Across Functions: Goal is customer focused Level IV: Motivational Force:	16. Installing Cross-Functional Teamwork 17. Integrating Business Processes 18. Institutionalizing Systems Thinking 19. Valuing and Serving Others 20. Managing People Processes Values providing service to others
V. Integrating Organizational Outcomes: Goal is to add value to the customer Level V: Motivational Force:	21. Organizing Effectively 22. Mastering Strategic Communications 23. Cascade of Planning 24. Leading Cultural Change 25. Organizing and Designing Understands and agrees with the organization's Vision and Values
Level VI. Creating Strategic Positioning: Goal is to be globally competitive Level VI: Motivational Force:	26. Scanning the Global Environment 27. Reinventing Strategic Planning 28. Networking and Managing Alliances 29. Positioning in the Marketplace 30. International Effectiveness Believes in mutual influence and synergistic efforts

The research and client feedback that supports these last two lists—People Edge Best Practices and Achieving Leadership Excellence can be found on www.SystemsThinkingPress.com.

Part C: How to Begin Enterprise-Wide Change



Part C is a crucial part of any book, how to begin using it. However, not all enterprises are very large or very complex, or in need of a comprehensive, multi-year Enterprise-Wide Change effort. Not all enterprises need to transform themselves in a radical, cultural, or large-scale strategic and fundamental way. However, all organizations must deal with the changing and dynamic, global environment in which we live in the 21st Century.

This book is designed with an A-B-C-D-E circular Systems Thinking Approach (and modular chapters). Thus, every CEO and their enterprise, no matter how small or large, can also use portions or chapters of this book to guide their change in a more holistic way.

The bite-sized key is two-fold:

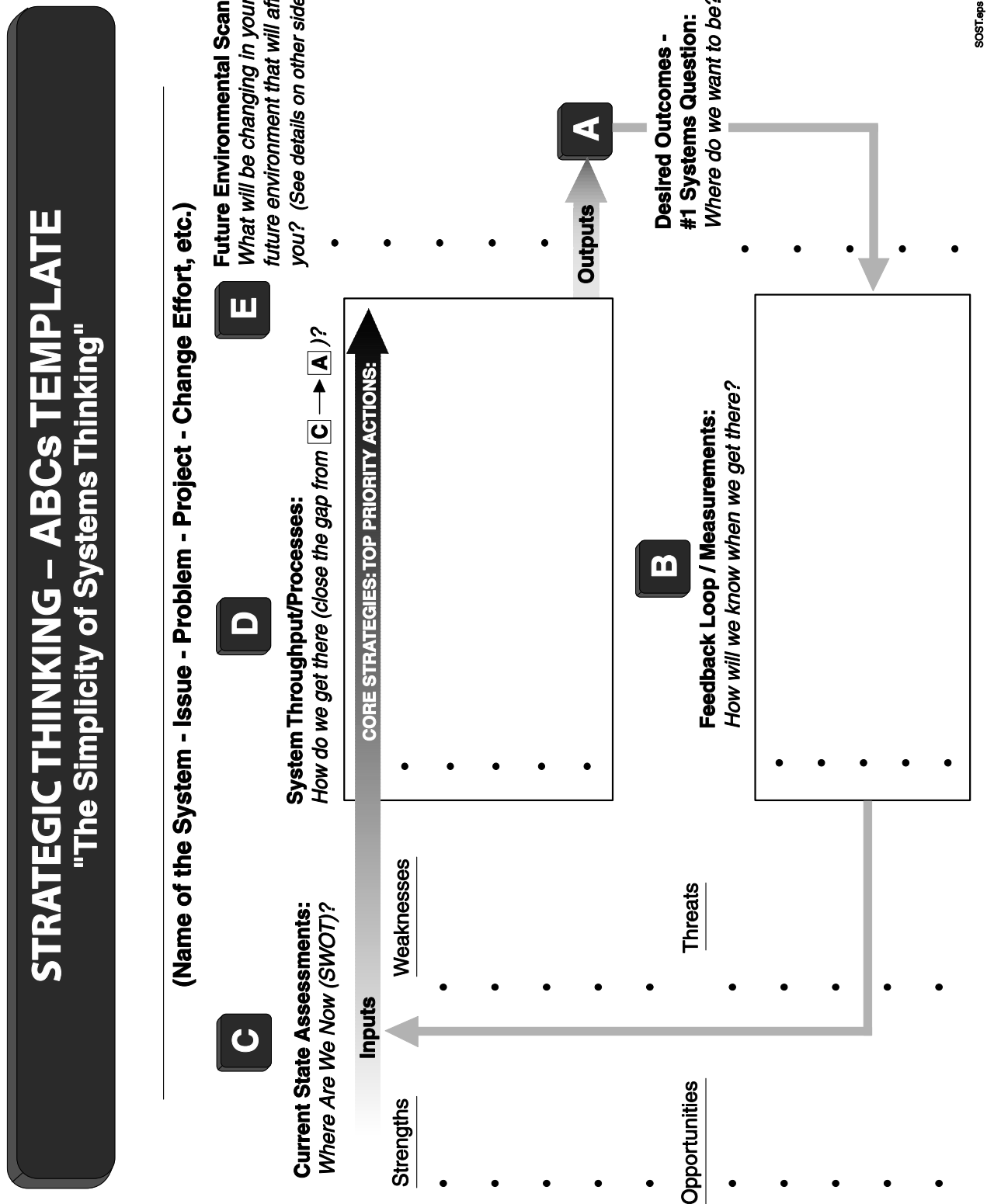
First, begin with a bite-sized approach. Don't tackle more than you need right now. Maybe you will go through a two-four year evolution to a new desired Vision rather than transform the enterprise all at once. Maybe the changes are not enterprise-wide, but business unit, division, or department-wide. However, the principles, techniques, and tools are the same. *It is the size and scale that are the difference.*

Second, over time ask yourself, your Change Leadership Team, your Program Management Office, and Change Consultants the five strategic A-B-C-D-E questions in the proper sequence. It is repeated again on the next page for emphasis, as we end this book where we began with the Systems Thinking Approach. The macro A-B-C-D-E System's model applies to understanding and changing any living system in a holistic, totally integrated, systems manner. It can be used for a person's life—team—a department—a business unit—a geographic region—or total enterprise. It is useful for any change project or process you desire.

SCIENCE
The whole of Science is nothing more
than
a refinement of everyday thinking.
Albert Einstein

Just define your system or entity to be changed first.

Exhibit 10-1: Strategic Thinking—ABCs Template

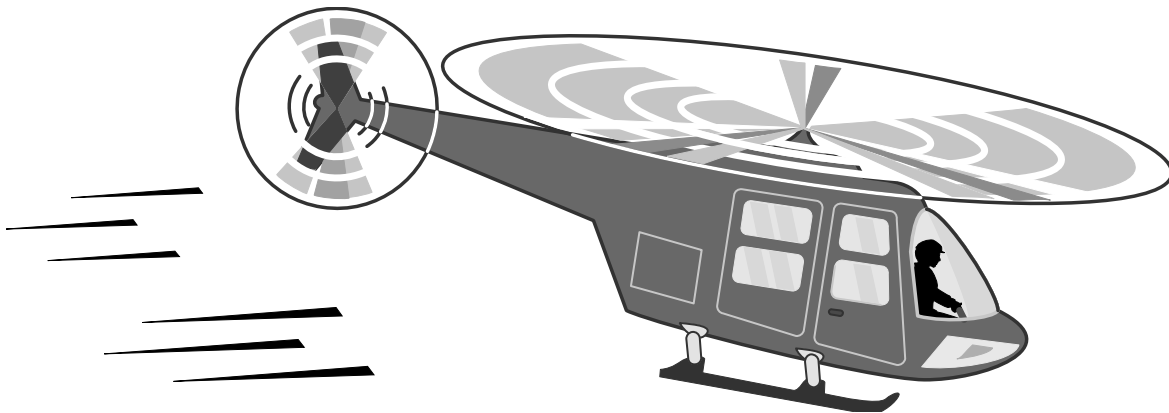


Chapter Ten***Working on the Enterprise:
The Bite-sized Approach*****Chapter Purpose**

- Explore some different, bite-sized options on *how to begin* working on the organization to build the enterprise's capacity to successfully execute Enterprise-Wide Change

The Journey:

The journey of a thousand miles begins with a single helicopter ride.

**Enterprise-Wide Change Success**

The future is shaped by those who see possibilities before they become obvious.

New Strait Times, October 11, 2003

How to Begin: Tailored to Your Needs

Enterprise-Wide Change is a unique challenge, requiring a unique set of structures, processes, capabilities, and perseverance in order to build and sustain Business Excellence and superior results, year after year. There are many different types of Enterprise-Wide Change. They all require a Systems Thinking approach and a *helicopter view* to deal with the systems problems, systemic issues, and myriad of unintended consequences and relationships of the complex Rubik's Cubes that enterprises have become.

If your need for Enterprise-Wide Change is immediate and intense, this book should serve as a practical and specific guide to success.

On the other hand, if your organization's time has not quite come to start an intense and dynamic Enterprise-Wide Change effort, there are a number of options on how you can begin moving in that direction now. Every organization's time has, or is, coming when their crucial need for an Enterprise-Wide Change effort is required. The dynamic, global, and instantaneous nature of the 21st century has seen to that.

Remember, Jack Welch's words: *If you are doing things now the way you were five years ago, you are doing something wrong.*

In both cases, the place to start is a *Tailored to Your Needs* exercise on your specific EWC goals and processes. It is in the Chapter Details at the end of this chapter.



Engineer Success Up-front

Once you have completed this tailoring to your needs, there are a number of different options on how to begin making forward progress (*engineer success upfront*) towards your desired future and marketplace positioning.

The Bottom Line on *How to Begin* might include establishing the following options:

1. Install the Executive Team as the Change Leadership Team with the necessary sub-structures.
2. Set up and train on "Internal Support Cadre" with the knowledge and skills to accomplish your new initiatives and desired outcomes
3. Establish a Program Management Office with joint leaders – a credible internal executive and outside consultant.
4. Train your collective management team to acquire the knowledge and skills to accomplish your desired outcomes.
5. Conduct the needed organizational/marketplace Business Excellence Architecture assessments vs. Proven Best Practices to ensure that you have a solid base of reality from which to begin
6. Develop an overall 1-3 year Enterprise-Wide Change "Game Plan
7. Design a rollout, communications, development, and sustained involvement process for *buy-in* and *stay-in* to the desired outcomes
8. Develop a Yearly Comprehensive Map of Execution for the next 12 months.
9. Develop a budget and resources to support your Game Plan along with some ROI targets
10. Redesign performance, incentive, and recognition programs to support these efforts.

Regardless of which option(s) you choose, initial steps should include:

- Establish an enterprise-wide sense of urgency
- Generate short-term *wins* that show progress

- Hire, recognize, reward, and promote people who are fully committed to the EWC Vision.



Twelve Absolutes for Success

Regardless of your specific, short-term needs, once you get serious about proceeding with Enterprise-Wide Change, there are a number of *Absolutes* required for becoming one of the 25% long-term EWC success stories. These include the following:

1. Have a clear Vision and Positioning with shared Values of your ideal future.
2. Develop focused and shared core strategies as the *glue* for setting and reviewing action plans for all departments with a single *tri-fold* to communicate the EWC Game Plan.
3. Set up Quadruple Bottom Line Measures and a tracking system to ensure Clarity of Purpose and focus on the scoreboard for success. Cascade it down with clear accountability for results at all levels—unit by unit/department by department.
4. Focus on the vital few leverage points of business excellence, based on an enterprise-wide mental map and assessment of an organization as a system.
5. Set up the top EWC priorities on a single sheet of paper to focus everyone on what is important.
6. Conduct large group EWC review and critique meetings to ensure that everyone knows and is *in sync* with everyone else.
7. Institutionalize the Parallel Involvement Process with all key stakeholders as the new participative way you plan, change, and run your business day-to-day. Create a critical mass for EWC that *goes ballistic* and becomes self-sustaining.
8. Develop and gain public commitments of *Personal Leadership Plans* to achieve leadership excellence and build a leadership development system for all management personnel.
9. Redo your HR management practices to support the Positioning and Values, especially your performance management and rewards systems.
10. Establish an Enterprise-Wide Change Leadership Team led by the CEO and facilitated by an external change consultant (using a single-page Yearly Comprehensive Map of Implementation) that meets on a monthly basis to lead all major changes.
11. Establish a Program Management Office along with Innovative Project/Process Teams of cross-functional leaders for each Key Initiative, to implement, track, and monitor each Key Initiative. Set up an internal support cadre to sustain the Program Management Office.
12. Conduct the annual EWC review and update like an independent financial audit to ensure the constant updating of your EWC Game Plan.

Remember, the Science of Living Systems is the natural way that the world works and successful participants must learn and use its rules. There are 50 years of solid research behind its simple concepts, principles, questions, and tools presented in this book

How you think, is how you act, is how you are, and that determines the results you get .

	Analytic Thinking	Systems Thinking
1. How you think	piecemeal separate	holistic relational
2. Is how you act	narrow choices parts focused	broader different answers root causes

3. Are the result you get	missed alternatives deals with symptoms partial solutions	better solutions longer lasting less side-effects
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The Results

The Benefits of Systems Thinking

Systems Thinking has seven primary, far-reaching benefits in Enterprise-Wide Change:

1. A framework and way to make sense out of life's complexities, since all living things *are* systems.
2. A way to learn new things more easily. Its basic rules are simple and consistent— they stay the same from system to system and organization to organization.
3. A better way to integrate new ideas together within the systems context.
4. A clearer way to see and understand what is going on in any organization and its environment. Complex problems become easier to understand, as do the interrelationships of parts and multiple cause-and-effect cycles.
5. A new and better way to create strategies, to problem-solve, and make superior decisions while finding leverage points for change, keeping the outcomes (positioning) and goals in mind at all times.
6. A better way to keep us focused on outcomes is by use of the key #1 Systems Thinking question...*What are the desired outcomes?* Use this to begin the discussion about any issue, change, and complex problem you have.
7. Systems Thinking provides a better language and a more complete and holistic way of thinking. Its principles are like a camera's wide-angle lens. It gives us a better view on our 'radar scope'—a more effective way of thinking, communicating, acting, and achieving superior results.

“End with the Beginning in Mind”

Many of us can envision ourselves up in a Helicopter at 5,000 foot above the ground getting a systems view of an enterprise. Now try to envision yourself as an astronaut at 260 miles above earth, floating out in space. It is only then that we can see and conduct an environmental scan on the largest living system in our world. It is earth, the beginning place for Enterprise-Wide Change.

When we talk of *working **ON** the system* first, we mean having this holistic view of our global economic and Internet village. The importance of this Global Environmental Scanning (Phase E) cannot be overstated in Enterprise-Wide Change. It is **THE** context for building our Clarity of Purpose (Phase A); our shared Ideal Future Vision, Core Values and Market-Place Positioning.

Once we have *worked **ON** the enterprise as a system*, then we *can work **IN** the system*, making a Smart Start in our Enterprise-Wide Change journey. This does require an intense commitment and desire for Simplicity of Execution, despite having to deal with the normal complexity inherent in the waves after waves of change.

For those 25% of enterprises finding simplicity on the far side of complexity and achieving EWC success, their superior results can include dramatically better:

- Customer Satisfaction
- Employee Satisfaction
- Shareholder/Owner Satisfaction
- Contribution to Society and Community

The world is in your hands—grab it and run...with a System Thinking Approach.



The Winning Formula

Preparation, discipline, talent, and persistence (with a Systems Thinking framework) is the winning formula for Enterprise-Wide Change.

**He who hesitates is not only lost,
but miles from the next exit**
Unknown

Chapter Ten Details—How to Begin

Tailored to Your Needs Exercise

Based on your understanding of the Systems Thinking Approach to Enterprise-Wide change, list the importance of the following new initiatives for achieving Business Excellence and Superior Results for your organization.

H = High - Start within the next 6 months • **M = Moderate** - Start within the next 12 months

L = Low - Start within the next 1 - 3 years • **N/A = Not Applicable** - no further work needed

Required New Initiatives – Enterprise-Wide Change

- _____ 1. Define and implement a full Enterprise-Wide Change Vision and Game Plan (Clarity of Purpose and Simplicity of Execution).
- _____ 2. Develop Strategic Thinkers among our collective management on a daily basis.
- _____ 3. Develop Strategic Thinkers among all employees on a daily basis.
- _____ 4. Develop a common model (paradigm/framework/mental map) to use for your *Organization as a System*.
- _____ 5. Conduct an Enterprise-Wide Business Excellence Assessment (*Building on the Baldrige–Best Practices*).
- _____ 6. Conduct a *one-agenda* Strategic Thinking Day on a critical issue.
List: _____.
- _____ 7. New Systems Thinking language becomes a key part of your culture.
- _____ 8. Identify and install an Enterprise-wide Resource Planning (ERP) Technology system.
- _____ 9. Prepare for a rapid and aggressive growth and expansion of revenues and profits, including possible global expansion.
- _____ 10. Develop and implement people as a competitive edge through a 3-year Business Plan for Line Units, Divisions, LOBs, and SBUs.
- _____ 11. Develop and implement people as a competitive edge through a 3-year People Plan for the Enterprise (Strategic HR Plan).
- _____ 12. Develop and implement a customer-focused organization through a 3-year Strategic Marketing and Sales plan.
- _____ 13. Clarify your unique Positioning in the marketplace vs. the Competition in the eyes of the customer to create Customer Value.
- _____ 14. Create a System of Achieving Leadership Excellence for the collective management team.
- _____ 15. Create a System of Succession Planning for Key Jobs/Roles (include executives).
- _____ 16. Create a culture change to a positive work environment and a High Performance Organization.
- _____ 17. Create Innovation as a core value and set of skills throughout the organization.
- _____ 18. Create a Knowledge Management System and a Learning Organization.
- _____ 19. Develop and implement a radically different Strategic Plan using the ABC's Strategic Thinking Approach.
- _____ 20. Develop your own unique Strategic Management System and Yearly Cycle.
- _____ 21. Enhance Business Excellence (effectiveness and efficiency) and alignment of delivery on a day-to-day operational level—Simplicity of execution and eliminate waste.
- _____ 22. Reorganize and restructure your supply-chain to create more simplicity, flexibility, and responsiveness to changes in the marketplace.
- _____ 23. Turnaround an unprofitable or low performing business.
- _____ 24. Develop a lower cost structure; improve process and efficiencies as your competitive edge.
- _____ 25. Pursue a merger or acquisition to grow your marketplace positioning.
- _____ 26. Identify and develop a new joint venture, strategic alliance, and/or outsourcing.

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ABOUT THE AUTHORS:

Life is what happens to us while we're making other plans.

—Thomas la Mance

STEPHEN HAINES: stephen@csmintl.com

Steve Haines is the founder and president of the Centre for Strategic Management, based in San Diego, California. This book is mainly based on his knowledge, research, and experiences of 30 consecutive years as both a CEO and Senior Executive, and his Internal and External practitioner career in change consulting. Steve's career included being the President of University Associates (UA) Consulting and Training, a pioneer firm in the OD field that featured *Applied Strategic Planning* and OD among its public seminar courses in the 1980s and 1990s. Pfeiffer and Company was its sister Publishing Company, now owned by Jossey-Bass.

Steve has worked intensely with over 200 CEOs in support of their strategic and complex change efforts around the world. As a US Naval Academy graduate in Engineering, he received his Masters in OD in 1975 at George Washington University. This included an advanced level course and research paper on General Systems Theory. He then completed his Doctoral work in Psycho-Educational Processes at Temple University in Philadelphia. Coupled with in-depth exposure to Russell Ackoff in the 70's and 80's at Sunoco, Systems Thinking has been his "orientation to life" ever since.

Steve is also a prolific author with over 12 books (and counting) in print, including *The Systems Thinking Approach to Reinventing Strategic Planning and Management*.

If the Centre cannot find a Systems Thinking Approach to a change intervention, it works to research, interpret, translate, and assimilate a new state-of-the-art application for change. Over the past 15 years the Centre has progressed from Strategic Planning and Enterprise-Wide Change, to Strategic Leadership and Strategic HR Planning and Management, to Strategic Marketing and Sales, to Innovation and Creativity. All are aimed at helping CEOs and their organizations create customer value and achieve their business excellence and superior results.

GAIL ALLER-STEAD: gailaller-stead@csmintl.com

Gail Aller-Stead is an experienced practicing OD consultant who has worked on both sides of organizational boundaries. From within organizations, she has worked as a senior internal consultant in the oil and gas, telecommunications, transportation, pharmaceutical, and consumer-packaged goods industries. As an external OD practitioner, her clients include executives in the consumer-packaged goods, financial services, health care, municipal government, not-for-profit, oil and gas, pharmaceutical, professional services, telecommunications, and transportation sectors.

Described by her clients as being 'a strong, creative, yet a realistic thinker', Gail works with organizations to help them focus on both strategic and operational excellence, and build upon key opportunities that lead to a sustainable competitive advantage. Gail's track record has reinforced the imperative that OD practitioners must *know their stuff*, be able to link into the client's business quickly, and provide a practical solutions framework that will accomplish the desired goals. Crucial to the success in being able to do this is the universality and flexibility of a Systems Thinking Approach that allows the client organization to customize and pragmatically adapt it to their needs and situation.

Located in Toronto, Gail is the Change Management Practice Leader and a Partner in the Centre for Strategic Management, a global strategic alliance of consultants and trainers in Canada, the USA, and more than 20 countries world-wide. She holds an MSOD (Master of Science, Organization Development) degree from the George L. Graziadio School of Business and Management, Pepperdine University, an undergraduate degree from Athabasca University, and two specialized college diplomas in Human Resources Management.

JAMES MCKINLAY: jim.mckinlay@csmintl.com

As a co-founder of the Centre for Strategic Management in 1990, Jim McKinlay has made significant contributions to the development of the principles, practices and tools of Systems Thinking. He has come to recognize he was a systems thinker and a strategic thinker and planner long before he understood what these concepts meant. Jim holds a Masters in Human Resource Management and an undergraduate degree in Honours Recreation, as part of the Kinesiology and Leisure Studies Department from the University of Waterloo in Ontario.

Over a 30-year career, Jim has been an internal consultant in the fields of community and leadership development in the Ontario and Saskatchewan governments. He was also an internal HR Consultant for the largest investor-owned power utility in Canada.

As the Executive Director of Staff Development for the Saskatchewan Public Service Commission, he was responsible for the design and delivery of senior executive development programs. He also established a government-wide, internal consulting services function, which served nineteen different departments. Many of the initiatives developed were considered leading edge within the Canadian Public Service.

In his present role as the Canadian Managing Partner for the Centre for Strategic Management, he is responsible for the growth and development of the Centre across Canada. Jim lives in Canmore, Alberta in the heart of the Canadian Rockies with Colleen, his wife and business partner. Their daughter Julie also lives in Canmore and all three of them value the time they have to engage in their pursuits of hiking, cross-country skiing and golf in their part of the world. They also love to travel to other parts of the world to experience the beauty of other cultures and other countries. Jim and Colleen often capitalize on their opportunities to work in other countries by adding on holiday time – a strategic way to see the world.

The Centre's website is www.csmintl.com. Many free articles and models on topics covered in this book are available here.

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http://www.wfs.org	The World Future Society
http://www.worldtrans.org/whole.html	Whole Systems

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